
**FISCAL YEAR 2008-2009
ADOPTED BUDGET**

HIGHLAND CITY, UTAH



HIGHLAND CITY HALL
2008

MAYOR JAY W. FRANSON

COUNCIL MEMBERS:

**BRIAN BRUNSON
CLAUDIA STILLMAN
LARRY MENDENHALL
KATHRYN SCHRAMM
BRIAN BRAITHWAITE**

JULY 1, 2008

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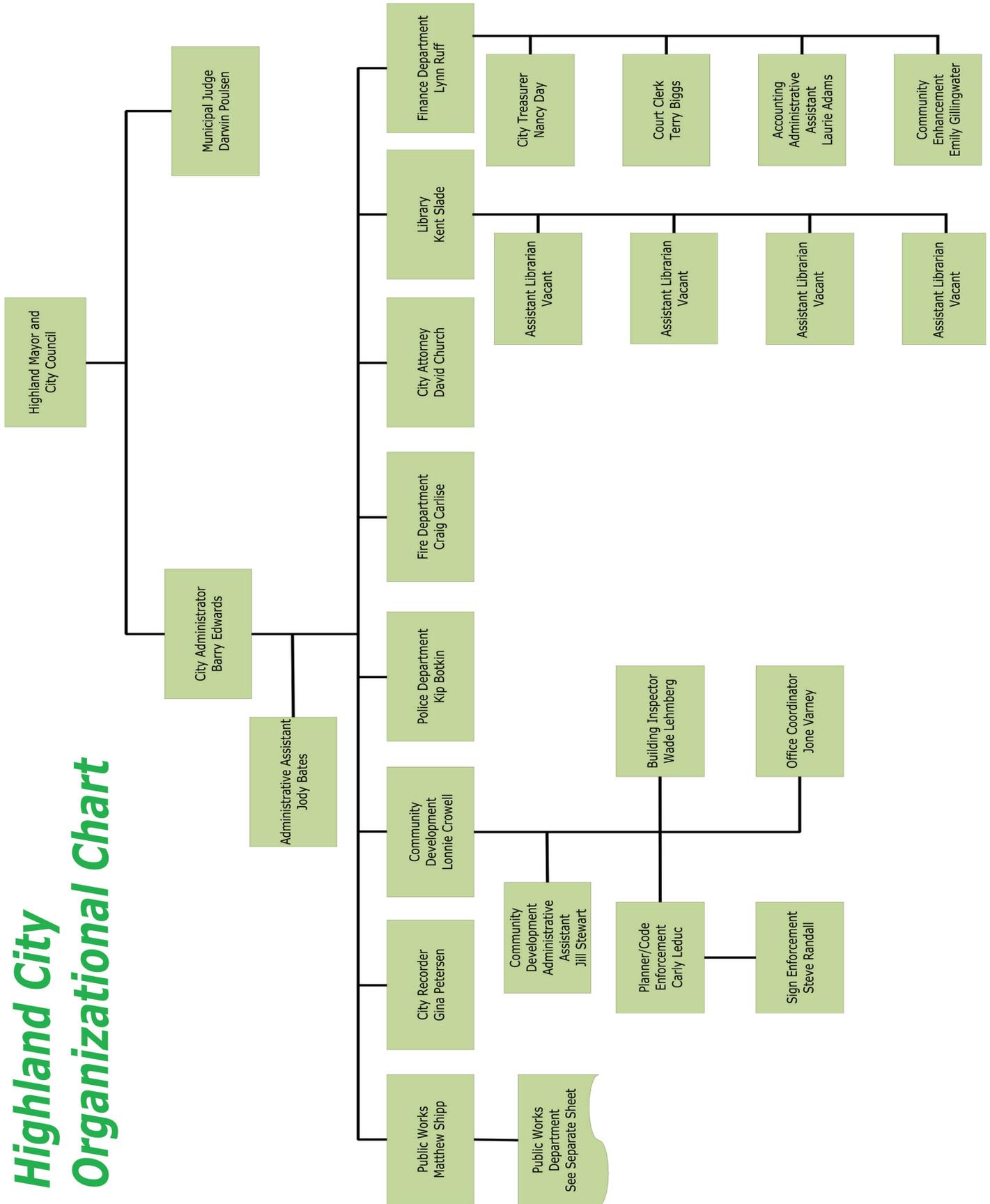
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Highland City Personnel

