

Annual Report

Highland City Library

2009-2010



The mission of the Highland City Library is to provide all residents with access to information that educates, inspires, and entertains; programs that foster a love for reading and lifelong learning; a gathering place that creates a sense of community and enhances the quality of life.



Finances

The Library ended the year on a very healthy note, with a large surplus. This was due to a donation from Praxair Foundation of \$15,000 that was spent on audio and video products, other donations made to the library through the year, and conservative estimations of our fines and fees revenues.

As a new Library it was difficult to estimate the number of fines and fees. As the Library continues to operate a more predictable pattern is emerging, enabling the library to better budget.

Part of the fines and fees money was used to hire a part-time library assistant.

Personnel

Kent Slade,
Library Director
Michelle DeKorver,
Assistant Librarian
Kellie Johnson,
Library Assistant
Roger Wiblin,
Library Assistant
Blythe Shupe,
Library Assistant
Deborah Olsen,
Library Assistant

2009-10 Budget						
Library						
		2006-07 FY	2007-08 Budget	2008-09 Budget	2009-10 Budget	Expenditures
10-50-11	Salaries & Wages					\$ 102,561.00
10-50-13	Employee Benefits		\$ 13,500.00			\$ 49,845.82
10-50-21	Equipment		\$ 600.00			\$ 190.00
10-50-22	Friends					\$ 1,268.56
10-50-23	Supplies and Materials		\$ 6,040.00	\$ 51,492.00		\$ 54,212.11
10-50-24	Library Card Refunds	\$ 27,679.00	\$ 28,000.00			
10-50-25	Fund Raising; Travel & Memberships		\$ 5,000.00			\$ 600.00
10-50-26	Insurance & Bonds					
10-50-27	Postage					\$ -
10-50-28	Information Technology					\$ 300.00
10-50-29	Printing					\$ 12,610.00
10-50-30	Special Programs					\$ 500.00
10-50-70	Capital Outlay			\$ 300,000.00		\$ 3,200.00
	TOTAL	\$ 27,679.00	\$ 56,890.00	\$ 493,822.00	\$ 219,684.00	\$ 220,288.44
Revenues	Dedicated Tax					\$ 225,295.72
	Fines & Fees					\$ 27,885.74
	Donations					\$ 18,091.90
	Balance					\$ 50,984.92

Volunteers

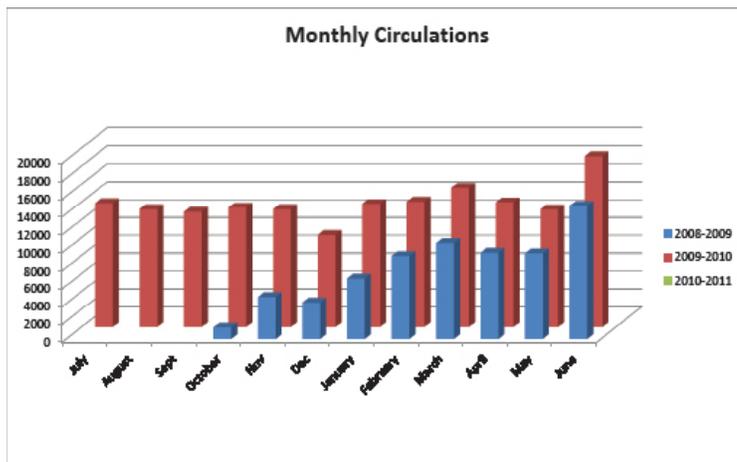
47 individual volunteers contributed 544 hours in library service. This represented a significant savings for the library and allowed library staff to complete other assignments and better serve the library patrons.

Borrowers

There were 6,040 registered borrowers in the Library, 95% of those borrowers were Highland residents, the remainder spread through Alpine, Cedar Hills, Draper, American Fork and Lehi.

Circulation

The Library circulated 166,346 items during the year, 98,868 were children's material. This represented more than double of items checked out the previous year.



Collection

8305 items were added to the collection, bringing the total items in the collection to 29,547. This included 6182 downloadable items. In addition, there were 35 different magazine titles available for checkout.

Pioneer, Utah State Library's online library, provided us with 41 licensed databases that provided genealogy, auto repair manuals, magazine and journal articles, encyclopedias, health and medical databases, and business and finance resources.

Services

The library was open 2,991 hours during the year, providing 60 hours per week of access.

It is estimated the library accommodated 75,085 visitors during the year and answered about 1,697 reference questions.

449 items were borrowed from other libraries as part of the Utah State Library Division's interlibrary Loan service.

We estimate 9,360 individuals used the 7 internet computers available for public use.

Children's services include, but are not limited to the Summer Reading Program, Story times, pre-school tours, Scout tours, Achievement Days girls' tours, and any other child tours or events. The demand for children's services increased this year. We concluded our 2008-09 summer reading program in August 2009, Themed "Be Creative @ Your Library," encouraging children to creatively express themselves through arts and crafts projects.

The 2010 program theme was "Make a Splash: Read." A number of water activities took part in the



new city splash pad park, just north of the library.

As always, Story times were a popular activity for our younger patrons. Nearly 3000 children participated in Story times and Summer reading programs, reinforcing their love of reading.

For National Library Week the Library hosted a square-foot gardening class and Cami Pulham, author of "Heart of the Mountain: The History of Timpanogos Cave National Monument."

YAC, the Youth Advisory Committee, hosted a very successful Halloween party, "There is a Body in the Bookdrop." Young Adults also participated in monthly book club discussion groups, reading a variety of titles, including: Swindle, Scat, Treasure Island, Epic, Graveyard Book, Stargirl, Shabanu, Peeled, Waiting for Normal, The Thief, The Last Knight, and Snakehead.

Library Board, Library Foundation, and Friends of the Library

The Library Board is comprised of nine individuals who serve three year terms, each appointed by the Mayor with the consent of the City Council. This year's Library Board included:

Roger Dixon, Chair
Lynn Lonsdale, Vice Chair
Claudia Stillman, City Council representative (- January 2010)
Scott Smith, City Council representative (January 2010 -)
Andrea Fuller, Member
Brenda Holtom, Member
Stephanie Jones, Member
Terri Kent, Member
Stephanie Thacker, Member
Dee Whitlark, Member

The Library Board sets the policy and direction for the Library.

The Library Foundation is a 501(c)3 non-profit charity to assist the Library to raise additional funds to carry out the mission of the Library. Praxair Foundation donated \$15,000 for audio and visual items for the library, and Scott Smith donated a substantial portion of his City Council Salary to the Foundation during the year.

The Friends of the Library exists to provide service and funds to the library, to enhance the services and programs the Library provides. Christine Smith served as President of the Friends this past year.



Local artist, Tom Holdman, donated blown glass art, now on permanent display in library and featured on new library cards.

Highland City Library
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