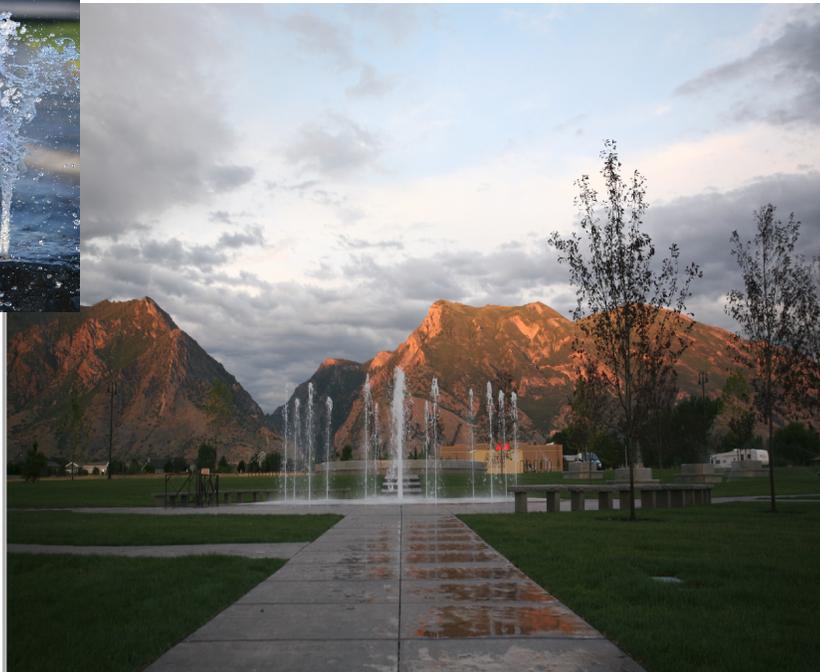


**FISCAL YEAR 2010-2011
ADOPTED BUDGET**

HIGHLAND CITY



MAYOR LYNN V. RITCHIE

COUNCIL MEMBERS:

**BRIAN BRAITHWAITE
TOM BUTLER
LARRY MENDENHALL
KATHRYN SCHRAMM
SCOTT SMITH**

June 22, 2010

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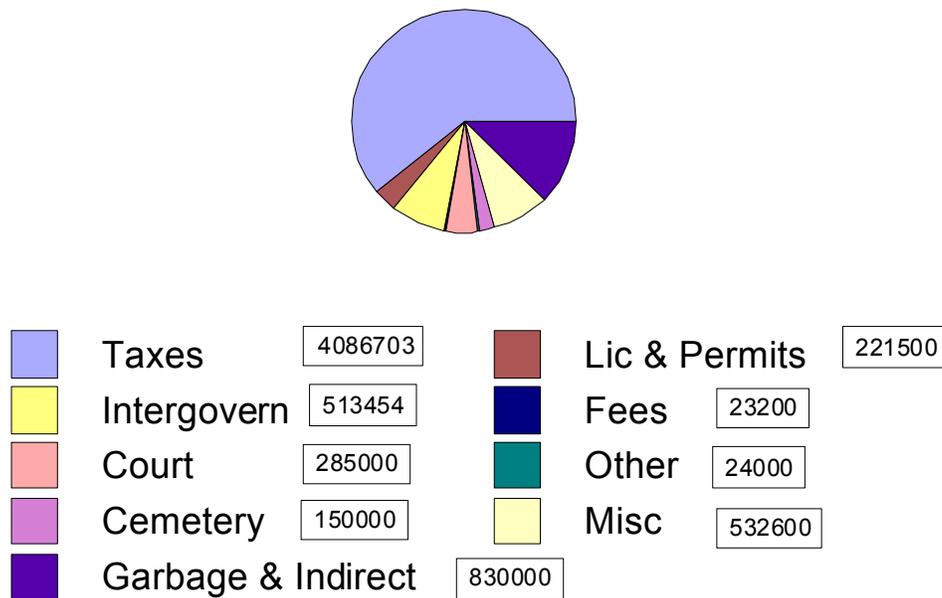
FY 2010-2011 BUDGET MESSAGE

General Fund

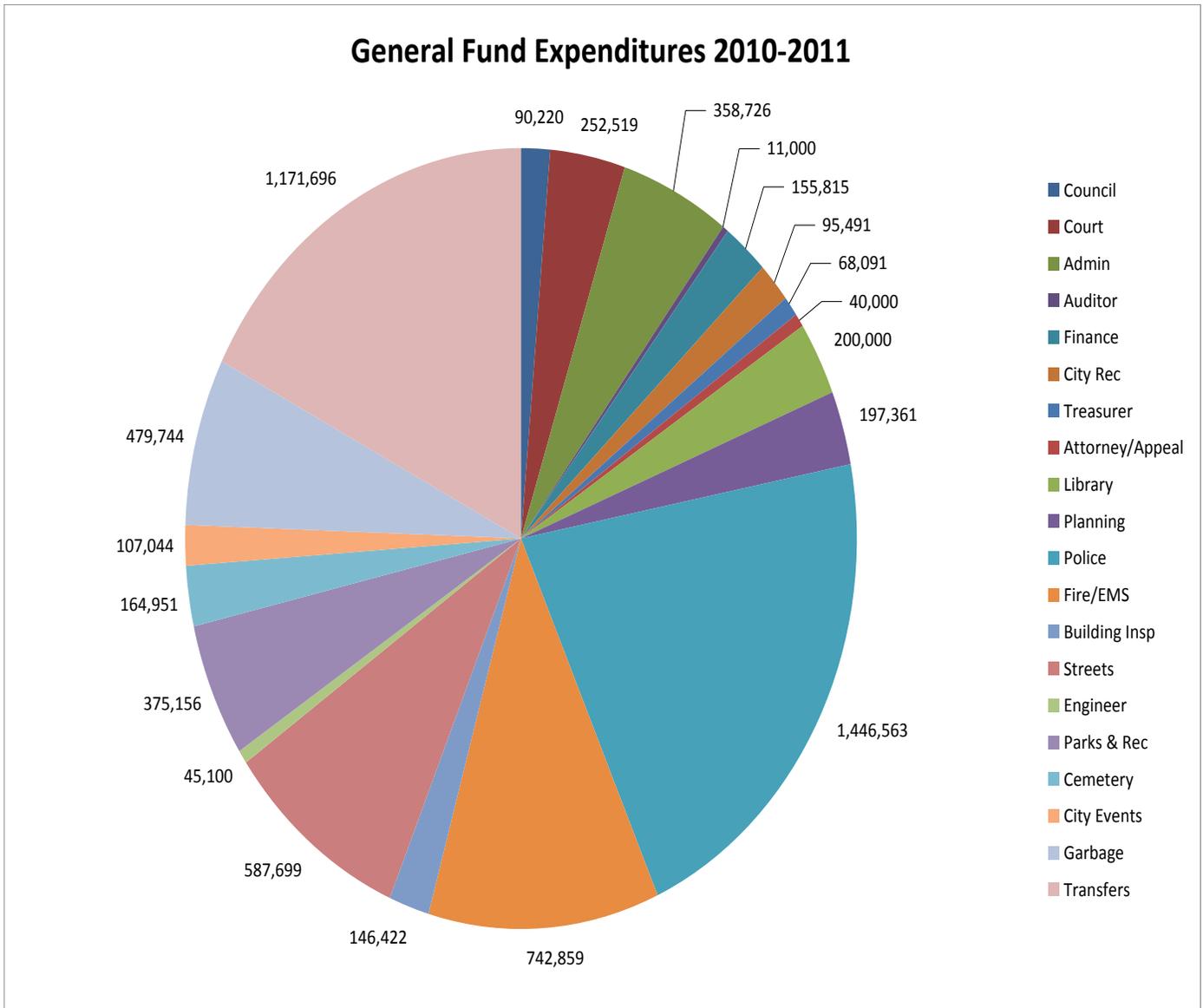
Revenues - Revenues in the Highland General Fund are projected to decrease by about \$260,000. This represents a decrease in that the General Fund has had to absorb a larger portion of the debt service. The recession appears to have bottomed out but limited economic growth is expected, therefore, no one can predict with any sort of certainty when the slow down will end, revenue estimates are based on conservative assumptions. The budget is projecting about 30 new homes this year. General Fund Revenues are projected to reach \$6.74 million. It is proposed that the property tax rate remain as close to the present rate as mathematically possible with a certified tax rate similar to the previous year. It is proposed that garbage fees remain the same during the coming fiscal year due to an extension of the Allied Waste contract. The City's revenue picture remains relatively flat based on economic projections.

General Fund Revenue

FY 2010-2011



The above chart shows the breakdown of all General Fund Revenues.



The projected spending plan presented in the 2010-2011 budget is 6.74 million. This represents a \$32,029 decrease for the 2009-2010 amended budget and a \$267,029 decrease from the 2009-2010 original budget. Decreases from the original budget resulted primarily from decreased staffing and elimination of an outside park maintenance contract. These decreases are offset by the increase in Police, Fire and EMS services as well as increased bond payments paid out of the General Fund instead of the Capital and Enterprise Funds.

This graph of expenditures shows the total expenses by department. In summary, the General Fund as presented is balanced and meets the basic obligations of the city. This budget does not reduce services to our residents but the future will need to be monitored.

Capital Improvement Funds

Parks

The only expenditure on parks is funding for Beacon Hills Park design. There will be a projected fund balance at the end of FY'11 of \$525,000.

Roads

This year's budget includes funds from Utah County to complete the Murdock Connector road project. There are no other road projects planned. There will be a projected fund balance at the end of FY'11 of \$250,000.

Buildings

There are no expenditures planned in the Building Fund for FY '11. There will be a projected fund balance at the end of FY'11 of \$40,000.

Northwest Annexation

There are no expenditures planned in the Northwest Annexation and Impact Fee Fund. There will be a projected fund balance at the end of FY'11 of \$0.

Enterprise Funds

Sewer Fund

There is a proposed 35% sewer fee increase planned for the Sewer Fund. TSSD is proposing a multi-year 27% increase to fund ongoing operations and plant expansion. These are pass through expenses to the users. At some point, a rate fee study has been completed to evaluate current rates as most of our capital projects have been completed.

Pressurized Irrigation

The city is in the process of conducting a rate study to evaluate current rates.

Storm Sewer

There is no capital planned for the storm sewer fund. The proposed storm sewer fee increase is 5%.

Culinary Water

It is anticipated that the Fund Balance will increase by about \$43,000. The proposed Culinary Water fee increase is 2%.

Capital Equipment

There is no Capital Equipment being requested for FY '11.

Personnel

In accordance with the Personnel Policies and Procedures Manual, the City Council is to consider a cost of living adjustment. This budget currently does not show a cost of living.

HIGHLAND CITY CORPORATION

Budget Worksheet - FY 2010-2011 City Council
Period: 05/10

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Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Page and Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
GENERAL FUND						
REVENUE						
10-30-90	TRANSFER FROM CAPITAL PROJECT	.00	.00	.00	.00	.00
10-30-91	CONTRIBUTION FROM SEWER FUND	.00	.00	.00	.00	.00
10-30-92	Transfer from Open Space Fund	.00	.00	.00	.00	70,000
Total REVENUE:		.00	.00	.00	.00	70,000
TAXES						
10-31-10	CURRENT YEAR PROPERTY TAXES	1,323,783	1,354,785	1,354,785.00	1,354,785	1,286,746
10-31-12	Library Property Taxes	181,097	215,862	215,000.00	217,951	199,957
10-31-20	DELINQUENT PRIOR YEARS' TAXES	130,231	170,829	123,871.00	118,000	100,000
10-31-30	GENERAL SALES AND USE TAXES	1,486,793	1,247,572	1,400,000.00	1,400,000	1,450,000
10-31-40	FRANCHISE TAXES	.00	.00	.00	.00	.00
10-31-50	FEE -IN LIEU OF PERS PROP TAX	171,962	143,128	173,000.00	173,000	175,000
10-31-60	UTILITY FRANCHISE TAX	660,794	566,112	660,000.00	660,000	660,000
10-31-61	PHONE TAX	215,583	173,642	214,000.00	214,000	215,000
Total TAXES:		4,170,243	3,871,929	4,140,656.00	4,137,736	4,086,703
LICENSES AND PERMITS						
10-32-10	BUSINESS LICENSES AND PERMITS	19,245	6,999	16,000.00	16,000	16,000
10-32-21	BUILDING PERMITS	88,312	137,009	103,116.00	100,000	160,000
10-32-22	BUILDING PLAN CHECK FEES	26,385	32,430	22,266.00	40,000	40,000
10-32-25	ANIMAL LICENSES	25-	.00	.00	.00	.00
10-32-26	ROAD CUT PERMITS	2,750	7,083	3,000.00	3,500	3,500
10-32-27	Fence Permit	1,030	675	600.00	1,000	1,000
10-32-28	BUILDING REINSPECTION FEE	455	.00	.00	1,000	1,000
Total LICENSES AND PERMITS:		138,152	184,196	144,982.00	161,500	221,500
INTERGOVERNMENTAL REVENUE						
10-33-30	GENERAL FUND SURPLUS	.00	.00	.00	.00	3,454
10-33-40	STATE GRANTS	.00	.00	.00	.00	.00
10-33-56	CLASS "C" ROAD FUND ALLOTMENT	498,316	423,098	500,000.00	500,000	500,000
10-33-58	STATE LIQUOR FUND ALLOTMENT	8,280	9,863	9,863.00	9,000	10,000
Total INTERGOVERNMENTAL REVENUE:		506,596	432,960	509,863.00	509,000	513,454
FEES AND SERVICES						
10-34-10	Zoning	6,104	16,216	10,778.00	8,000	11,000
10-34-11	Planning Review	.00	.00	.00	.00	.00
10-34-12	DRC Fee	1,285	1,400	1,680.00	1,500	1,700
10-34-13	OPEN SPACE CONCEPT	.00	.00	.00	.00	.00
10-34-14	Architectural review	2,450	.00	.00	2,500	2,000
10-34-15	PRELIMINARY REVIEW	3,600	3,600	3,600.00	5,000	5,000