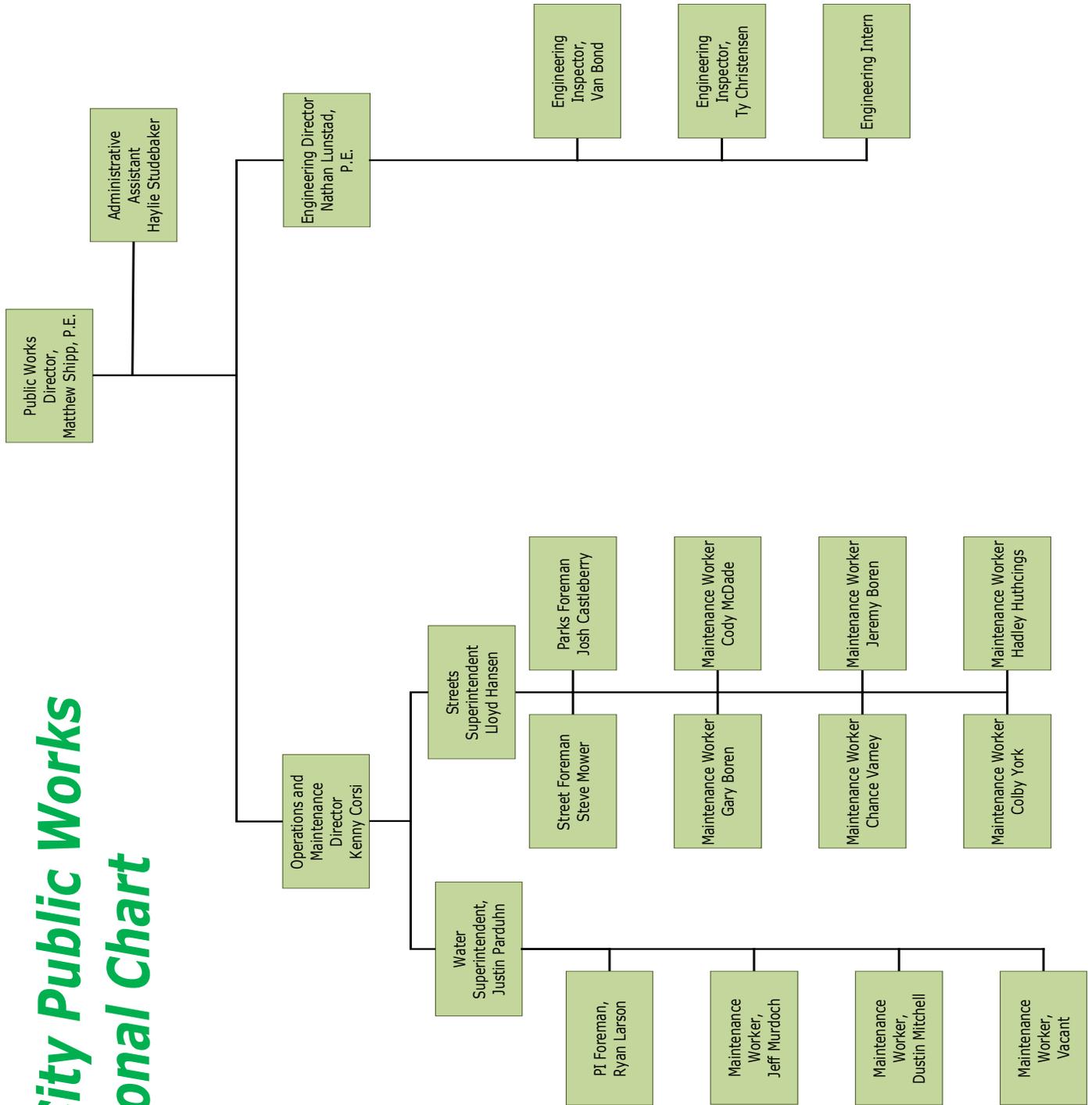
Position	Current Pay Rate
Accounting Admin. Asst.	\$41,600.00
Assistant Librarian	\$29,120.00
Assistant Librarian 3 @ \$7,626.33	\$22,878.99
Building Inspector	\$51,937.60
City Administrator ¹	\$112,736.00
City Recorder	\$57,242.00
City Treasurer	\$55,244.80
Comm. Dev. Admin. Asst.	\$30,804.80
Community Dev Dir	\$66,269.00
Community Enhancement	\$35,298.00
Court Clerk	\$26,145.60
Engineering Director	\$64,344.40
Engineering Inspector	\$41,080.00
Engineering Inspector	\$42,286.00
Engineering Intern (pt)	\$7,070.00
Executive Admin. Asst.	\$38,938.00
Finance Director	\$57,907.00
Library Director	\$48,006.00
Maintenance Worker	\$43,430.00
Maintenance Worker	\$33,592.00
Maintenance Workers 6 @ \$26,000.00	\$156,000.00
Municipal Judge	\$17,205.36
Office Coordinator	\$30,555.00
Operation & Maintenance Dir.	\$65,998.00
Parks Superintendent	\$32,614.00
Planner / Code Enforcement	\$41,850.00
Pressurized Irr Foreman	\$48,381.00
Public Works Admin. Asst.	\$28,475.20
Public Works Director	\$88,649.60
Sign Enforcement (pt)	\$3,500.00
Streets Foreman	\$48,256.00
Streets Superintendent	\$59,613.00
Water Superintendent	\$53,644.00

¹ Partially Compensated by PSD
Benefits average approximately 40% of Salary

Highland City Organizational Chart



Highland City Public Works Organizational Chart



CAPITAL EQUIPMENT FOR PUBLIC WORKS

40-40-75	2 Gang Mowers	\$136,000.00
40-40-75	4 Grass Hopper Mowers (52' Deck)	\$42,000.00
40-40-75	2 Tractor Aerator Attachment	\$18,400.00
40-40-75	3 Equipment Trailers	\$27,000.00
40-40-75	Parks Service pick Up (Crew Cab	\$48,000.00
40-40-75	Parks Sprinkler Service Pick Up	\$16,500.00
40-40-75	Trail Maintenance (Gator)	\$15,000.00
41-40-81	550 Dump Truck	\$75,000.00
10-60-74	4x4 Pick Up Truck for O&M Dir.	\$22,500.00
10-60-74	Asphalt Saw	\$2,500.00
10-60-75	"	\$7,500.00
10-60-75	Concrete Pump	\$15,000.00

HIGHLAND CITY CORPORATION

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Report Criteria:

Account.Acct No = All
Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	05/08 Cur YTD Actual	2007-08 Cur Year Est YTD Total	2007-08 Cur Year Budget	2008-09 City Admin Recmnd	2008-09 City Council Approved
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GENERAL FUND

