

HIGHLAND CITY RIGHT OF WAY PERMIT CHECKLIST

- I) In order to work within the right of way in the City of Highland the following is required:
- Highland City Right of Way Permit:** The cost of the permit is two hundred fifty (\$250.00) dollars. This cost is to cover the expense of tracking the warranty of the permit for the one (1) year warranty period. It also covers the cost of inspecting the work during the construction/work period.
- II) Before the permit is issued, the following are required:
- Escrow Bond:** The escrow bond covers the cost of the **WORK** based on a square foot price of four dollars and fifty cents (\$4.50/ft²) per square foot of the work or one thousand (\$1,000.00) dollars, whichever is greater. The bond shall be in place for a period of one (1) year. The area is based on the size of the patch required to repair the area (see APWA Plan No. 255).
 - Insurance:** A copy of the contractors Liability and Workers Compensation Insurance. This certificate shall name in the Special Provisions Section: **Highland City, its elected officials, appointed officials, employees, volunteers, and agents as additionally insured.** Without this verbiage, the insurance certificate is incomplete and will not be accepted.
 - Traffic Control Plan:** The City follows the Manual of Uniform Traffic Control Devices (MUTCD) Latest Edition for all signage, and traffic control. The contractor is expected to follow the same including but not limited to Part VI of the MUTCD. This traffic plan must be reviewed and approved by the Public Works Director or Designee. Failure to follow this provision will result in the shutting down of the work until the proper protection is in place.
 - Area Map:** This map shall show the location of the **WORK** and include a five hundred (500') foot radius around the **WORK** and adjacent streets labeled.
 - Plan of Work:** The plan of work shows the location of the cut/bore, the width, length and depth of cut and the duration of the work.
- III) Other information to note:
- Permit holder shall notify emergency services, school bus district, and UTA two (2) working days prior to any approved road closures.
 - Inspections require a 48 hour notice and must be scheduled through the Public Works Office, (801) 772-4515.**
 - The Permit Holder will restore the right-of-way to its original or better condition. Such restoration shall take place within two (2) working days from the time of completion of the **WORK**. If the Permit Holder fails to meet this requirement within the time indicated herein, the City shall make all of the necessary restorations at the Permit Holder's expense.