HIGHLAND CITY CORPORATION

Budget Worksheet - FY 2010-2011 City Council
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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
10-34-16	Final Review	.00	3,841	3,723.00	.00	3,000
10-34-17	Open Space Inspection Fee	.00	.00	.00	.00	.00
10-34-18	Public Works Inspection Fee	500	400	450.00	750	500
10-34-19	Open Space Review Fee	20	.00	.00	.00	.00
10-34-20	Annexation Fees	.00	.00	.00	.00	.00
10-34-50	MISC. REVENUE SUBD.BONDS	.00	.00	.00	.00	.00
10-34-72	Open Space Trees	.00	.00	.00	.00	.00
Total FEES AND SERVICES:		13,959	25,457	20,231.00	17,750	23,200
COURT FINES						
10-35-10	HIGHLAND FINES	207,043	179,796	179,248.00	200,000	205,000
10-35-13	HIGHLAND TRAFFIC SCHOOL	9,247	8,598	9,927.00	10,000	10,000
10-35-14	ALPINE FINES	60,572	67,014	74,239.00	65,000	70,000
10-35-15	HIGHLAND SMALL CLAIMS CRT REV	.00	.00	.00	.00	.00
10-35-16	Court Return Check Fees	.00	.00	.00	.00	.00
10-35-32	HIGHLAND RESTITUTION REVENUE	.00	.00	.00	.00	.00
Total COURT FINES:		276,861	255,407	263,414.00	275,000	285,000
OTHER REVENUE						
10-36-10	INTEREST EARNINGS	47,414	3,785	2,330.00	3,000	4,000
10-36-20	RENTS AND CONCESSIONS	.00	.00	.00	.00	.00
10-36-21	Cell Tower Revenue	19,048	21,682	27,973.00	20,000	20,000
Total OTHER REVENUE:		66,461	25,467	30,303.00	23,000	24,000
CEMETERY REVENUE						
10-37-10	CEMETARY LOT SALES	189,530	136,257	150,000.00	170,000	150,000
10-37-15	PERPETUAL CARE CEMETARY	.00	.00	.00	.00	.00
10-37-20	OTHER INCOME	.00	.00	.00	.00	.00
Total CEMETERY REVENUE:		189,530	136,257	150,000.00	170,000	150,000
MISCELLANEOUS REVENUE						
10-38-40	SALE OF FIXED ASSETS	.00	.00	.00	.00	.00
10-38-49	ALPINE COURT	.00	.00	.00	.00	.00
10-38-80	Cemetary Memorial Donations	.00	.00	.00	.00	24,100
10-38-88	Friends of Library Revenue	200	.00	.00	.00	.00
10-38-89	Highland Fling Rodeo	1,555	692	1,038.00	.00	.00
10-38-90	PSD Rent	187,115	253,482	252,000.00	252,000	232,000
10-38-91	MISCELLANEOUS REVENUE	783,989	89,721	129,114.00	160,000	130,000
10-38-92	Community Class Revenue	947	3,439	3,160.00	30,000	2,500
10-38-93	ALPINE REINBURSEMENT	36,092	36,724	48,293.00	40,000	40,000
10-38-94	LONE PEAK PSD REINBURSEMENT	131,425	23,175	27,494.00	50,000	50,000
10-38-95	FLING REVENUE	14,545	9,247	11,252.00	8,000	12,000
10-38-96	CULTURAL ARTS CLASS REVENUE	5,037	7,084	7,508.00	30,000	7,000
10-38-97	Library Donations	22,881	15,000	15,000.00	15,000	10,000
10-38-98	Library Miscellaneous Revenues	9,760	25,179	27,865.00	25,000	25,000
10-38-99	Highland Fling Golf Tournament	4,685	2,930	4,395.00	6,500	.00
Total MISCELLANEOUS REVENUE:		1,196,337	466,673	527,119.00	616,500	532,600
OTHER SOURCES OF FUNDS						
10-39-00	OTHER SOURCES OF FUNDS	.00	.00	.00	.00	.00
10-39-10	GARBAGE COLLECTION FEES	568,775	537,208	584,741.00	600,000	600,000

HIGHLAND CITY CORPORATION

Budget Worksheet - FY 2010-2011 City Council
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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
10-39-20	INDIRECT CHARGE SEWER	37,200	73,333	80,000.00	80,000	80,000
10-39-30	INDIRECT CHARGE PRESS IRR	49,596	55,000	60,000.00	60,000	60,000
10-39-40	INDIRECT CULINARY	45,000	82,500	90,000.00	90,000	90,000
Total OTHER SOURCES OF FUNDS:		700,571	748,041	814,741.00	830,000	830,000

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
COUNCIL						
10-41-11	SALARIES/WAGES	52,920	48,849	51,902.00	50,000	52,920
10-41-13	EMPLOYEE BENEFITS	7,569	6,968	6,929.00	8,000	7,000
10-41-21	BOOKS, SUBS & MEMBERSHIP	17,897	16,575	16,350.00	15,000	13,100
10-41-22	PUBLIC NOTICES	6,444	5,874	5,951.00	5,000	5,000
10-41-23	TRAVEL	2,293	1,950	671.00	3,000	.00
10-41-28	TELEPHONE	.00	180	.00	.00	.00
10-41-31	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
10-41-33	EDUCATION	3,715	4,054	4,000.00	3,000	.00
10-41-51	INSURANCE AND SURETY BONDS	.00	.00	.00	.00	.00
10-41-54	CONTRIBUTIONS	.00	.00	.00	500	.00
10-41-60	YOUTH CITY COUNCIL	5,283	5,255	5,328.00	5,000	5,000
10-41-61	MISC. SUPPLIES & EXPENSES	7,488	5,673	6,000.00	6,000	6,000
10-41-62	Council Appropriations	.00	1,194	1,200.00	.00	1,200
Total COUNCIL:		103,610	96,571	98,331.00	95,500	90,220

HIGHLAND CITY CORPORATION

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
COURT						
10-42-11	SALARIES/WAGES	61,612	59,509	62,978.00	64,207	71,127
10-42-12	OVERTIME	583	.00	.00	.00	.00
10-42-13	EMPLOYEE BENEFITS	26,417	23,783	25,210.00	24,752	33,592
10-42-21	BOOKS, SUBS, & MEMBERSHIP	345	180	151.00	500	500
10-42-22	PROSECUTOR	17,618	17,076	17,888.00	18,000	18,500
10-42-23	TRAVEL	2,379	1,760	218.00	4,000	2,000
10-42-24	OFFICE SUPPLIES & POSTAGE	7,753	6,598	6,139.00	9,000	6,000
10-42-25	WITNESS FEES	648	928	1,281.00	800	1,500
10-42-26	TRAFFIC SCHOOL	900	.00	.00	.00	.00
10-42-27	CC Fees	.00	.00	.00	.00	.00
10-42-30	Alpine Fine Reinbursement	60,416	63,529	69,192.00	56,000	60,000
10-42-31	VICTIM RESTITUTION FUND	57,110	46,997	46,073.00	54,000	50,000
10-42-33	EDUCATION	210	260	218.00	3,000	1,500
10-42-34	PUBLIC DEFENDER	4,748	6,169	5,719.00	6,000	7,000
10-42-35	Court Interpreter	99	74	111.00	400	300
10-42-36	COURT BALIFF	.00	.00	.00	.00	.00
10-42-74	CAPITAL OUTLAY - EQUIPMENT	1,877	.00	.00	.00	500
Total COURT:		242,715	226,863	235,178.00	240,659	252,519

Group Purpose: Maintain all court cases, records, and reports.

Personnel: Positions:	Justice Judge	100%	\$24,620
	Treasurer	20%	\$11,907
	Court Clerk	100%	\$34,600
	Total		\$71,127

Goals & Objectives: Clean up files to prepare for Coris conversion. Organize court storage room.

Capital Requests: None

HIGHLAND CITY CORPORATION

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
ADMINISTRATIVE						
10-43-10	SALARIES	.00	.00	.00	.00	.00
10-43-11	SALARIES/WAGES	136,291	106,082	110,877.00	110,877	135,482
10-43-12	Overtime	.00	.00	.00	.00	.00
10-43-13	EMPLOYEE BENEFITS	51,846	61,298	64,015.00	64,015	56,694
10-43-14	OTHER BENEFITS	.00	5,250	5,250.00	4,500	.00
10-43-20	Personnel Advertising	.00	385	578.00	.00	.00
10-43-21	BOOKS, SUBS, & MEMBERSHIP	1,905	1,869	1,971.00	2,500	2,000
10-43-22	PUBLIC NOTICES	.00	.00	.00	1,000	1,000
10-43-23	TRAVEL	4,732	891	1,300.00	900	900
10-43-24	OFFICE SUPPLIES	11,453	11,184	12,854.00	10,000	10,000
10-43-25	EQUIP-SUPPLIES & MAINTENANCE	18,372	3,671	3,730.00	4,000	4,000
10-43-26	Personnel Recruitment	1,535	210	.00	1,000	1,000
10-43-27	Newsletter Printing	.00	.00	.00	.00	4,000
10-43-28	TELEPHONE	21,428	13,945	15,775.00	12,500	13,500
10-43-29	Website	.00	50	.00	.00	1,100
10-43-30	Car Allowance	3,500	.00	.00	.00	6,000
10-43-31	PROFESSIONAL & TECH. SERVICES	18,568	17,455	17,370.00	10,000	12,000
10-43-33	EDUCATION	3,573	.00	.00	4,000	2,000
10-43-34	BUILDING MAINTENANCE	27,611	22,150	22,526.00	17,000	18,000
10-43-35	BLDG UTILITIES	36,965	33,757	31,921.00	25,000	26,000
10-43-36	BLDG LEASE PAYMENT	.00	.00	.00	.00	.00
10-43-37	DEBT SERVICE-COPIER	.00	.00	.00	.00	.00
10-43-38	Uniforms	.00	.00	.00	.00	.00
10-43-47	SUPPLIES & EXPENSES-MAYOR	.00	.00	.00	750	750
10-43-48	SUPPLIES & EXP. OPERATIONS MGR	546	916	1,286.00	1,000	1,000
10-43-49	SUPPLIES & EXPENSES CITY ADM	433	1,256	1,839.00	1,000	1,000
10-43-51	INSURANCE AND SURETY BONDS	93,786	57,340	65,000.00	70,000	60,000
10-43-52	Bond Continuing Disclosure Fee	.00	1,769	2,653.00	.00	1,800
10-43-53	INTEREST	.00	.00	.00	.00	.00
10-43-54	CONTRIBUTIONS	.00	.00	.00	.00	.00
10-43-61	MISCELLANEOUS SUPPLIES	.00	246	369.00	500	500
10-43-62	MISCELLANEOUS SERVICES	.00	.00	.00	.00	.00
10-43-74	CAPITAL OUTLAY - EQUIPMENT	1,069	.00	.00	.00	.00
10-43-75	CAP. OUTLAY-SPECIAL PROJECTS	.00	.00	.00	.00	.00
10-43-79	CAPITAL OUTLAY - OTHER	.00	.00	.00	.00	.00
10-43-80	Temp Building/Move	.00	.00	.00	.00	.00
10-43-81	Modular Building Lease	28,550	.00	.00	.00	.00
Total ADMINISTRATIVE:		462,162	339,725	359,314.00	340,542	358,726

Departmental Purpose: The Administrative Department is responsible for the day-to-day administration of the city. This department oversees City Council agenda preparation and coordinates public hearings with the City Recorder for City Council meetings, attends and maintains follow-up information of such meetings. This department is responsible to see that all policies of the City Council are implemented, to manage the personnel function of the city, and oversee payroll and the purchasing policies of the city. Expenditures in this department include such things as utilities, postage, professional service contracts and other expenditures which cross more than one department. Administration is responsible for responding to the needs of the Mayor and City Council.