REVENUE

10-30-90	TRANSFER FROM CAPITAL PROJECTS	0	0	0	0	0	_____
10-30-91	CONTRIBUTION FROM SEWER FUND	0	0	0	0	0	_____
	REVENUE Totals:	0	0	0	0	0	_____

TAXES

10-31-10	CURRENT YEAR PROPERTY TAXES	1,201,494	1,263,189	1,808,707	1,243,894	1,320,220	_____
10-31-12	Library Property Taxes	0	199,643	292,320	200,000	212,528	_____
10-31-20	DELINQUENT PRIOR YEARS' TAXES	47,848	26,489	1,837	60,000	60,000	_____
10-31-30	GENERAL SALES AND USE TAXES	1,576,737	1,386,594	1,497,759	1,828,429	1,750,000	_____
10-31-40	FRANCHISE TAXES	0	0	0	0	0	_____
10-31-50	FEE -IN LIEU OF PERS PROP TAX	154,949	135,241	141,287	125,000	160,000	_____
10-31-60	UTILITY FRANCHISE TAX	524,507	589,035	585,823	522,000	548,000	_____
10-31-61	PHONE TAX	215,209	177,188	186,991	160,000	240,000	_____
	TAXES Totals:	3,720,744	3,777,379	4,514,724	4,139,323	4,290,748	_____

LICENSES AND PERMITS

10-32-10	BUSINESS LICENSES AND PERMITS	12,149	7,654	10,669	9,000	15,000	_____
10-32-21	BUILDING PERMITS	574,679	281,519	346,886	300,000	300,000	_____
10-32-22	BUILDING PLAN CHECK FEES	166,057	73,284	87,386	75,000	95,000	_____
10-32-25	ANIMAL LICENSES	25	400	465	0	0	_____
10-32-26	ROAD CUT PERMITS	14,250	6,500	8,250	8,000	8,000	_____
10-32-27	Fence Permit	3,420	1,540	1,800	3,000	2,000	_____
10-32-28	BUILDING REINSPECTION FEE	4,615	3,575	4,680	3,500	4,000	_____
	LICENSES AND PERMITS Totals:	775,195	374,472	460,136	398,500	424,000	_____

INTERGOVERNMENTAL REVENUE

10-33-30	GENERAL FUND SURPLUS	0	0	0	65,600	300,000	_____
10-33-40	STATE GRANTS	0	0	0	0	0	_____
10-33-56	CLASS "C" ROAD FUND ALLOTMENT	429,013	408,966	364,775	500,000	500,000	_____
10-33-58	STATE LIQUOR FUND ALLOTMENT	6,729	7,915	11,872	7,000	7,000	_____

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GENERAL FUND

INTERGOVERNMENTAL REVENUE (Cont.)

INTERGOVERNMENTAL REVENUE Totals:	435,742	416,881	376,647	572,600	807,000	
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FEES AND SERVICES

10-34-10	Zoning	7,041	9,628	8,552	6,000	9,000	
10-34-11	Planning Review	0	0	0	0	0	
10-34-12	Concept Fee	0	0	0	0	0	
10-34-13	OPEN SPACE CONCEPT	1,000	600	750	5,000	1,000	
10-34-14	SKETCH REVIEW	0	0	0	0	0	
10-34-15	PRELIMINARY REVIEW	13,750	2,950	3,675	3,000	5,000	
10-34-16	Final Review	44,010	16,925	23,775	15,000	25,000	
10-34-17	Open Space Inspection Fee	4,840	20	30	4,000	100	
10-34-18	Public Works Inspection Fee	29,900	300	150	1,000	100	
10-34-19	Open Space Review Fee	(263)	0	0	0	0	
10-34-20	NW Annexation Fees	0	0	0	0	0	
10-34-50	MISC. REVENUE SUBD.BONDS	0	0	0	0	0	
10-34-55	ANIMAL CONTROL & SHELTER FEES	0	0	0	0	0	
10-34-71	PARK FEES	0	0	0	0	0	
10-34-72	Open Space Trees	0	0	0	0	0	
FEES AND SERVICES Totals:	100,278	30,423	36,932	34,000	40,200		

COURT FINES

10-35-10	HIGHLAND FINES	178,156	172,115	181,336	175,000	180,000	
10-35-13	HIGHLAND TRAFFIC SCHOOL	28,865	19,396	23,799	24,000	25,000	
10-35-14	ALPINE FINES	70,125	71,726	81,345	74,000	82,000	
10-35-15	HIGHLAND SMALL CLAIMS CRT REV	0	0	0	0	0	
10-35-16	Highland Small Claims Service	0	0	0	0	0	
10-35-32	HIGHLAND RESTITUTION REVENUE	0	0	0	0	0	
COURT FINES Totals:	277,146	263,237	286,480	273,000	287,000		

OTHER REVENUE

10-36-10	INTEREST EARNINGS	78,144	68,709	78,898	80,000	60,000	
10-36-20	RENTS AND CONCESSIONS	0	0	0	0	0	
10-36-21	Cell Tower Revenue	4,746	15,054	19,243	18,000	20,000	

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GENERAL FUND

OTHER REVENUE (Cont.)