Personnel:	Positions:	City Administrator	100%	\$92,500
		Executive Assistant	100%	\$42,982
		Total		\$135,482

Goals & Objectives:

Capital Requests: None

HIGHLAND CITY CORPORATION

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
AUDITOR						
10-45-31	PROFESSIONAL & TECH. SERVICES	9,050	10,550	10,550.00	10,600	11,000
Total AUDITOR:		9,050	10,550	10,550.00	10,600	11,000

Group Purpose: The auditor provide for the annual financial audit of the city. All of the expenditures in this department pay for the annual audit contract.

HIGHLAND CITY CORPORATION

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
FINANCE DEPT						
10-46-11	SALARIES/WAGES	111,021	103,550	110,012.00	112,342	112,342
10-46-12	Overtime	.00	.00	.00	.00	.00
10-46-13	EMPLOYEE BENEFITS	40,141	36,860	38,243.00	39,230	38,473
10-46-21	BOOKS, SUBS., & MEMBERSHIP	1,123	841	1,187.00	1,200	900
10-46-23	TRAVEL	1,217	1,195	690.00	2,000	1,100
10-46-24	OFFICE SUPPLIES	1,387	259	323.00	200	300
10-46-28	TELEPHONE	949	967	1,045.00	1,100	1,100
10-46-33	EDUCATION	648	643	392.00	600	600
10-46-74	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	2,000	1,000
Total FINANCE DEPT:		156,487	144,315	151,892.00	158,672	155,815

Departmental Purpose: The Finance Director reviews all bills, requisitions and purchase orders, manages the general ledger, monitors the budget, helps to prepare the budget and interfaces with the City’s outside auditor. The Finance Administrative assistant.

Goals & Objectives: Be a service to the citizens and other departments of the city. Adopt vehicle replacement policy. Evaluate user fees and impact fees to insure that infrastructure for anticipated growth and replacement of existing infrastructure is adequate.

Personnel:	Position:	Finance Director	100%	\$71,994
		Finance Admin. Assist.	90%	\$40,348
		Total		\$112,342

Capital requests: None

HIGHLAND CITY CORPORATION

Budget Worksheet - FY 2010-2011 City Council
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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
RECORDER						
10-47-11	SALARIES/WAGES	61,428	55,565	59,038.00	60,188	60,188
10-47-12	Overtime	881	.00	.00	.00	.00
10-47-13	EMPLOYEE BENEFITS	26,856	22,267	21,333.00	24,600	26,203
10-47-14	OTHER BENEFITS	.00	.00	.00	.00	.00
10-47-21	BOOKS, SUBS., & MEMBERSHIP	275	95	188.00	300	300
10-47-22	ELECTION	.00	8,961	9,000.00	10,000	1,000
10-47-23	TRAVEL	1,581	2,210	397.00	2,000	2,000
10-47-24	OFFICE SUPPLIES & POSTAGE	2,519	995	1,105.00	1,300	1,300
10-47-31	PROFESSIONAL & TECHNICAL SERVI	1,101	1,736	.00	2,000	4,000
10-47-33	EDUCATION	123	250	375.00	500	500
10-47-74	CAPITAL OUTLAY - EQUIPMENT	1,125	.00	.00	.00	.00
Total RECORDER:		95,889	92,080	91,436.00	100,888	95,491

Departmental Purpose: The City Recorder Department administers municipal legislative processes and is the central point for the public to obtain information regarding these processes. The Recorders Department is responsible for recording and keeping documents and properly indexed records relative to the functions of the City. The Recorder serves as the City’s Election Officer and is responsible to coordinate and supervise municipal elections. The Recorders Office also coordinates public hearings for City Council meetings, attends and maintains record of such meetings. This office handles all requests for records under GRAMA, and maintains records relating to the sale of cemetery lots and burials in the City cemetery. The Recorder is the Business License Officer for the City and processes applications and annual renewal for business licensing. The Recorders Office also attests to signatures and handles recordings of subdivision plats with Utah County and handles the processing of annexation requests.

Personnel: Positions: City Recorder 100% \$60,188

Objectives: The objectives of the City Recorder are to ensure the city records are accurate, up-to-date and to provide government accessibility and transparency to the public.

Capital Requests: None

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TREASURER						
10-48-11	SALARIES/ WAGES	48,986	43,972	46,725.00	47,700	47,630
10-48-12	Overtime	596	.00	.00	.00	.00
10-48-13	EMPLOYEE BENEFITS	16,531	17,736	20,617.00	19,518	16,161
10-48-21	BOOKS, SUBS., & MEMBERSHIP	1,517	1,397	1,743.00	2,000	1,400
10-48-23	TRAVEL	335	881	202.00	1,000	1,000
10-48-24	OFFICE SUPPLIES & POSTAGE	383	31	.00	1,000	400
10-48-31	LEGAL SERVICES	657	.00	.00	1,000	500
10-48-33	EDUCATION	450	150	.00	1,000	1,000
10-48-74	CAPITAL OUTLAY - EQUIPMENT	1,125	.00	.00	.00	.00
Total TREASURER:		70,580	64,166	69,287.00	73,218	68,091

Group Purpose: The City Treasurer is the custodian of all funds of the city. Receives all public funds, and deposits funds within 3 days in the city bank accounts. Safe keep the city funds and invest excess funds available. Sign all prepared checks, after determining sufficient funds are available. Manages all the investments of the city.

Personnel: Positions: City Treasurer 80% \$47,630

Goals & Objectives: Develop a disaster preparedness plan for the finance and treasury departments. Review cash handling procedures for all personnel that handle cash. Update customer accounts with disconnect dates for services that are being financed. Keep up on delinquent and collection accounts.

Capital Requests: None

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ATTORNEY						
10-49-31	PROFESSIONAL & TECH. SERVICES	30,175	35,175	30,000.00	22,000	35,000
Total ATTORNEY:		30,175	35,175	30,000.00	22,000	35,000

Departmental Purpose: The City Attorney provides civil defense and advise to the Mayor, City Council and staff. The City Attorney attends all City Council meetings as permitted.

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
LIBRARY						
10-50-11	SALARIES/ WAGES	92,957	100,565	105,906.00	102,561	110,124
10-50-13	EMPLOYEE BENEFITS	39,657	45,446	48,141.00	50,435	51,156
10-50-21	Equipment	10,320	190	285.00	2,200	2,200
10-50-22	Friends of Library Expenses	.00	993	.00	2,000	.00
10-50-23	SUPPLIES AND MATERIALS	66,454	49,162	45,278.00	45,278	16,120
10-50-24	Library Card Refunds	85	.00	.00	.00	.00
10-50-25	Fund Raising, Travel & Members	.00	600	160.00	600	.00
10-50-26	Insurance & Bonds	.00	.00	.00	.00	800
10-50-27	Postage	93	240	360.00	300	400
10-50-28	Information Technology	2,200	7,573	10,490.00	12,610	11,700
10-50-29	Printing	.00	.00	.00	500	.00
10-50-30	Special Programs	.00	1,070	893.00	3,200	7,500
10-50-70	Capital Outlay/ OneTime Exp	288,868	.00	.00	.00	.00
Total LIBRARY:		500,635	205,840	211,513.00	219,684	200,000

Departmental Purpose: The mission of the Highland City Library is to provide all residents with access to information that educates, inspires, and entertains; programs that foster a love for reading and lifelong learning; a gathering place that creates a sense of community and enhances the quality of life. This is accomplished through a variety of services, by providing materials for citizens to use and providing programs for learning and enjoyment of reading.

Personnel:	Positions:	Librarian	100%	\$50,461
		Assistant Librarian	100%	\$29,411
		(4) Library Assistants	100%	\$7,563 ea.
		Total		\$110,124

Goals & Objectives: The budget represents the third year of library operations. The library continues to focus on building the library, in services and collection. New titles are always being released and we continue to fill holes in the collection by responding to user requests. The library offers additional services for youth and adults by providing programs such as Summer Reading Program, and Teen Read Week and continuing to expand Storytime programs. The budget has been thoroughly reviewed and approved by the Library Board, citizen representatives to oversee the administration of the library.

Capital Requests: None

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APPEAL AUTHORITY						
10-51-31	PROFESSIONAL & TECHNICAL SER.	50	19,193	.00	5,000	5,000
10-51-32	ENGINEER	.00	.00	.00	.00	.00
10-51-33	SECRETARY	.00	.00	.00	.00	.00
Total APPEAL AUTHORITY:		50	19,193	.00	5,000	5,000

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PLANNING & ZONING						
10-52-11	SALARIES/WAGES-PERMANENT EMP	205,940	196,361	203,950.00	203,950	107,477
10-52-12	Overtime	126	.00	.00	.00	5,000
10-52-13	BENEFITS	81,799	53,817	55,000.00	54,983	45,384
10-52-14	OTHER BENEFITS	.00	.00	.00	.00	.00
10-52-21	BOOKS, SUBS. & MEMBERSHIP	991	2,656	1,777.00	3,000	2,000
10-52-22	PUBLIC NOTICES	512	1,411	1,828.00	3,000	2,000
10-52-23	TRAVEL	2,367	195	.00	5,000	2,500
10-52-24	OFFICE SUPPLIES	8,956	7,838	7,055.00	9,000	7,500
10-52-25	SPECIAL PROJECTS	27,524	40,051	52,577.00	35,000	10,000
10-52-26	FUEL FOR VEHICLES	825	705	1,057.00	2,000	1,000
10-52-27	Postage	167	63	95.00	2,000	500
10-52-28	Software Licenses	2,389	960	1,440.00	5,000	4,000
10-52-29	Car Allowance	5,790	5,790	5,880.00	6,000	6,000
10-52-30	MAPPING EMPLOYEE	.00	.00	.00	.00	.00
10-52-31	SECRETARY-WAGES	.00	.00	.00	.00	.00
10-52-32	PLANNER	.00	.00	.00	.00	.00
10-52-33	LEGAL SERVICES	.00	700	1,050.00	2,500	.00
10-52-34	ENGINEER	.00	.00	.00	2,500	2,500
10-52-74	CAPITAL OUTLAY - EQUIPMENT	1,826	.00	.00	7,500	1,500
Total PLANNING & ZONING:		339,210	310,548	331,709.00	341,433	197,361

Departmental Purpose: The main purpose of the Planning Department is to act as a liaison and mediator between the public and private community while promoting the goals and desires of the community as a whole as directed by the City Council and Mayor and providing data and research to the Planning Commission to allow for informed decisions; to implement, update, and enforce the ordinances and codes of Highland City; to implement, update and provide long range insight regarding the General Plan; to plan, inform, and provide information regarding all types of development proposals and to research, prepare and propose amendments to ordinances and codes that are outdated, no longer apply, or are no longer considered legal due to changes in state or federal laws. Day to day activities of the Planning and Zoning Department include processing all types of applications including building permits, sign permits, fence permits, Conditional Use Permits, preparing reports for Planning Commission and City Council review, updating ordinances, and researching city planning opportunities.

Personnel:	Positions:	Comm. Develop. Director	100%	\$75,125
		Comm. Dev. Admin. Assist	100%	\$32,352
		Planner		(not budgeted)
		Sign Enforcement Officer		(not budgeted)
		Total		

Goals & Objectives: Pursue viable options to expose Highland’s marketability to outside resources. Continue to provide professional research, necessary ordinances and amendments, community outreach and education, Planning Commission and Council support and great customer service.

Planning & Zoning:

- Consideration of a new Sign Ordinance (temporary, wall)
- Assist Public Works with identification and adoption of New Open Space Policy
- Draft Ordinance and Master Plan for Consideration of State property adjacent to Lone Peak High
- Propose an ordinance for “Residential homes for the Disabled”
- Proposed a modification to the Open Space Bonus Density Overlay ordinance
- Propose a Hillside protection ordinance
- Propose an infill/FAR overlay ordinance for residential development
- Continue to “clean up” the Development Code for more consistency
- Update and provide more maps to the public
- Create/provide additional informative Planning/Zoning department handouts to improve customer service

Capital Requests: None

Other Requests:

The overall budget for 2010/2011 has been substantially reduced for the third straight year. The budget is limited but still structured to provide for operation costs, software licenses, professional licenses/associations, and local training for those licenses. There is funding requested to pay overtime to the Community Development Administrative Assistant to do “minutes” when needed and assist with Code Enforcement (*The Administrative Assistant has taken on a substantial role since the*

previous Planning position was eliminated by attrition. This has included the majority of counter/phone questions related to Planning/Zoning as well as processing Code Enforcement complaints and following up with the relevant Code Enforcement processes leaving little time for the completion of Planning Commission “minutes” during regular business hours. The budget and/or position has not compensated for the additional work however overtime has been included to compensate for work done on “minutes” outside of regular work hours). There is funding budgeted under special projects to provide monies to assist the Planning Commission with master planning property south of Lone Peak, or other professional service requests if needed. The overall budget has been significantly reduced from the previous year.

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EDUCATION AND PROMOTION						
10-53-11	SALARIES/WAGES-PERMANENT EMP	38,022	35,568	37,845.00	38,403	.00
10-53-12	Overtime	1,536	1,163	1,568.00	.00	.00
10-53-13	EMPLOYEE BENEFITS	14,169	12,044	12,859.00	14,420	.00
10-53-22	NEWSLETTER PRINTING	4,094	3,268	3,288.00	4,000	.00
10-53-23	Travel & Training	420	786	337.00	3,000	.00
10-53-24	OFFICE SUPPLIES & POSTAGE	6,577	726	821.00	4,000	.00
10-53-25	LIBRARY	.00	.00	.00	.00	.00
10-53-26	Website	1,000	1,000	1,049.00	1,000	.00
10-53-27	2nd Newsletter	.00	.00	.00	.00	.00
10-53-28	Online Code	.00	.00	.00	.00	.00
10-53-29	Highland 30th/Bldg Dedication	10,668	.00	.00	.00	.00
10-53-33	Training	.00	.00	.00	.00	.00
Total EDUCATION AND PROMOTION:		76,485	54,555	57,767.00	64,823	.00

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POLICE DEPARTMENT						
10-54-31	ALPINE-HIGHLAND PUB SAFETY DIS	1,543,041	1,348,096	1,523,177.00	1,523,177	1,446,563
10-54-54	CONTRIBUTIONS	.00	.00	.00	.00	.00
Total POLICE DEPARTMENT:		1,543,041	1,348,096	1,523,177.00	1,523,177	1,446,563

Departmental Information: The Lone Peak Public Safety District “Police Department” covers both Highland and Alpine city limits. Expenditures are based on population.

Budgeted @ 18 officers

Highlands portion of the LPPSD expenditures based on 61%:

- Salaries & Benefits \$1,155,957
 - Rent \$ 84,233
 - Other \$ 206,373
- Total \$1,446,563

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EMERGENCY SERVICES						
10-57-11	ADMINISTRATION EXPENSE	97,068	80,890	65,420.00	90,000	112,969
10-57-13	EMPLOYEE BENEFITS	11,834	.00	.00	.00	.00
10-57-30	AMERICAN FORK FIRE PROTECTION	.00	.00	.00	.00	.00
10-57-31	ALPINE/HIGHLAND FIRE SERVICES	433,213	372,961	407,238.00	407,238	629,890
10-57-32	EMS	.00	.00	.00	.00	.00
10-57-33	EDUCATION	.00	.00	.00	.00	.00
10-57-48	SPECIAL DEPT SUPPLIES	270	80	120.00	.00	.00
10-57-49	EMERGENCY PREPARATION	.00	.00	.00	.00	.00
10-57-74	FIRE TRUCK CAPITAL LEASE	.00	.00	.00	.00	.00
10-57-75	CAPITAL OUTLAY - EQUIPMENT PUR	.00	.00	.00	.00	.00
10-57-76	AMBULANCE CAPITAL OUTLAY	.00	.00	.00	.00	.00
Total EMERGENCY SERVICES:		542,385	453,931	472,778.00	497,238	742,859

Departmental Information: The Lone Peak Public Safety District “Fire & EMS Department” covers Highland, Alpine and Cedar Hills city limits. Expenditures are based on population and property valuations.

10-57-11 consists of Dispatch services and a portion of the financial personnel

Wages & Misc.	\$18,919
<u>Dispatch Services</u>	<u>\$94,050</u>
Total	\$112,964

10-57-31 consists of the expenses paid for Fire & EMS Services

Salaries & Benefits	\$432,325
Rent	\$46,471
<u>Other</u>	<u>\$151,094</u>
Total	\$629,890

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BUILDING INSPECTION						
10-58-11	SALARIES/WAGES	72,688	67,818	72,189.00	77,500	89,494
10-58-12	Overtime	101	61	92.00	.00	.00
10-58-13	EMPLOYEE BENEFITS	35,850	31,807	33,813.00	37,750	45,428
10-58-21	BOOKS, SUBS., & MEMBERSHIPS	433	596	637.00	1,500	1,500
10-58-23	TRAVEL	720	1,075	1,613.00	2,000	1,600
10-58-24	OFFICE SUPPLIES & POSTAGE	1,619	1,129	1,327.00	6,000	3,000
10-58-25	FUEL EXPENDITURE VEHICLE	1,780	1,561	1,509.00	2,000	2,000
10-58-31	PROFESSIONAL & TECH. SERVICES	2,031	354	387.00	2,500	1,500
10-58-33	EDUCATION	225	959	1,438.00	2,000	1,500
10-58-38	Uniforms	.00	.00	.00	.00	.00
10-58-74	CAPITAL OUTLAY - EQUIPMENT	332	25	38.00	2,000	400
Total BUILDING INSPECTION:		115,779	105,386	113,043.00	133,250	146,422

Group Purpose: The building inspector reviews plans for building code compliance, issues building permits, enforces building codes and city ordinances by assisting zoning administrators, in house computer resource and inspects new construction for code compliance.

Personnel:	Positions:	Chief Building Official	100%	\$56,764
		Building Secretary (Office Coordinator)	100%	\$32,730
		Total		\$89,494

Goals & Objectives: Continue to develop good rapport with builders and contractors through education, consistency, process and attitude.

Building:

Identify properties with building permits that did not receive final inspections, following up with process to complete these permits

Organization of internal files/data to improve customer service

Create/provide informative Building Department handouts to improve customer service

Substantially complete a process to transfer building department files and plans into an electronic format for more efficient, effective, accessible and long-term filing without taking up the space currently required

Capital Requests: None

Other Requests: The overall budget for 2009/2010 has been substantially limited but still structured to provide for adequate operation costs, software licenses, professional licenses/associations, and minimal local training. This year's budget of 3,000 under 10-58-31 was again reduced significantly due to the ability of the new inspector with some funding retained due to vacations, conferences (required for professional license), training, sick leave, etc. The overall budget has been significantly reduced from the previous year.

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STREETS AND ROADS						
10-60-11	SALARIES/ WAGES	244,878	196,040	210,567.00	183,500	175,466
10-60-12	SALARIES/WAGES PART-TIME	4,659	3,346	3,027.00	.00	.00
10-60-13	EMPLOYEE BENEFITS	121,417	87,691	90,956.00	91,500	87,233
10-60-14	Overtime	.00	.00	.00	5,000	5,000
10-60-15	Overtime Snow Removal	.00	.00	.00	8,500	9,000
10-60-16	Radio Maintenance	4,295	4,458	4,334.00	6,000	6,000
10-60-17	Telephone	976	612	401.00	1,150	2,500
10-60-27	UTILITIES-STREET LIGHTS	75,363	79,669	79,626.00	85,000	85,000
10-60-28	Street Light Repair	3,191	7,483	3,231.00	5,000	8,000
10-60-30	BLDG MAINT & UTILITIES	16,454	15,088	14,994.00	17,000	18,000
10-60-31	STREET REPAIR POTHOLES ETC.	3,001	8,565	12,191.00	25,000	25,000
10-60-32	WEED CONTROL	.00	.00	.00	.00	.00
10-60-33	Travel and Training	1,550	657	200.00	2,500	2,500
10-60-34	Prof and Tech Services	4,429	485	728.00	5,000	.00
10-60-35	Books, Memberships and Subs	279	279	.00	1,000	500
10-60-36	Office Supplies	114	89	125.00	500	500
10-60-37	Sidewalk Repair & Maint	44,775	65,846	70,000.00	40,000	40,000
10-60-38	Uniforms	883	789	225.00	3,000	3,000
10-60-39	Street Striping	3,580	13,509	19,747.00	10,000	15,000
10-60-48	DEPT SUPPLIES-ROAD SIGNS	18,158	13,871	16,721.00	15,000	15,000
10-60-49	SNOW REMOVAL	59,172	37,820	48,986.00	55,000	55,000
10-60-50	Equipment Repair & Maintenance	20,342	10,202	12,873.00	25,000	25,000
10-60-51	FUEL EXPENSE VEHICLES	9,599	4,710	5,658.00	10,000	10,000
10-60-52	Equipment Supplies	.00	.00	.00	.00	.00
10-60-55	MISC. SUBD. BOND EXPENSES	.00	.00	.00	.00	.00
10-60-70	IRRIGATION SHARES	.00	.00	.00	.00	.00
10-60-73	CAPITAL OUTLAY - IMPROVEMENTS	.00	.00	.00	.00	.00
10-60-74	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	.00
10-60-75	CAPITAL OUTLAY-SPEC. PROJECTS	11,946	.00	.00	.00	.00
Total STREETS AND ROADS:		649,060	551,208	594,590.00	594,650	587,699

Group Purpose: The Streets Group of the Operations and Maintenance Division is responsible for maintain the following that includes but is not limited to: street striping, crosswalk maintenance, school zone maintenance, road repairs, right of way permitting, sidewalk repairs, ADA ramp compliance, tree trimming, snow plowing, and street light maintenance.

Goals and Objectives: The goal of the Streets Group this year will be to continue to repair sidewalk and meet ADA compliance.

Personnel:	Positions:	Public Works Director	40%	\$40,909
		Streets Superintendent	50%	\$24,929
		Maintenance	100%	\$36,566
		Maintenance	100%	\$28,142
		P. W. Admin. Assist.	15%	\$4,671
		Sewer Superintendent	50%	\$26,178
		Maintenance	50%	\$14,071
		Maintenance	(not budgeted)	
		Total		\$175,466

Capital Equipment: None

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ENGINEER						
10-66-11	STAFF ENGINEER-SAL & BENEFITS	.00	.00	.00	.00	.00
10-66-13	EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
10-66-14	OTHER BENEFITS	.00	.00	.00	.00	.00
10-66-30	Car Allowance	8,890	7,000	6,300.00	8,400	8,400
10-66-31	PROFESSIONAL & TECH. SERVICES	20,767	15,149	22,609.00	20,000	30,000
10-66-32	GIS Survey	10,300	5,099	7,649.00	5,000	.00
10-66-33	Equipment-Supplies & Maint	5,326	2,493	3,686.00	5,000	2,500
10-66-34	Fuel and Oil	4,644	2,517	3,489.00	8,000	.00
10-66-35	Travel and Training	5,261	1,027	1,370.00	3,000	3,000
10-66-36	Office Supplies	1,171	621	552.00	500	.00
10-66-37	Telephones	4,396	4,528	4,938.00	3,500	1,200
10-66-38	Uniforms	633	.00	.00	1,000	.00
10-66-39	Books, Memberships, & Subscrip	621	875	1,312.00	1,000	.00
10-66-74	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	.00
Total ENGINEER:		62,009	39,310	51,905.00	55,400	45,100

Division Purpose: The purpose of the Engineering Division of the Public Works Department is responsible for the growth of the City relative to the new City infrastructure. The Engineering Division ensures compliance with standards and specifications developed by the Engineering Division and approved by the City Council. The Engineering Division is also responsible to ensure that the City's master plans are up to date and being followed by everyone from the City to residents to developers. The division is also responsible for construction inspection on all projects within the City.

Goals and Objectives: The goal of the Engineering Division of the Public Works Department will be to periodically review and update the design standards and specifications and update the web site for better flow of information to the general public that wish to develop within Highland City.

Personnel: Engineer Director (not budgeted)
 Engineer Inspectors (2) (not budgeted)
 CAD Tech (not budgeted)

Capital Requests: None

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PARKS & RECREATION						
10-70-11	SALARIES/ WAGES	118,147	107,965	126,267.00	89,511	81,744
10-70-12	SALARIES/WAGES PART-TIME	14	18,732	.00	25,000	48,670
10-70-13	EMPLOYEE BENEFITS	53,107	44,988	48,394.00	47,042	44,362
10-70-14	Overtime	.00	.00	.00	5,000	5,000
10-70-21	BOOKS, SUBS., & MEMBERSHIPS	.00	256	362.00	1,000	500
10-70-24	Playground Equipment	326	15,676	23,514.00	15,000	30,000
10-70-25	EQUIPMENT-SUPPLIES & MAINT.	13,042	13,900	10,948.00	15,000	10,000
10-70-26	BUILDING AND GROUNDS	4,815	766	419.00	2,500	4,000
10-70-27	UTILITIES	7,184	8,918	9,022.00	5,500	10,000
10-70-28	RECREATION	80,324	40,058	92,600.00	92,600	92,600
10-70-31	Park Maintenance Contract	255,519	182,303	212,000.00	212,000	.00
10-70-32	Sudivision Inspection	.00	.00	.00	.00	.00
10-70-33	Equip, Repairs & Maint	5,052	3,801	4,394.00	5,000	14,845
10-70-34	Fuel and Oil	7,737	8,796	10,957.00	7,500	7,065
10-70-35	Travel & Training	1,022	1,445	2,168.00	1,500	1,500
10-70-36	Office Supplies	.00	.00	.00	250	250
10-70-37	Uniforms	446	569	.00	1,500	2,000
10-70-38	Trail Maint	6,159	4,659	3,543.00	7,000	5,000
10-70-39	Build Maint & Utilities	.00	.00	.00	.00	.00
10-70-40	Equipment Repairs & Maint	.00	.00	.00	.00	.00
10-70-41	Playground Safety/ADA	.00	.00	.00	.00	.00
10-70-48	RESTROOM MAINTENANCE	6,282	5,466	8,200.00	10,000	8,200
10-70-71	CAPITAL OUTLAY - LAND	.00	.00	.00	.00	.00
10-70-72	CAPITAL OUTLAY - BUILDINGS	.00	.00	.00	.00	.00
10-70-73	CAPITAL OUTLAY	.00	.00	.00	.00	.00
10-70-74	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	9,420
10-70-75	SPEC PROJ-ADVENTURE/LEARN PAR	6,100	1,250	1,875.00	.00	.00
Total PARKS & RECREATION:		565,277	459,548	554,663.00	542,903	375,156

Group Purpose: The purpose of the Parks and Recreation Group, Operations and Maintenance Division is to maintain and operate the many acres of parks and miles of trails in the City. This maintenance includes the management of the sprinkler systems, mowing of the parks not in the maintenance contract.