OTHER REVENUE Totals:	82,890	83,763	98,141	98,000	80,000	
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CEMETERY REVENUE

10-37-10	CEMETARY LOT SALES	56,850	77,895	57,593	72,000	60,000	
10-37-15	PERPETUAL CARE CEMETARY	(331)	160	0	0	0	
10-37-20	OTHER INCOME	0	0	0	0	0	
CEMETERY REVENUE Totals:	56,519	78,055	57,593	72,000	60,000		

MISCELLANEOUS REVENUE

10-38-40	SALE OF FIXED ASSETS	0	0	0	0	0	
10-38-49	ALPINE COURT	0	0	0	0	0	
10-38-80	Cemetary Memorial Donations	0	0	0	0	0	
10-38-90	PSD Rent	0	0	0	0	232,000	
10-38-91	MISCELLANEOUS REVENUE	40,888	98,506	73,188	75,000	95,000	
10-38-92	Community Class Revenue	0	4,725	3,398	0	4,000	
10-38-93	ALPINE REINBURSEMENT	25,969	17,790	26,685	20,000	27,000	
10-38-94	LONE PEAK PSD REINBURSEMENT	115,227	117,709	174,290	140,000	175,000	
10-38-95	FLING REVENUE	15,557	7,473	9,237	14,000	10,000	
10-38-96	CULTURAL ARTS CLASS REVENUE	11,868	2,630	1,606	10,000	2,000	
10-38-97	Library Donations	0	43,642	48,424	150,000	50,000	
10-38-98	Library Miscellaneous Revenues	0	0	0	0	2,250	
MISCELLANEOUS REVENUE Totals:	209,509	292,475	336,828	409,000	597,250		

REVENUE-GARBAGE & OTHER

10-39-00	OTHER SOURCES OF FUNDS	0	0	0	0	0	
10-39-10	GARBAGE COLLECTION FEES	490,990	479,343	519,508	515,000	519,000	
10-39-20	INDIRECT CHARGE SEWER	37,200	34,100	37,200	37,200	40,000	
10-39-30	INDIRECT CHARGE PRESS IRR	49,599	45,463	49,596	49,600	40,000	
10-39-40	INDIRECT CULINARY	45,000	41,250	45,000	45,000	50,000	
REVENUE-GARBAGE & OTHER Totals:	622,789	600,156	651,304	646,800	649,000		

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<u>GENERAL FUND</u>							
<u>COUNCIL</u>							
10-41-11	SALARIES/WAGES	47,977	44,418	45,256	50,000	50,000	_____
10-41-13	EMPLOYEE BENEFITS	6,939	6,772	7,061	8,000	8,000	_____
10-41-21	BOOKS, SUBS & MEMBERSHIP	11,341	16,847	25,216	15,000	20,000	_____
10-41-22	PUBLIC NOTICES	2,949	4,615	6,607	6,000	7,000	_____
10-41-23	TRAVEL	3,358	3,889	158	5,000	5,000	_____
10-41-28	TELEPHONE	0	0	0	0	0	_____
10-41-31	PROFESSIONAL SERVICES	0	0	0	0	0	_____
10-41-33	EDUCATION	3,475	3,107	1,803	3,700	3,700	_____
10-41-51	INSURANCE AND SURETY BONDS	0	340	0	0	0	_____
10-41-54	CONTRIBUTIONS	0	0	0	500	500	_____
10-41-60	YOUTH CITY COUNCIL	4,214	3,898	(3,938)	7,500	5,000	_____
10-41-61	MISC. SUPPLIES & EXPENSES	11,800	29,108	43,136	26,000	7,500	_____
10-41-62	Council Appropriations	0	953	1,429	0	0	_____
	COUNCIL Totals:	92,053	113,947	126,728	121,700	106,700	_____

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<u>GENERAL FUND</u>							
<u>COURT</u>							
10-42-11	SALARIES/WAGES	77,355	61,575	65,410	64,542	53,645	_____
10-42-12	OVERTIME	2,315	1,106	1,330	1,200	0	_____
10-42-13	EMPLOYEE BENEFITS	33,433	27,304	28,965	29,465	23,654	_____
10-42-21	BOOKS, SUBS, & MEMBERSHIP	297	168	98	800	800	_____
10-42-22	PROSECUTOR	11,195	15,997	15,900	16,000	16,000	_____
10-42-23	TRAVEL	1,759	1,272	0	3,000	4,000	_____
10-42-24	OFFICE SUPPLIES & POSTAGE	2,297	4,557	5,169	7,500	9,000	_____
10-42-25	WITNESS FEES	628	167	251	700	700	_____
10-42-26	TRAFFIC SCHOOL	19,350	8,610	12,915	15,000	3,000	_____
10-42-27	CC Fees	72	16	25	0	500	_____
10-42-30	Alpine Fine Reimbursement	69,070	68,222	73,620	55,000	60,000	_____
10-42-31	VICTIM RESTITUTION FUND	54,967	43,501	47,561	55,000	60,000	_____
10-42-33	EDUCATION	205	600	900	2,000	3,000	_____
10-42-34	PUBLIC DEFENDER	4,328	4,848	4,802	6,000	8,000	_____
10-42-35	Court Interpreter	0	125	0	600	400	_____
10-42-36	COURT BALIFF	5,167	0	0	0	0	_____
10-42-74	CAPITAL OUTLAY - EQUIPMENT	(155)	0	0	2,000	7,000	_____
COURT Totals:		282,283	238,068	256,946	258,807	249,699	_____

Departmental Purpose: Maintain all court cases, records, and reports.

Personnel: Positions:	Judge	100%	\$18,771
	Treasurer	20%	\$12,054
	Court Clerk	80%	\$22,820
	Total		\$53,645

Capital Requests: Replace old court clerk computer and purchase new computer for the Justice Center, purchase new printer for Justice Center, flags for new building, copy machine for court clerk office, and purchase TV/VCR to show rights video.