Goals and Objectives: The goal of the Parks and Recreation Group this year will be to continue maintaining our parks and trails with the same high standard level that has been expected of the City Council and the residents of Highland City.

Personnel:	Positions:	Parks Foreman	100%	\$45,219
		Maintenance	80%	\$36,525
		Total		\$81,744

Hiring of seasonal workers for the maintenance of all city properties, parks and open spaces from May to October.

Capital Equipment: None

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CEMETERY						
10-71-11	SALARIES/WAGES-PERMANENT EMP	42,336	41,234	43,548.00	41,266	43,150
10-71-12	Part-Time Wages	.00	.00	.00	.00	9,145
10-71-13	EMPLOYEE BENEFITS	18,862	17,473	18,477.00	17,587	18,801
10-71-24	OPERATIONS AND MAINTENANCE	26,836	25,585	33,810.00	30,000	5,855
10-71-25	Fuel and Oil	1,205	1,554	1,844.00	1,500	2,000
10-71-26	Equip Repairs & Maint	1,270	1,305	1,647.00	2,000	1,500
10-71-27	Equip Supplies	1,212	700	1,050.00	2,000	2,000
10-71-31	ENGINEERING	213	.00	.00	.00	2,500
10-71-73	LAND PURCHASE	78,898	78,898	78,898.00	80,000	80,000
10-71-74	CAPITAL OUTLAY	24,000	.00	.00	.00	.00
10-71-75	CAP. OUTLAY-SPECIAL PROJECTS	.00	.00	.00	.00	.00
10-71-76	BAD DEBT EXPENSE	.00	.00	.00	.00	.00
Total CEMETERY:		194,833	166,749	179,274.00	174,353	164,951

Group Purpose: The purpose of the Cemetery Group, Operations and Maintenance Division is to maintain and operate the cemetery to provide for an inviting atmosphere for those who wish to visit our cemetery and pay their respects. Other responsibilities of the Cemetery Group include managing the contract for lawn maintenance and all burials.

Goals and Objectives: The goal of the Cemetery Group this year will be to continue maintaining our cemetery with the same high standard level that has been expected of the City Council and the residents of Highland City.

Personnel:	Positions:	O&M Director/Sexton	50%	\$34,019
		Maintenance	20%	\$9,131
		Total		\$43,150

Capital Equipment: None

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COMMUNITY EVENTS						
10-72-11	SALARIES/ WAGES	2,603	.00	.00	.00	38,403
10-72-13	EMPLOYEE BENEFITS	.00	.00	.00	.00	15,141
10-72-23	Travel & Training	.00	.00	.00	.00	1,000
10-72-24	Office Supplies & Postage	.00	.00	.00	.00	1,000
10-72-53	Miss Timpanogos Pagent	.00	.00	.00	.00	.00
10-72-54	COMMUNITY ENRICH. GRANT	.00	.00	.00	.00	.00
10-72-55	HIGHLAND FLING	49,536	31,558	45,588.00	45,000	35,000
10-72-56	HIGHLAND JR. MISS	3,000	3,000	4,500.00	3,000	3,000
10-72-57	RODEO	2,059	878	1,317.00	.00	.00
10-72-58	Fling Golf Tournament	4,592	3,638	5,457.00	4,000	.00
10-72-59	CULTURAL ARTS	15,434	5,728	6,455.00	30,000	7,000
10-72-60	CITY BEAUTIFICATION	10,000	.00	.00	.00	500
10-72-61	Tree Committee	10,850	9,277	55.00-	8,000	3,500
10-72-62	WELCOME BROCHURE	.00	.00	.00	1,000	.00
10-72-63	Community Enrichment	4,945	2,413	2,784.00	8,000	2,500
Total COMMUNITY EVENTS:		103,019	56,490	66,046.00	99,000	107,044

Group Purpose: Provide community enrichment of all the arts, events, education and literacy for Highland City residents while keeping the small town feel in a growing community. This office produces the monthly newsletter in order to keep citizens informed of city events and changes.

Personnel: Position: Comm. Enhancement Coord. 100 % \$38,403

Goals & Objectives: Provide enriching and cost effective programs and events for residents. Encourage committees to provide more programs and events to residents.

Capital Requests: None

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GARBAGE						
10-73-11	SALARIES/WAGES-PERMANENT EMP	16,218	15,121	16,067.00	15,600	15,567
10-73-12	Overtime	.00	.00	.00	.00	.00
10-73-13	EMPLOYEE BENEFITS	9,721	7,094	7,554.00	9,400	6,677
10-73-24	OFFICE EXPENSE, SUPPLIES & POS	10,458	5,491	7,789.00	3,000	7,500
10-73-25	EQUIPMENT-REPAIRS & MAINT	.00	.00	.00	.00	.00
10-73-31	DUMP PASSES	13,783	8,536	8,383.00	10,000	.00
10-73-50	GARBAGE CONTRACT	478,172	346,021	450,000.00	450,000	450,000
10-73-51	Bad Debt Expense	.00	.00	.00	.00	.00
Total GARBAGE:		528,352	382,263	489,793.00	488,000	479,744

Personnel: Position: P.W. Admin. Assist. 50% \$15,567

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TRANSFERS						
10-90-13	EMP BENEFITS WATER CO SEC	.00	.00	.00	.00	.00
10-90-90	TRANS. TO CAPITAL IMP. FUND	1,146,295	200,000	200,000.00	200,000	200,000
10-90-91	TRANSFERS TO DEBT SERVICE FUN	.00	620,000	620,000.00	620,000	970,000
10-90-92	TRANSFERS FROM UTILITY FUND	.00	.00	.00	.00	.00
10-90-93	OTHER EXPENSE WATER CO SEC EX	.00	.00	.00	.00	.00
10-90-94	COUNCIL APPROPRIATION	.00	.00	.00	.00	.00
10-90-95	APPROPRIATED INCREASE FUND BA	.00	.00	.00	.00	.00
10-90-96	TRANSFERS TO OPEN SPACE FUND	125,000	155,757	155,757.00	155,757	.00
Total TRANSFERS:		1,271,295	975,757	975,757.00	975,757	1,170,000
Fund Revenue Total:		7,258,712	6,146,388	6,601,309.00	6,740,486	6,736,457
Fund Expenditure Total:		7,662,097	6,138,320	6,668,003.00	6,756,747	6,734,761
Net Total GENERAL FUND:		403,385-	8,068	66,694.00-	16,261-	1,696

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Highland Open Space SSD						
REVENUE						
20-30-90	Transfer from Cap Project Fund	50,000	.00	.00	.00	.00
20-30-91	TRANSFER FROM GENERAL FUND	125,000	155,757	187,500.00	155,757	.00
Total REVENUE:		175,000	155,757	187,500.00	155,757	.00
Fees						
20-32-01	OPEN SPACE FEE	235,747	222,871	242,847.00	234,000	240,000
Total Fees:		235,747	222,871	242,847.00	234,000	240,000
OTHER REVENUE						
20-36-10	Interest Earnings	720-	723-	1,128.00-	.00	500
Total OTHER REVENUE:		720-	723-	1,128.00-	.00	500

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Expenditures						
20-43-12	Part-Time Wages	.00	.00	.00	.00	97,262
20-43-25	Office Supplies/Postage	419	456	499.00	500	500
20-43-61	Fuel	.00	.00	.00	.00	14,119
20-43-62	PROPERTY MAINTENANCE	456,673	240,378	360,567.00	380,000	.00
20-43-63	Repair and Maintenance	.00	.00	.00	.00	29,794
20-43-73	Equipment Replacement	.00	.00	.00	.00	18,825
20-43-74	CAPITAL OUTLAY -	17,995	.00	.00	.00	10,000
Total Expenditures:		475,086	240,834	361,066.00	380,500	170,500

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
Transfers						
20-90-90	Transfer to General Fund	.00	.00	.00	.00	70,000
Total Transfers:		.00	.00	.00	.00	70,000
Fund Revenue Total:		410,026	377,905	429,219.00	389,757	240,500
Fund Expenditure Total:		475,086	240,834	361,066.00	380,500	240,500
Net Total Highland Open Space SSD:		65,059-	137,072	68,153.00	9,257	.00

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
Debt Service Fund						
REVENUE						
30-30-90	TRANSFER FROM CAP PROJ BLDG	442,000	200,000	200,000.00	200,000	.00
30-30-91	Transfers from General Fund	.00	620,000	620,000.00	620,000	970,000
30-30-92	Tranfers from Park Cap Proj	535,000	147,000	147,000.00	147,000	.00
Total REVENUE:		977,000	967,000	967,000.00	967,000	970,000
Source: 33						
30-33-30	Debt Service Fund Surplus	.00	.00	.00	.00	4,000
Total Source: 33:		.00	.00	.00	.00	4,000

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
Expenditures						
30-40-50	Zions 2006 Bond Principal	200,000	210,000	200,000.00	200,000	220,000
30-40-51	Zions 2006 Bond Interest	241,712	233,393	242,133.00	242,133	224,285
30-40-52	Zions 2007 Bond Principal	225,000	230,000	225,000.00	225,000	240,000
30-40-53	Zions 2007 Bond Interest	311,256	297,043	309,900.00	309,900	289,169
Total Expenditures:		977,968	970,436	977,033.00	977,033	973,454
Fund Revenue Total:		977,000	967,000	967,000.00	967,000	974,000
Fund Expenditure Total:		977,968	970,436	977,033.00	977,033	973,454
Net Total Debt Service Fund:		968-	3,436-	10,033.00-	10,033-	546

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CAPITAL IMPROVEMENT FUND-PARKS						
REVENUE						
40-30-90	CONTRIBUTION FROM GENERAL FUN	.00	.00	.00	.00	.00
Total REVENUE:		.00	.00	.00	.00	.00
FEES AND SERVICES						
40-34-71	PARK IMPACT FEES	80,719	256,769	109,793.00	100,000	300,000
40-34-72	SERVICE FEES	.00	.00	.00	.00	.00
40-34-73	Exaction Fee For Roads	.00	.00	.00	.00	.00
40-34-75	MISCELLANEOUS FEES	70,000	468,900	703,350.00	.00	.00
Total FEES AND SERVICES:		150,719	725,669	813,143.00	100,000	300,000
OTHER REVENUE						
40-36-10	INTEREST INCOME	48,284	558-	1,032.00-	70,000	.00
40-36-15	State Grants	.00	.00	.00	165,000	.00
40-36-20	TREE FUND REVENUE	.00	5,000	7,500.00	.00	.00
40-36-21	Bond Proceeds	.00	.00	.00	.00	.00
Total OTHER REVENUE:		48,284	4,442	6,468.00	235,000	.00
REVENUE-OTHER						
40-39-90	PY CARRYOVER BUDGETED	.00	.00	.00	146,000	300,000
Total REVENUE-OTHER:		.00	.00	.00	146,000	300,000

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Park Capital Expenditures						
40-40-20	Potential Claims & Judgements	.00	.00	.00	.00	.00
40-40-29	Reserve for Future Projects	.00	.00	.00	.00	.00
40-40-31	PROFESSIONAL & TECHNICAL SERVI	102,754	.00	.00	.00	.00
40-40-50	2007 Sales & Franchise Bond Pm	.00	.00	.00	.00	.00
40-40-68	Town Center Park	1,824,866	113,250	113,250.00	50,000	.00
40-40-69	Canterbury Park	204	.00	.00	.00	.00
40-40-70	Hillside Land Purchase	.00	.00	.00	.00	.00
40-40-71	PARK CONSTRUCTION	98,786	47,473	71,209.00	65,000	.00
40-40-72	4800 W Soccer Fields/Park Road	102,445	8,284	10,520.00	.00	.00
40-40-73	Spring Creek Park Construction	104,591	888	1,331.00	.00	.00
40-40-74	ASSET AND LAND PURCHASE	2,563,500	.00	.00	.00	.00
40-40-75	Park Equipment	337,863	.00	.00	.00	.00
40-40-76	TRAILS	36,417	37,602	42,000.00	42,000	.00
40-40-77	Highland Hills Open Space	148,605	12,280	12,280.00	10,000	.00
40-40-79	Cemetary Capital Project	173,534	10,711	.00	20,000	.00
40-40-80	TREE PURCHASES	.00	.00	.00	.00	.00
40-40-81	Highland Wter Bldg & El Park	.00	5,209	7,813.00	.00	.00
40-40-82	Beacon Hills Park	.00	3,080	4,619.00	.00	75,000
40-40-83	Beacon Hills Trail	.00	.00	.00	.00	.00
40-40-85	Interest Expense Bonds	.00	.00	.00	.00	.00
40-40-86	Bond Trust Fees	6,250	10,750	16,125.00	.00	.00
40-40-90	TRANS. TO CAPITAL IMP. FUND	.00	.00	.00	.00	.00
Total Park Capital Expenditures:		5,499,814	249,526	279,147.00	187,000	75,000