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Acct No	Account Description	2006-07	05/08	2007-08	2007-08	2008-09	2008-09
		Pri Year Actual	Cur YTD Actual	Cur Year Est YTD Total	Cur Year Budget	City Admin Recmnd	City Council Approved
GENERAL FUND							
ADMINISTRATIVE							
10-43-10	SALARIES	98,383	102,630	105,975	108,944	0	_____
10-43-11	SALARIES/WAGES	12,903	0	0	10,000	128,133	_____
10-43-12	Overtime	0	0	0	0	0	_____
10-43-13	EMPLOYEE BENEFITS	51,872	44,774	46,906	46,655	57,208	_____
10-43-14	OTHER BENEFITS	5,999	5,012	5,250	4,200	0	_____
10-43-20	Personnel Advertising	1,236	0	0	2,500	1,200	_____
10-43-21	BOOKS, SUBS, & MEMBERSHIP	2,586	523	664	3,000	3,000	_____
10-43-22	PUBLIC NOTICES	435	971	1,457	1,000	1,500	_____
10-43-23	TRAVEL	5,113	4,122	3,708	5,000	4,000	_____
10-43-24	OFFICE SUPPLIES	10,045	6,639	8,837	12,000	10,000	_____
10-43-25	EQUIP-SUPPLIES & MAINTENANCE	10,469	6,612	7,410	9,000	9,000	_____
10-43-26	Personnel Recruitment	11,196	873	0	14,000	5,000	_____
10-43-27	UTILITIES	0	0	0	0	0	_____
10-43-28	TELEPHONE	8,710	8,557	9,132	8,000	18,000	_____
10-43-29	Postage	0	0	0	0	0	_____
10-43-30	Car Allowance	0	0	0	0	6,000	_____
10-43-31	PROFESSIONAL & TECH. SERVICES	36,854	21,750	19,725	21,000	15,000	_____
10-43-33	EDUCATION	17,149	13,627	20,208	20,000	15,000	_____
10-43-34	BUILDING MAINTENANCE	10,829	20,309	23,996	20,800	40,000	_____
10-43-35	BLDG UTILITIES	7,862	4,670	4,291	5,000	30,000	_____
10-43-36	BLDG LEASE PAYMENT	0	0	0	0	0	_____
10-43-37	DEBT SERVICE-COPIER	0	0	0	0	0	_____
10-43-38	Uniforms	0	0	0	0	0	_____
10-43-47	SUPPLIES & EXPENSES-MAYOR	42	125	188	750	750	_____
10-43-48	SUPPLIES & EXP. OPERATIONS MGR	1,203	1,957	1,317	2,700	2,700	_____
10-43-49	SUPPLIES & EXPENSES CITY ADM	15	885	1,327	2,000	2,000	_____
10-43-51	INSURANCE AND SURETY BONDS	60,021	98,829	145,295	62,000	100,000	_____
10-43-52	Bond Continuing Disclosure Fee	1,750	0	0	0	0	_____
10-43-53	INTEREST	0	0	0	0	0	_____
10-43-54	CONTRIBUTIONS	0	0	0	0	0	_____
10-43-61	MISCELLANEOUS SUPPLIES	464	30	45	500	500	_____
10-43-62	MISCELLANEOUS SERVICES	0	0	0	0	0	_____
10-43-74	CAPITAL OUTLAY - EQUIPMENT	32,302	1,458	0	5,000	5,000	_____
10-43-75	CAP. OUTLAY-SPECIAL PROJECTS	4,622	3,503	0	6,000	0	_____
10-43-79	CAPITAL OUTLAY - OTHER	2,500	135	203	6,000	0	_____
10-43-80	Temp Building/Move	86,160	0	0	0	0	_____
10-43-81	Modular Building Lease	24,116	37,969	41,421	41,425	6,500	_____
	ADMINISTRATIVE Totals:	504,836	385,960	447,355	417,474	460,491	_____

Departmental Purpose: The Administrative Department is responsible for the day-to-day administration of the city. This department is responsible to see that all policies of the City Council are implemented, to manage the personnel function of the city, oversee payroll and the purchasing policies of the city. Expenditures in this department include such things as utilities, postage, professional service contracts and other expenditures which cross more than one department. Administration is responsible for responding to the needs of the Mayor and City Council.

Personnel:	Positions:	City Administrator	65%	\$79,947
		Executive Assistant	100%	\$42,481
		Court Clerk	20%	\$5,705
		Total		\$128,133

Goals & Objectives: The Administrative Department will continue to oversee the construction of the new City Hall, Justice Center and Fire Station, continue mapping all its processes, provide qualified candidates for vacant positions, improve customer service and outreach through customer feedback and acquire an additional park site.

HIGHLAND CITY CORPORATION

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<u>GENERAL FUND</u>							
<u>AUDITOR</u>							
10-45-31	PROFESSIONAL & TECH. SERVICES	8,450	8,600	12,900	11,000	10,500	
	AUDITOR Totals:	8,450	8,600	12,900	11,000	10,500	

Departmental Purpose: The auditor provides for the annual financial audit of the city. All of the expenditures in this department pay for the annual audit contract.

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<u>GENERAL FUND</u>							
<u>FINANCE DEPT</u>							
10-46-11	SALARIES/WAGES	39,293	86,515	91,582	94,412	104,013	_____
10-46-12	Overtime	0	0	0	0	0	_____
10-46-13	EMPLOYEE BENEFITS	19,113	33,844	35,867	35,479	51,419	_____
10-46-21	BOOKS, SUBS., & MEMBERSHIP	555	1,019	1,266	1,250	1,300	_____
10-46-23	TRAVEL	1,837	3,738	2,643	4,000	5,500	_____
10-46-24	OFFICE SUPPLIES	576	59	89	400	600	_____
10-46-28	TELEPHONE	281	429	475	600	600	_____
10-46-33	EDUCATION	0	629	161	600	600	_____
10-46-74	CAPITAL OUTLAY - EQUIPMENT	192	1,602	2,403	2,000	3,000	_____
FINANCE DEPT Totals:		61,847	127,835	134,486	138,741	167,032	_____

Departmental Purpose: The Finance Director reviews all bills, requisitions and purchase orders, manages the general ledger, monitors the budget, provides monthly financial reports, helps to prepare the budget and interfaces with the City’s outside auditor. The Finance Administrative assistant, Laurie Adams has 90% of her salary and benefits allocated to the finance department and the other 10% is allocated to the combined PI/ Culinary water fund.

Goals & Objectives: Be a service to the citizens and other departments of the city. Adopt vehicle replacement policy. Evaluate user fees and impact fees to insure that infrastructure for anticipated growth and replacement of existing infrastructure is adequate. Complete mapping of accounts payable process, utility billing from billing to payments and map out financial disaster plan.

Personnel: Positions:	Finance Director	100%	\$63,166
	Admin. Assistant	90%	\$40,847
	Total		\$104,013

Capital Requests: New computer for Administrative Assistant

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GENERAL FUND							
CLERK/RECORDER							
10-47-11	SALARIES/WAGES	59,410	76,688	78,340	65,000	62,460	_____
10-47-12	Overtime	2,336	594	891	0	0	_____
10-47-13	EMPLOYEE BENEFITS	25,068	49,327	60,484	60,000	25,035	_____
10-47-14	OTHER BENEFITS	0	0	0	0	0	_____
10-47-21	BOOKS, SUBS., & MEMBERSHIP	342	362	150	0	300	_____
10-47-22	ELECTION	0	8,314	12,471	8,880	500	_____
10-47-23	TRAVEL	1,185	4,460	2,359	2,500	5,000	_____
10-47-24	OFFICE SUPPLIES & POSTAGE	1,403	1,364	1,038	1,300	1,300	_____
10-47-31	PROFESSIONAL & TECHNICAL SERVI	595	0	0	2,000	2,000	_____
10-47-33	EDUCATION	280	1,643	0	500	500	_____
10-47-74	CAPITAL OUTLAY - EQUIPMENT	517	500	750	2,000	2,000	_____
CLERK/RECORDER Totals:		91,136	143,252	156,483	142,180	99,095	_____

Departmental Purpose: The City Recorder Department administers municipal legislative processes and is the central point for the public to obtain information regarding these processes. The Recorders Department is responsible for recording and keeping documents and properly indexed records relative to the functions of the City. The Recorder serves as the City’s Election Officer and is responsible to coordinate and supervise municipal elections. The Recorders Office also oversees City Council agenda preparation and coordinates public hearings for City Council meetings, attends and maintains record of such meetings. This office handles all requests for records under GRAMA, produces the monthly newsletter, and maintains records relating to the sale of cemetery lots and burials in the City cemetery. The Recorder is the Business License Officer for the City and processes applications and annual renewal for business licensing. The Recorders Office also attests to signatures and handles recordings of subdivision plats with Utah County and handles the processing of annexation requests.

Personnel: Positions: City Recorder 100% \$62,460

Goals & Objectives: The objectives of the City Recorder are to ensure the City Council has accurate, up-to-date documentation and to provide government accessibility to the people by enhancing web functions and availability of public documents.

Capital Requests: There are no major capital requests this year. Funding for digital recording is already included with the new building costs

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GENERAL FUND

ATTORNEY

10-49-31	PROFESSIONAL & TECH. SERVICES	14,875	15,711	16,957	17,000	15,000	_____
	ATTORNEY Totals:	14,875	15,711	16,957	17,000	15,000	_____

Departmental Purpose: The City Attorney provides civil defense and advise to the Mayor, City Council and staff. The City Attorney attends all City Council meetings as permitted.

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GENERAL FUND							
LIBRARY							
10-50-11	SALARIES/ WAGES	0	1,616	0	3,750	100,005	_____
10-50-13	EMPLOYEE BENEFITS	0	28	0	13,500	36,075	_____
10-50-21	Equipment	0	0	0	600	6,250	_____
10-50-23	SUPPLIES AND MATERIALS	0	3,503	2,988	6,040	51,492	_____
10-50-24	Library Card Refunds	27,679	20,860	21,965	28,000	0	_____
10-50-25	Fund Raising, Travel & Members	0	487	731	5,000	0	_____
10-50-26	Insurance & Bonds	0	0	0	0	0	_____
10-50-27	Postage	0	0	0	0	0	_____
10-50-28	Information Technology	0	0	0	0	0	_____
10-50-29	Printing	0	0	0	0	0	_____
10-50-30	Public Relations	0	0	0	0	0	_____
10-50-70	Capital Outlay/ OneTime Exp	0	0	0	0	300,000	_____
	LIBRARY Totals:	27,679	26,494	25,684	56,890	493,822	_____

Personnel: Positions:	Librarian	100%	\$48,006
	Assnt. Librarian	100%	\$29,120
	(3) Part Time	100%	\$22,879
	Total		\$100,005