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TRANSFER TO PRESS IRRIGATION						
40-90-00	TRANSFER TO PRESS IRRIGATION	.00	.00	.00	.00	.00
40-90-10	Transfer to Debt Service Fund	535,000	147,000	147,000.00	147,000	.00
40-90-20	TRANSFER TO UTILITY FUND	.00	.00	.00	.00	.00
40-90-91	Transfers to open space fund	50,000	.00	.00	.00	.00
Total TRANSFER TO PRESS IRRIGATION:		585,000	147,000	147,000.00	147,000	.00
Fund Revenue Total:		199,003	730,111	819,611.00	481,000	600,000
Fund Expenditure Total:		6,084,814	396,526	426,147.00	334,000	75,000
Net Total CAPITAL IMPROVEMENT FUND-PARKS:		5,885,812-	333,585	393,464.00	147,000	525,000

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CAP IMP FUND ROAD PROJECTS						
REVENUE						
41-30-90	CONTRIBUTION FROM GENERAL FUN	846,295	200,000	200,000.00	200,000	200,000
41-30-91	CONTRIBUTION FROM STRM WATER	.00	55,326	55,326.00	55,326	.00
41-30-92	Contribution from Culinary Wat	.00	12,621	12,621.00	12,621	.00
Total REVENUE:		846,295	267,947	267,947.00	267,947	200,000
INTERGOVERNMENTAL REVENUE						
41-33-56	CLASS "C" ROAD FUND ALLOTMENT	.00	.00	.00	.00	.00
41-33-58	SIDEWALK GRANT	.00	.00	.00	.00	.00
41-33-59	Knight Ave reinbursement	864,685	50,725	50,725.00	.00	.00
41-33-60	MAG Grant Corrdor Preservation	1,604,532	266,146	452,146.00	4,000,000	3,700,000
Total INTERGOVERNMENTAL REVENUE:		2,469,218	316,871	502,871.00	4,000,000	3,700,000
FEES AND SERVICES						
41-34-71	SR74 ROAD PROJECT	.00	6,200	.00	.00	.00
41-34-72	ROAD IMPACT FEE	6,050	30,250	10,890.00	10,000	50,000
41-34-73	BRIDGE IMPACT FEE	.00	790	.00	.00	.00
41-34-74	MISCELLANEOUS REV FROM DEV	.00	.00	.00	.00	.00
41-34-75	Traffic Light Revenue	.00	.00	.00	.00	.00
41-34-76	Rental Income	20,003	30,325	33,490.00	.00	.00
Total FEES AND SERVICES:		26,053	67,565	44,380.00	10,000	50,000
OTHER REVENUE						
41-36-10	INTEREST INCOME	9,120-	6,634-	7,203.00-	.00	.00
41-36-12	CURB & GUTTER INSTALL	.00	.00	.00	.00	.00
Total OTHER REVENUE:		9,120-	6,634-	7,203.00-	.00	.00
REVENUE-OTHER						
41-39-90	PY CARRYOVER BUDGETED	.00	.00	.00	125,000	.00
Total REVENUE-OTHER:		.00	.00	.00	125,000	.00

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
EXPENDITURES						
41-40-31	Engineering 6000 West Project	101,898	7,985	11,978.00	.00	.00
41-40-32	Engineering	1,000	.00	.00	.00	.00
41-40-60	Murdock Canal	.00	35,699	53,548.00	.00	.00
41-40-61	East/West Corridor	44,580	150,307	132,769.00	4,000,000	3,700,000
41-40-62	Highland Blvd Repairs & Over	.00	.00	.00	.00	.00
41-40-63	Corridor Preservation Land Pur	1,604,532	.00	.00	.00	.00
41-40-64	Murdock Connector	12,827	269,113	350,000.00	.00	.00
41-40-70	FUTURE ROAD PROJECTS	500	.00	.00	.00	.00
41-40-71	ROAD REBUILDING	536,735	.00	.00	.00	.00
41-40-72	RETAINAGE ON PRIOR PROJECTS	.00	.00	.00	.00	.00
41-40-73	UDOT/4800 WEST	595	764	97.00	.00	.00
41-40-74	SOUTHWEST SUBDIVISION IMPROVE	.00	.00	.00	.00	.00
41-40-75	SR74 Road Project	.00	.00	.00	.00	.00
41-40-76	4800 West Traffic Light	.00	.00	.00	.00	.00
41-40-77	10250 N Reconstruction	.00	.00	.00	.00	.00
41-40-78	Town Center Roads	.00	.00	.00	.00	.00
41-40-79	Centerline Survey	.00	.00	.00	.00	.00
41-40-80	5600 West Project	7,573	386,947	403,000.00	403,000	.00
41-40-81	Capital Outlay-Equipment	5,670	.00	.00	.00	.00
41-40-82	Knight Avenue rebuild	1,151,655	697,205	980,405.00	.00	.00
Total EXPENDITURES:		3,467,564	1,548,021	1,931,797.00	4,403,000	3,700,000
Fund Revenue Total:		3,332,445	645,750	807,995.00	4,402,947	3,950,000
Fund Expenditure Total:		3,467,564	1,548,021	1,931,797.00	4,403,000	3,700,000
Net Total CAP IMP FUND ROAD PROJECTS:		135,119-	902,271-	1,123,802.00-	53-	250,000

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CAP IMP FUND BUILDING						
REVENUE						
42-30-90	CONTRIBUTION FROM GENERAL FUN	300,000	.00	.00	.00	.00
42-30-91	CONTRIBUTION FROM SEWER	.00	200,000	200,000.00	200,000	.00
42-30-92	CONTRIBUTION FROM PI FUND	1,160,000	.00	.00	.00	.00
42-30-93	Contribution from Park Capital	.00	.00	.00	.00	.00
Total REVENUE:		1,460,000	200,000	200,000.00	200,000	.00
OTHER REVENUE						
42-36-10	INTEREST INCOME	7,851-	1,925-	2,280.00-	.00	.00
42-36-12	PSD IMPACT FEE	4,985	20,937	2,991.00	16,000	40,000
42-36-13	TOWNE CENTER EXACTION	.00	40,341-	60,512.00-	.00	.00
Total OTHER REVENUE:		2,866-	21,329-	59,801.00-	16,000	40,000
REVENUE-OTHER						
42-39-30	BOND PROCEEDS	.00	.00	.00	.00	.00
42-39-40	Miscellaneous Income	.00	.00	.00	.00	.00
42-39-90	PY CARRYOVER BUDGETED	.00	.00	.00	.00	.00
Total REVENUE-OTHER:		.00	.00	.00	.00	.00

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
EXPENDITURES						
42-40-13	EMPLOYEE BEN/PRESS IRR CONST	.00	.00	.00	.00	.00
42-40-68	New City Hall	1,334,009	58,688-	88,032.00-	.00	.00
42-40-70	FIRE STATION	110,020	.00	.00	.00	.00
42-40-71	Miscellaneous Costs	29,716	.00	.00	.00	.00
42-40-72	POLICE & COURT BUILDING	728,428	4,189	6,284.00	.00	.00
42-40-75	Interest Expense Bonds	2,000	.00	.00	.00	.00
Total EXPENDITURES:		2,204,172	54,499-	81,748.00-	.00	.00

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
Transfer To Debt Service						
42-90-00	Transfer To Debt Service	442,000	200,000	200,000.00	200,000	.00
	Total Transfer To Debt Service:	442,000	200,000	200,000.00	200,000	.00
	Fund Revenue Total:	1,457,134	178,671	140,199.00	216,000	40,000
	Fund Expenditure Total:	2,646,172	145,501	118,252.00	200,000	.00
	Net Total CAP IMP FUND BUILDING:	1,189,038-	33,170	21,947.00	16,000	40,000

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
NW Annexation Cap Project						
REVENUE						
43-30-80	TRANSFER FROM CAP PROJECT	.00	.00	.00	.00	.00
43-30-90	CONTRIBUTION FROM GENERAL FUN	.00	.00	.00	.00	.00
Total REVENUE:		.00	.00	.00	.00	.00
OTHER REVENUE						
43-36-10	INTEREST INCOME	2-	6	1.00-	.00	.00
Total OTHER REVENUE:		2-	6	1.00-	.00	.00
REVENUE-OTHER						
43-39-10	NW Impact Fee Water	.00	.00	.00	.00	.00
43-39-20	NW Impact Fee-Press Irr	3,396	7,641	6,368.00	.00	.00
43-39-30	NW Impact Fee- Sewer	.00	1,542	.00	.00	.00
43-39-40	NW Impact Fees-Road	.00	.00	.00	.00	.00
43-39-50	NW Annexation Fee	.00	.00	.00	.00	.00
43-39-51	Well Water Surcharge	.00	.00	.00	.00	.00
43-39-90	PY CARRYOVER-BUDGETED	.00	.00	.00	.00	.00
43-39-91	NW PI Ivory	.00	.00	.00	.00	.00
43-39-92	NW Road	.00	.00	.00	.00	.00
43-39-93	NW Road Ivory	.00	.00	.00	.00	.00
Total REVENUE-OTHER:		3,396	9,183	6,368.00	.00	.00

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
EXPENDITURES						
43-40-70	Truck Replacement	.00	.00	.00	.00	.00
43-40-71	Dry Creek Bench	.00	.00	.00	.00	.00
43-40-72	11800 North Road Rebuild	.00	.00	.00	.00	.00
43-40-73	Beacon Hills	.00	.00	.00	.00	.00
43-40-74	Dry Creek Hollow Design	.00	.00	.00	.00	.00
43-40-75	CAP. OUTLAY-PI Well and Pond	.00	.00	.00	.00	.00
43-40-76	Beacon Hills Culinary line	.00	.00	.00	.00	.00
43-40-77	Dry Creek Booster Station Mod	.00	.00	.00	.00	.00
43-40-78	Dry reek Trail	.00	.00	.00	.00	.00
Total EXPENDITURES:		.00	.00	.00	.00	.00

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
TRANSFERS						
43-90-90	TRANSFERS TO CAPITAL IMPROV. F	.00	.00	.00	.00	.00
	Total TRANSFERS:	.00	.00	.00	.00	.00
	Fund Revenue Total:	3,394	9,189	6,367.00	.00	.00
	Fund Expenditure Total:	.00	.00	.00	.00	.00
	Net Total NW Annexation Cap Project:	3,394	9,189	6,367.00	.00	.00

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SEWER FUND						
REVENUE						
52-30-90	CONTRIBUTION FROM GENERAL FUN	.00	.00	.00	.00	.00
	Total REVENUE:	.00	.00	.00	.00	.00
LICENSES AND PERMITS						
52-32-10	SELF SERVICE GARBAGE PERMITS	.00	.00	.00	.00	.00
	Total LICENSES AND PERMITS:	.00	.00	.00	.00	.00
REVENUE						
52-37-10	SEWER SERVICES	784,095	944,518	1,026,171.00	1,032,000	1,393,200
52-37-20	IMPACT FEES	35,749	121,605	68,755.00	65,000	100,000
52-37-30	PENALTIES	.00	.00	.00	.00	.00
52-37-40	GARBAGE COLLECTION FEES	.00	.00	.00	.00	.00
52-37-50	SEWER FINANCE	4,424	3,941	4,277.00	.00	.00
	Total REVENUE:	824,267	1,070,064	1,099,203.00	1,097,000	1,493,200
MISCELLANEOUS REVENUE						
52-38-10	INTEREST EARNINGS	38,457	7,625	9,410.00	10,000	10,000
52-38-80	Miscellaneous	.00	.00	.00	.00	.00
52-38-90	MISCELLANEOUS	.00	.00	.00	.00	.00
52-38-95	PY Carryover	.00	.00	.00	903,431	.00
	Total MISCELLANEOUS REVENUE:	38,457	7,625	9,410.00	913,431	10,000
Contributions						
52-39-50	Developer Contributions	.00	.00	.00	.00	.00
	Total Contributions:	.00	.00	.00	.00	.00