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<u>GENERAL FUND</u>							
<u>APPEAL AUTHORITY</u>							
10-51-31	PROFESSIONAL & TECHNICAL SER.	12,012	5,356	8,034	10,000	7,500	_____
10-51-32	ENGINEER	0	0	0	0	0	_____
10-51-33	SECRETARY	0	0	0	0	0	_____
	APPEAL AUTHORITY Totals:	12,012	5,356	8,034	10,000	7,500	_____

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GENERAL FUND							
PLANNING & ZONING							
10-52-11	SALARIES/WAGES-PERMANENT EMPL	171,588	170,497	180,762	171,474	198,125	_____
10-52-12	Overtime	0	0	0	0	0	_____
10-52-13	BENEFITS	75,033	75,608	79,010	66,018	77,535	_____
10-52-14	OTHER BENEFITS	0	0	0	0	0	_____
10-52-21	BOOKS, SUBS. & MEMBERSHIP	2,005	2,228	2,354	4,000	3,000	_____
10-52-22	PUBLIC NOTICES	224	476	569	3,000	3,000	_____
10-52-23	TRAVEL	5,870	11,681	12,822	8,000	10,000	_____
10-52-24	OFFICE SUPPLIES	12,422	9,366	9,882	10,000	12,000	_____
10-52-25	SPECIAL PROJECTS	122,034	29,179	41,788	22,000	20,000	_____
10-52-26	FUEL FOR VEHICLES	769	1,290	1,730	2,000	3,600	_____
10-52-27	Postage	0	1,157	1,735	2,000	2,000	_____
10-52-28	Software Licenses	0	0	0	0	3,000	_____
10-52-29	Car Allowance	0	0	0	0	6,000	_____
10-52-30	MAPPING EMPLOYEE	5,400	3,709	1,814	7,000	0	_____
10-52-31	SECRETARY-WAGES	0	0	0	0	0	_____
10-52-32	PLANNER	3,012	0	0	0	0	_____
10-52-33	LEGAL SERVICES	0	1,981	0	0	5,000	_____
10-52-34	ENGINEER	6,111	3,291	4,936	9,000	9,000	_____
10-52-74	CAPITAL OUTLAY - EQUIPMENT	11,877	9,234	5,264	20,000	10,000	_____
PLANNING & ZONING Totals:		416,345	319,697	342,666	324,492	362,260	_____

Departmental Purpose: The main purpose of the Planning Department is to act as a liaison and mediator between the public and private community while promoting the goals and desires of the community as a whole as directed by the City Council and Mayor. To implement, update, and enforce the ordinances and codes of Highland City; to implement, update and provide long range insight regarding the General Plan; to plan, inform, and provide information regarding all types of development proposals and to research, prepare and propose amendments to ordinances and codes that are outdated, no longer apply, or are no longer considered legal due to changes in state or federal laws. Day to day activities include processing all types of applications including building permits, preparing reports for Planning Commission and City Council review, updating ordinances, and researching city planning opportunities.

Personnel:	Positions:	City Administrator	35%	\$43,049
		Community Dev. Director	100%	\$72,310
		Planner	100%	\$45,658
		Planning Secretary	100%	\$33,608
		Sign Enforc. Officer	100%	\$3,500
		Total		

Community Development Goals & Objectives:

- Promote Commercial and Economic growth in Highland
- Promote a definition of “Rural” be defined by the Council
- Assist Public Works with proposing to Council identified open space improvement plans
- Assist Public Works with corridor preservation for SR-92 and 4800 West

Planning & Zoning: Adoption of all elements of the General Plan Update

- Assist Public Works with the Adoption of the Transportation Element of the General Plan Update
- Creation of New Town Center Zone
- Adoption of Commercial Design Standards
- Present a mother-in-law ordinance to the city
- Promote a definition of “Apartment” be defined by the Council
- Create a Geologic Hazard Ordinance for Sensitive Land to deal with collapsible soils and other potential environmental hazards in Highland
- Initiate the creation of a new more user-friendly Development Code format
- Amend current ordinances to be consistent with the Updated General Plan
- Assist the PC and Council with defining desired Conditional Uses

Capital Requests: Obtain software and hardware in coordination with Utah County involving both Code Enforcement Tracking and Building Inspection tracking and reporting systems. Laptop to be used in the field for updating, downloading, and obtaining information to follow up with necessary Code Enforcement items which may be accessed and saved entirely online along with monthly expenditure associated with wireless remote access. In addition, a new computer is needed for the Building Inspector Secretary. A large expenditure not yet understood may be associated with the Engineering Geologist and city wide Geological Study. This study may be shared between Planning & Zoning and Public Works.

Other Requests:

An increase in fuel costs have required an increase in the budget. Public Notices, Office Supplies, and Travel have been increased slightly to offset rising inflation costs associated with these areas. Special projects, mapping employee, and capital outlay has been reduced or eliminated. Overall budget has been significantly reduced.

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<u>GENERAL FUND</u>							
<u>EDUCATION AND PROMOTION</u>							
10-53-11	SALARIES/WAGES-PERMANENT EMPL	36,497	33,257	36,108	38,523	38,510	_____
10-53-12	Overtime	0	0	0	0	0	_____
10-53-13	EMPLOYEE BENEFITS	16,379	15,961	17,045	18,386	14,445	_____
10-53-22	NEWSLETTER PRINTING	5,495	3,208	3,122	4,000	4,000	_____
10-53-23	Travel & Training	932	1,850	1,734	2,000	3,000	_____
10-53-24	OFFICE SUPPLIES & POSTAGE	4,581	6,979	5,801	2,000	4,000	_____
10-53-25	LIBRARY	0	277	415	0	0	_____
10-53-26	Website	1,199	1,099	1,199	1,200	2,000	_____
10-53-27	2nd Newsletter	0	0	0	0	0	_____
10-53-28	Online Code	0	0	0	1,800	1,800	_____
10-53-29	Highland 30th/Bldg Dedication	12,594	9,017	3,899	20,400	20,000	_____
10-53-33	Training	0	30	45	600	0	_____
EDUCATION AND PROMOTION Totals:		77,677	71,678	69,368	88,909	87,755	_____

Departmental Purpose: Provide enriching community events and educational classes for Highland City residents while keeping the small town feel in a growing community.