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
EXPENDITURES						
52-40-11	SALARIES/WAGES	134,352	168,149	180,249.00	177,289	146,509
52-40-12	Overtime	1,166	2,985	3,392.00	.00	4,000
52-40-13	EMPLOYEE BENEFITS	62,711	78,712	84,273.00	92,000	70,803
52-40-20	Insurance exp-liability	5,000	1,622	2,433.00	25,000	25,000
52-40-21	BOOKS, SUBS. & MEMBERSHIP	.00	.00	.00	250	250
52-40-22	PUBLIC NOTICES	.00	.00	.00	.00	.00
52-40-23	TRAVEL	773	.00	.00	1,500	1,000
52-40-24	OFFICE SUPPLIES & POSTAGE	19,771	15,553	16,130.00	20,000	20,000
52-40-25	EQUIP.-REPAIRS & MAINTENANCE	9,569	5,719	6,428.00	15,000	15,000
52-40-26	DEPRECIATION EXPENSE	297,280	272,506	260,120.00	300,000	275,000
52-40-27	UTILITIES	10,197	16,628	10,274.00	12,000	12,000
52-40-28	FUEL EXPENSE VEHICLES	2,321	1,304	1,747.00	4,000	2,000
52-40-29	Uniforms	410	75	.00	500	1,500
52-40-30	Equipment Supplies	2,416	373	560.00	5,000	2,500
52-40-31	DUMP PASSES	.00	.00	.00	.00	.00
52-40-32	Engineering/Prof Services	5,875	6,156	.00	15,000	15,000
52-40-33	Sanitary Sewer Master Plan	.00	.00	.00	.00	.00
52-40-35	Blue Stakes Expense	.00	.00	.00	.00	.00
52-40-40	INSPECTIONS	.00	.00	.00	8,000	.00
52-40-41	REPAIRS	1,666	1,953	1,852.00	15,000	10,000
52-40-42	COLLECTION AND DISPOSAL	502,582	554,220	656,000.00	656,000	775,000
52-40-43	SEWER HOOK-UP REFUNDS	.00	.00	.00	.00	.00
52-40-50	Scada Upgrade	60,288	.00	.00	66,667	3,000
52-40-70	Capitay Outlay-Lift Station Ph	.00	.00	.00	.00	.00
52-40-72	Dry Creek Sewer Line/Lift St	9,279	27,134	27,137.00	30,000	.00
52-40-73	CAPITAL OUTLAY - IMPROVEMENTS	9,855	.00	.00	.00	.00
52-40-74	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	.00
52-40-75	INTEREST EXPENSE	.00	.00	.00	.00	.00
52-40-76	BAD DEBT EXPENSE	.00	.00	.00	.00	.00
52-40-77	RESERVE FIND SID	.00	.00	.00	.00	.00
52-40-78	Loss on Disposition of Assets	.00	.00	.00	.00	.00
52-40-80	Indirect Overhead	37,200	73,333	90,000.00	90,000	90,000
52-40-90	TRANS. TO CAPITAL IMP. FUND	840,000	200,000	200,000.00	200,000	.00
52-40-91	Transfer to Storm Water Fund	.00	242,778	242,778.00	242,778	.00
Total EXPENDITURES:		2,012,712	1,669,200	1,783,373.00	1,975,984	1,468,562
Fund Revenue Total:		862,724	1,077,690	1,108,613.00	2,010,431	1,503,200
Fund Expenditure Total:		2,012,712	1,669,200	1,783,373.00	1,975,984	1,468,562
Net Total SEWER FUND:		1,149,988-	591,510-	674,760.00-	34,447	34,638

Group Purpose: The purpose of the Sanitary Group, Operations and Maintenance Division is to maintain and operate the City sanitary sewer collection system.

Goals and Objectives: The goal of the Sanitary Sewer Group will be to continue maintaining our sanitary sewer system with the same high standard level that has been expected of the City Council and the residents of Highland City.

Personnel:	Positions:	O&M Director	50%	\$34,018
		Sewer Superintendent	50%	\$26,177
		Street Superintendent	50%	\$24,929
		Water Superintendent	50%	\$29,068
		Water Foreman	50%	\$22,246
		Maintenance	50%	\$14,071
		Maintenance	(not budgeted)	
	Total			\$150,509

Capital Equipment: None

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PRESSURIZED IRRIGATION FUND						
REVENUE						
53-30-90	CONTRIBUTION FROM GENERAL FUN	.00	.00	.00	.00	.00
53-30-91	Transfer From Fund 43	.00	.00	.00	.00	.00
Total REVENUE:		.00	.00	.00	.00	.00
REVENUE						
53-37-05	Tranfer from Other funds	.00	.00	.00	.00	.00
53-37-10	SERVICE CHARGES	712,873	681,564	740,752.00	780,000	965,000
53-37-15	PI BOND TAX LEVY	.00	.00	.00	.00	.00
53-37-20	IMPACT FEES	7,300	11,400	8,550.00	18,340	60,000
53-37-30	PENALTIES	.00	.00	.00	.00	.00
Total REVENUE:		720,173	692,964	749,302.00	798,340	1,025,000
MISCELLANEOUS REVENUE						
53-38-10	INTEREST EARNINGS	4,868-	4,924	5,982.00	5,000	.00
53-38-90	WATER SHARE - GRANT REV.	.00	.00	.00	.00	.00
53-38-95	PY CARRYOVER	.00	.00	.00	533,895	240,000
Total MISCELLANEOUS REVENUE:		4,868-	4,924	5,982.00	538,895	240,000
REVENUE-OTHER						
53-39-50	Developer Contributions	.00	.00	.00	.00	.00
53-39-90	SUNDRY REVENUES	1,000,500	124,846	116,676.00	121,000	121,000
Total REVENUE-OTHER:		1,000,500	124,846	116,676.00	121,000	121,000

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
EXPENDITURES						
53-40-11	SALARIES/WAGES	41,671	33,399	30,518.00	43,000	42,069
53-40-12	Overtime	.00	.00	.00	.00	5,000
53-40-13	EMPLOYEE BENEFITS	18,489	12,190	10,497.00	25,000	25,848
53-40-20	Insurance Exp-Liability	5,000	1,365	2,048.00	7,500	7,500
53-40-21	BOOKS, SUBS. & MEMBERSHIP	.00	100	150.00	500	500
53-40-22	PUBLIC NOTICES	.00	.00	.00	.00	.00
53-40-23	TRAVEL	680	775	1,163.00	2,000	2,000
53-40-24	OFFICE SUPPLIES & POSTAGE	5,721	3,948	5,249.00	4,000	4,000
53-40-25	EQUIP.-REPAIRS & MAINTENANCE	10,967	6,508	5,189.00	20,000	10,000
53-40-26	DEPRECIATION EXPENSE	390,244	357,724	341,463.00	336,000	340,000
53-40-27	UTILITIES	121,945	106,804	152,263.00	150,000	175,000
53-40-28	FUEL EXPENSES VEHICLES	3,207	3,305	3,777.00	6,000	6,000
53-40-29	Equipment Supplies	8,817	2,552	224.00	10,000	10,000
53-40-31	PROFESSIONA & TECH. SERVICES	37,798	28,819	33,233.00	50,000	15,000
53-40-32	ENGINEERING EXPENSE	.00	.00	.00	.00	.00
53-40-33	PI Master Plan	.00	.00	.00	.00	.00
53-40-35	Blue Stakes Expenses	.00	.00	.00	.00	5,000
53-40-40	INSPECTIONS	.00	.00	.00	.00	.00
53-40-41	REPAIRS	4,066	2,498	2,430.00	10,000	10,000
53-40-43	SYSTEM CONNECTION COSTS	.00	.00	.00	.00	.00
53-40-52	Scada Upgrade	4,602	1,977	265.00	38,000	.00
53-40-72	Bond Disclosure Etc. Fees	6,554	2,657	3,986.00	3,700	4,000
53-40-73	WATER SHARE PURCHASES	.00	76,600	76,600.00	100,000	.00
53-40-74	WATER SHARE ASSESSMENTS	265,982	259,462	259,462.00	308,000	260,000
53-40-75	INTEREST EXPENSE	523,793	172,741	143,449.00	125,000	140,000
53-40-76	BAD DEBT EXPENSE	.00	.00	.00	.00	.00
53-40-77	SID Fund	.00	.00	.00	.00	.00
53-40-78	CAP. OUTLAY	9,442	.00	.00	50,000	.00
53-40-79	Loss On Disposition of Assets	.00	.00	.00	.00	.00
53-40-80	Indirect Overhead	49,596	55,000	80,000.00	80,000	80,000
53-40-81	11800 N Well & Transmission L	30,642	2,292	3,437.00	10,000	.00
53-40-90	TRANS. TO CAPITAL IMP. FUND	.00	.00	.00	.00	.00
Total EXPENDITURES:		1,539,216	1,130,714	1,155,403.00	1,378,700	1,141,917
Fund Revenue Total:		1,715,806	822,734	871,960.00	1,458,235	1,386,000
Fund Expenditure Total:		1,539,216	1,130,714	1,155,403.00	1,378,700	1,141,917
Net Total PRESSURIZED IRRIGATION FUND:		176,589	307,980-	283,443.00-	79,535	244,083

Group Purpose: The purpose of the Pressurized Irrigation Group, Operations and Maintenance Division is to maintain and operate the pressurized irrigation system throughout the City. This system includes the wells, distribution system, and services.

Goals and Objectives: The goal of the Pressurized Irrigation Group this year will be to continue maintaining our pressurized irrigation system with the same high standard level that has been expected of the City Council and the residents of Highland City.

Personnel:	Positions:	Finance Admin Assist	10%	\$4,483
		PI Foreman	100%	\$37,586
		Total		\$42,069

Capital Equipment: None

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STORM SEWER FUND						
REVENUE						
54-30-90	CONTRIBUTION FROM GENERAL FUN	.00	.00	.00	.00	.00
54-30-91	CONTRIBUTION FROM SEWER FUND	.00	242,778	242,778.00	242,778	.00
Total REVENUE:		.00	242,778	242,778.00	242,778	.00
LICENSES AND PERMITS						
54-32-10	Permits	.00	.00	.00	.00	.00
Total LICENSES AND PERMITS:		.00	.00	.00	.00	.00
REVENUE						
54-37-40	STORM SEWER COLLECTION FEES	232,524	216,782	236,008.00	240,000	260,000
54-37-60	Storm Sewer NW Impact Fees	.00	3,084	.00	.00	.00
Total REVENUE:		232,524	219,866	236,008.00	240,000	260,000
MISCELLANEOUS REVENUE						
54-38-10	INTEREST EARNINGS	3,556-	1,099-	1,427.00-	.00	.00
54-38-90	MISCELLANEOUS	.00	.00	.00	.00	.00
54-38-95	PY CARRYOVER	.00	.00	.00	.00	20,000
Total MISCELLANEOUS REVENUE:		3,556-	1,099-	1,427.00-	.00	20,000
Revenue-Other						
54-39-50	Developer Contributions	.00	.00	.00	.00	.00
Total Revenue-Other:		.00	.00	.00	.00	.00

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
EXPENDITURES						
54-40-11	SALARIES/WAGES	120,557	113,855	133,547.00	94,823	75,435
54-40-12	Overtime	454	1,025	989.00	.00	.00
54-40-13	EMPLOYEE BENEFITS	50,388	41,120	45,521.00	46,087	30,613
54-40-21	BOOKS, SUBS. & MEMBERSHIP	1,167	2,415	3,623.00	1,500	.00
54-40-23	TRAVEL	.00	.00	.00	2,000	.00
54-40-24	OFFICE SUPPLIES & POSTAGE	587	2,148	499.00	1,000	1,000
54-40-25	EQUIP.-SUPPLIES & MAINTENANCE	18,796	15,532	3,341.00	20,000	20,000
54-40-26	DEPRECIATION EXPENSE	129,368	118,587	113,197.00	10,000	114,000
54-40-29	Equipment Supplies	7,517	100	24.00	1,000	5,000
54-40-31	Fuel and Oil Expense	6,257	270	311.00	.00	5,000
54-40-32	Professional Services	2,125	.00	.00	.00	5,000
54-40-33	Storm Sewer Master Plan	2,335	813	1,219.00	.00	.00
54-40-34	Building Maint & Utilities	.00	.00	.00	.00	.00
54-40-35	Catch Basin Land Purchase	.00	.00	.00	.00	.00
54-40-41	REPAIRS	307	9,549	14,323.00	.00	12,000
54-40-50	Storm Sewer Construction	.00	.00	.00	.00	.00
54-40-51	6150 W Storm Drain Pipe	.00	.00	.00	.00	.00
54-40-52	Breacon Hills Sports Park	.00	.00	.00	.00	.00
54-40-53	Highland Sub PI #1 Det Basin	.00	45,147	45,000.00	45,000	5,000
54-40-74	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	.00
54-40-76	Interest Expense	.00	.00	.00	.00	.00
54-40-77	Bad Debt Expense	.00	.00	.00	.00	.00
54-40-90	Transfer to Debris Basin Fund	.00	.00	.00	22,000	.00
54-40-91	Transfer to Capital Proj Build	.00	.00	.00	.00	.00
Total EXPENDITURES:		339,856	350,561	361,594.00	243,410	273,048

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
Transfers						
54-90-92	Transfer to Road Capital proj	.00	55,326	55,326.00	55,326	.00
Total Transfers:		.00	55,326	55,326.00	55,326	.00
Fund Revenue Total:		228,968	461,545	477,359.00	482,778	280,000
Fund Expenditure Total:		339,856	405,887	416,920.00	298,736	273,048
Net Total STORM SEWER FUND:		110,888-	55,659	60,439.00	184,042	6,952

Group Purpose: The purpose of the Storm Water Group, Operations and Maintenance Division is to maintain and operate the City storm water system. This includes the detention and retention ponds, sumps, inlets, storm drain mainlines, and street sweeping. The storm water group is also responsible for ensuring the City is in compliance with the latest requirements of the NPDES II.

Goals and Objectives: The goal of the Storm Water Group this year will be to continue maintaining our city streets and storm water system with the same high standard level that has been expected of the City Council and the residents of Highland City.

Personnel:	Positions:	Public Works Director	60%	\$61,364
		Maintenance	50%	\$14,071
		Total		\$75,435

Capital Equipment: None

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
CULINARY WATER FUND						
REVENUE						
55-30-90	CONTRIBUTION FROM GENERAL FUN	.00	.00	.00	.00	.00
55-30-91	Transfer From Fund 43	.00	.00	.00	.00	.00
Total REVENUE:		.00	.00	.00	.00	.00
REVENUE						
55-37-10	SERVICE CHARGES	666,634	607,868	672,776.00	715,000	750,000
55-37-15	PI BOND TAX LEVY	.00	.00	.00	.00	.00
55-37-20	CONNECTION FEES	10,375	47,575	11,970.00	.00	.00
55-37-30	PENALTIES	.00	.00	.00	.00	.00
55-37-31	Meter Fees	5,480	12,180	7,890.00	7,000	10,000
55-37-32	ACCT SETUP/CLOSE	5,950	6,550	7,688.00	6,000	8,000
Total REVENUE:		688,438	674,173	700,324.00	728,000	768,000
MISCELLANEOUS REVENUE						
55-38-10	INTEREST EARNINGS	6,113	393	435.00	1,000	2,000
55-38-51	Contribution Highland Water Co	.00	.00	.00	.00	.00
55-38-90	WATER SHARE - GRANT REV.	.00	.00	.00	.00	.00
55-38-95	PY CARRYOVER	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		6,113	393	435.00	1,000	2,000
REVENUE-OTHER						
55-39-05	Tranfer from Other funds	.00	.00	.00	.00	.00
55-39-50	Municipal Contributions	.00	120,000	120,000.00	120,000	.00
55-39-90	SUNDRY REVENUES	.00	.00	.00	.00	.00
Total REVENUE-OTHER:		.00	120,000	120,000.00	120,000	.00

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
OPERATIONS AND MAINTENANCE						
55-40-10	Wages	.00	.00	.00	.00	.00
55-40-11	Salaries/Wages	219,153	150,450	168,582.00	170,801	104,935
55-40-12	Overtime	4,471	2,985	3,392.00	.00	4,000
55-40-13	EMPLOYEE BENEFITS	113,058	68,880	76,471.00	86,228	50,846
55-40-20	Insurance Exp-Liability	5,000	3,266	4,898.00	7,500	.00
55-40-21	BOOKS, SUBS. & MEMBERSHIP	2,605	270-	405.00-	1,500	1,500
55-40-22	PUBLIC NOTICES	.00	.00	.00	.00	.00
55-40-23	Travel and Training	2,346	1,555	2,333.00	2,000	2,500
55-40-24	OFFICE SUPPLIES & POSTAGE	3,287	8,159	7,747.00	2,500	2,500
55-40-25	EQUIP.-REPAIRS & MAINTENANCE	19,645	17,727	8,241.00	35,000	30,000
55-40-26	DEPRECIATION EXPENSE	304,519	279,143	266,454.00	220,000	266,454
55-40-27	UTILITIES	133,751	84,344	123,759.00	110,000	150,000
55-40-28	FUEL EXPENSES VEHICLES	5,629	4,863	5,110.00	10,000	7,500
55-40-29	TELEPHONE	1,504	685	666.00	10,000	5,000
55-40-30	Water Testing	8,311	11,782	11,926.00	15,000	15,000
55-40-31	PROFESSIONAL SERVICES	32,542	142,380	142,000.00	142,000	15,000
55-40-32	Cc Fees	.00	.00	.00	.00	.00
55-40-33	INSURANCE	.00	.00	.00	.00	.00
55-40-34	Equipment Supplies	10,417	8,618	8,427.00	15,000	12,000
55-40-35	Blue Stakes Expenses	1,288	1,819	1,847.00	5,000	3,500
55-40-41	Repairs	1,041	981	1,009.00	20,000	.00
55-40-50	Capital Outlay	6,848-	.00	.00	.00	.00
55-40-51	Capital Outlay Equipment	3,625	.00	.00	.00	.00
55-40-52	SCADA Upgrade	16,708	.00	.00	.00	.00
55-40-72	BOND ELECTION COSTS	.00	.00	.00	.00	.00
55-40-73	WATER SHARE PURCHASES	3,000	14,718	19,546.00	.00	.00
55-40-74	WATER SHARE ASSESSMENTS	.00	.00	.00	.00	.00
55-40-75	INTEREST EXPENSE	.00	.00	.00	.00	.00
55-40-76	BAD DEBT EXPENSE	.00	.00	.00	.00	.00
55-40-77	Pressure Reducing Valves	.00	.00	.00	.00	.00
55-40-78	CAP. OUTLAY	.00	.00	.00	.00	.00
55-40-79	Cross Conn. Control Upgrades	.00	.00	.00	5,000	5,000
55-40-80	Indirect Overhead	45,000	82,500	78,750.00	.00	90,000
55-40-81	Well Head removal of 2 Wells	.00	.00	.00	.00	.00
55-40-82	Water Tank Demolition	75,799	.00	.00	.00	.00
55-40-90	TRANS. TO CAPITAL IMP. FUND	320,000	12,621	12,621.00	12,621	.00
Total OPERATIONS AND MAINTENANCE:		1,325,850	897,205	943,374.00	870,150	765,735

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Account Number	Account Title	2008-09 Pri Year Actual	06/10 Cur YTD Actual	2009-10 Current year Projected budget	2009-10 Cur Year Budget	2010-11 Proposed
CONSTRUCTION						
55-44-10	Wages	.00	.00	.00	.00	.00
55-44-11	Part Time Wages	.00	.00	.00	.00	.00
55-44-12	Overtime	.00	.00	.00	.00	.00
55-44-13	EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
55-44-24	OFFICE SUPPLIES & POSTAGE	.00	.00	.00	.00	.00
55-44-28	FUEL EXPENSES VEHICLES	.00	.00	.00	.00	.00
55-44-29	TELEPHONE	.00	.00	.00	.00	.00
55-44-31	PROFESSIONA & TECH. SERVICES	34,518	.00	.00	.00	.00
55-44-32	ENGINEERING EXPENSE	.00	.00	.00	.00	.00
55-44-40	INSPECTIONS	.00	.00	.00	.00	.00
55-44-41	REPAIRS	.00	.00	.00	.00	.00
55-44-43	New Service Installation	.00	.00	.00	.00	.00
55-44-44	New Meter Installation	.00	.00	.00	.00	.00
55-44-45	Well House Preliminary Assessm	.00	.00	.00	.00	.00
55-44-78	CAP. OUTLAY	.00	.00	.00	.00	.00
55-44-79	Loss On Disposition of Assets	.00	.00	.00	.00	.00
55-44-90	TRANS. TO CAPITAL IMP. FUND	.00	.00	.00	.00	.00
Total CONSTRUCTION:		34,518	.00	.00	.00	.00
Fund Revenue Total:		694,552	794,566	820,759.00	849,000	770,000
Fund Expenditure Total:		1,360,367	897,205	943,374.00	870,150	765,735
Net Total CULINARY WATER FUND:		665,816-	102,638-	122,615.00-	21,150-	4,265
Net Grand Totals:		9,426,090-	1,331,093-	1,730,977.00-	422,784	1,107,180

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Page and Total by Department
- All Segments Tested for Total Breaks

Group Purpose: The purpose of the Culinary Water Group, Operations and Maintenance Division is to maintain and operate the City culinary water system and to deliver safe quality water at an adequate pressure to the residents of Highland City and other customers. The culinary water group is responsible for the maintenance of the service lines, fire hydrants, water valves, water testing, pressure testing, and back flow prevention.

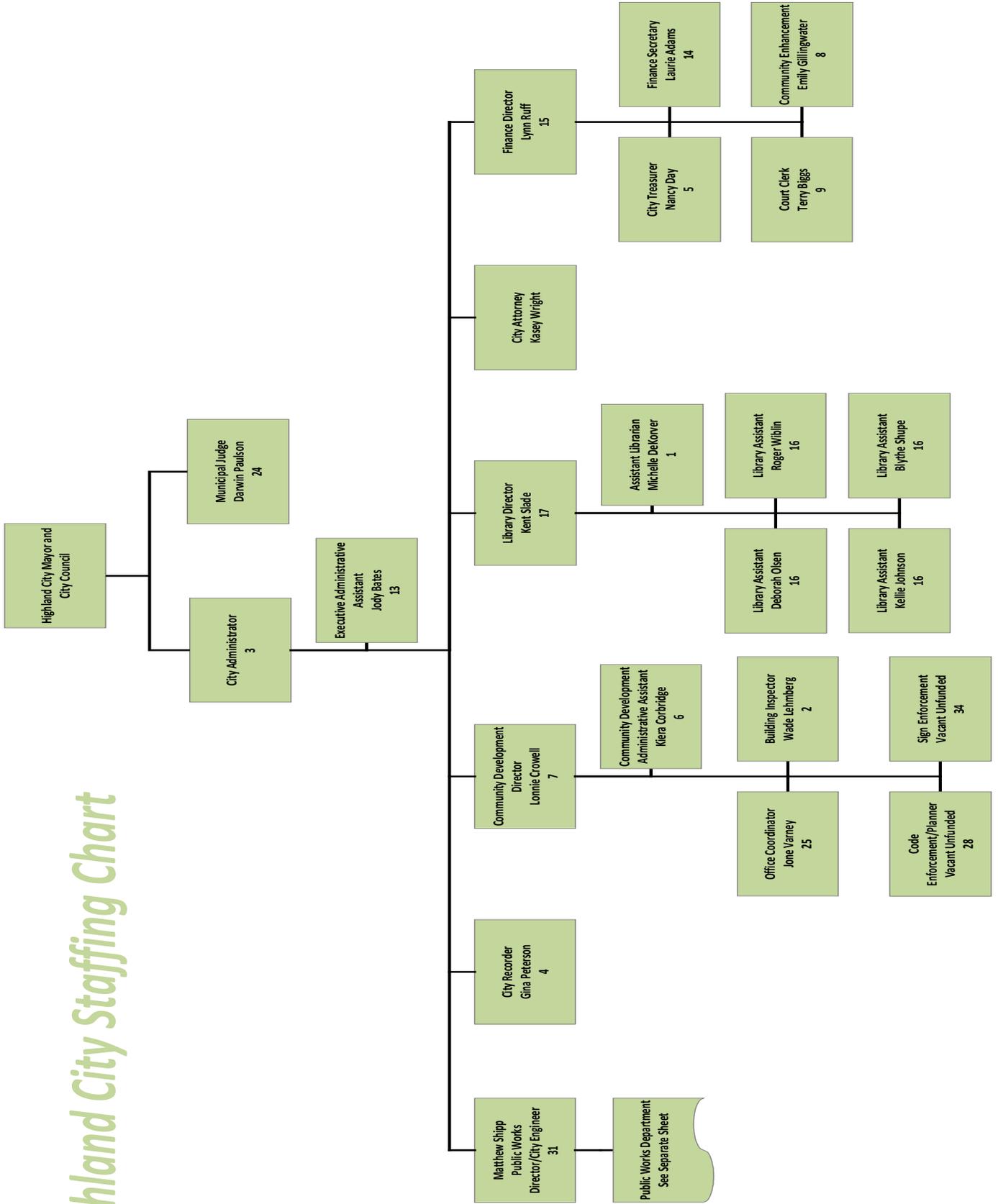
Goals and Objectives: The goal of the Culinary Water Group this year will be continue with the program of the fire hydrant inspection and replacement and water valve exercising. By continuing with this program we can help to ensure a proper fire safety.

Personnel:	Positions:	Water Superintendent	50%	\$29,068
		Water Foreman	50%	\$22,246
		Maintenance	100%	\$28,424
		Maintenance	50%	\$14,071
		P.W. Admin. Assist.	35%	\$10,897
		Total		\$104,706

Capital Equipment: None

Information Only
 Not Adopted with the 2010-2011 Budget

Highland City Staffing Chart



Information Only
Not Adopted with the 2010-2011 Budget

Highland City Public Works and Engineering Staffing Chart