Personnel: Positions: Community Enhancement Coordinator 100%
\$38,510

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<u>GENERAL FUND</u>							
<u>POLICE DEPARTMENT</u>							
10-54-31	ALPINE-HIGHLAND PUB SAFETY DIS	1,277,949	1,372,560	1,544,130	1,372,560	1,543,041	_____
10-54-54	CONTRIBUTIONS	0	0	0	0	0	_____
POLICE DEPARTMENT Totals:		1,277,949	1,372,560	1,544,130	1,372,560	1,543,041	_____

Departmental Purpose: The primary purpose of the police department is to provide for the safety and protection of the residents and visitors within the corporate limits of the cities of Highland and Alpine, as well as, their personal and real property. This is done through the knowledge, application and enforcement of Federal, State, County and City statutes and ordinances. The primary objective of the Department is to prevent criminal activity whenever and wherever possible within our jurisdiction; investigate criminal acts when they occur, recover and return stolen or misappropriated personal property and, to prosecute those responsible whenever possible. Additional purposes include to educating, training, and providing related public service and public safety services to residents and visitors to our communities.

Personnel:

Positions: Twenty (20) sworn full time Utah State POST Certified Police Officers
One (1) sworn part time Utah State POST Certified Police Officer (Court Bailiff and part time Evidence Custodian)

Two (2) full time civilian clerical positions
One (1) part time civilian Animal Control Officer
One (1) part time civilian Victim Services Advocate
Fifteen (15) part time School Crossing Guards

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GENERAL FUND

ANIMAL CONTROL

10-56-30	Dog License reim to Animal Sh	0	410	450	0	0	_____
ANIMAL CONTROL Totals:		0	410	450	0	0	_____

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<u>GENERAL FUND</u>							
<u>EMERGENCY SERVICES</u>							
10-57-11	ADMINISTRATION EXPENSE	94,512	93,716	101,420	105,000	110,000	_____
10-57-13	EMPLOYEE BENEFITS	18,067	16,189	17,255	24,000	26,000	_____
10-57-30	AMERICAN FORK FIRE PROTECTION	0	0	0	0	0	_____
10-57-31	ALPINE/HIGHLAND FIRE SERVICES	329,603	410,330	461,621	410,330	513,205	_____
10-57-32	EMS	0	0	0	0	0	_____
10-57-33	EDUCATION	0	0	0	0	0	_____
10-57-48	SPECIAL DEPT SUPPLIES	0	0	0	0	0	_____
10-57-49	EMERGENCY PREPARATION	0	0	0	0	0	_____
10-57-74	FIRE TRUCK CAPITAL LEASE	0	0	0	0	0	_____
10-57-75	CAPITAL OUTLAY - EQUIPMENT PUR	0	0	0	0	0	_____
10-57-76	AMBULANCE CAPITAL OUTLAY	0	0	0	0	0	_____
	EMERGENCY SERVICES Totals:	442,182	520,235	580,296	539,330	649,205	_____

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<u>GENERAL FUND</u>							
<u>BUILDING INSPECTION</u>							
10-58-11	SALARIES/WAGES	81,559	82,427	95,893	86,467	73,332	_____
10-58-12	Overtime	0	0	0	0	0	_____
10-58-13	EMPLOYEE BENEFITS	27,087	72,476	94,812	73,015	38,452	_____
10-58-21	BOOKS, SUBS., & MEMBERSHIPS	1,106	871	571	1,500	1,500	_____
10-58-23	TRAVEL	1,436	1,651	2,476	3,500	3,500	_____
10-58-24	OFFICE SUPPLIES & POSTAGE	1,771	3,289	4,922	6,000	6,000	_____
10-58-25	FUEL EXPENDITURE VEHICLE	585	1,983	2,602	2,000	4,800	_____
10-58-31	PROFESSIONAL & TECH. SERVICES	36,357	25,241	36,565	28,000	10,000	_____
10-58-33	EDUCATION	0	37	56	5,000	2,000	_____
10-58-38	Uniforms	0	0	0	1,000	0	_____
10-58-74	CAPITAL OUTLAY - EQUIPMENT	21,336	32	47	0	4,500	_____
BUILDING INSPECTION Totals:		171,237	188,007	237,944	206,482	144,084	_____

Departmental Purpose: Review plans for building code compliance, Issue building permits, enforce building codes and city ordinances by assisting zoning administrators, in house computer resource, inspect new construction for code compliance.

Community Development Goals & Objectives: Promote Commercial and Economic growth in Highland Promote a definition of “Rural” be defined by the Council
Assist Public Works with proposing to Council identified open space improvement plans
Assist Public Works with corridor preservation for SR-92 and 4800 West

Building Department: Request to purchase software to electronically track building permits, building inspections, and code enforcement activity.
Substantially complete a process to transfer building department files and plans into an electronic format for more efficient, effective, accessible and long-term filing without taking up the space currently required. Continue to develop good rapport with builders and contractors through education, consistency, process and attitude

Personnel: Positions:	Chief Building Official	100%	\$56,664
	Building Secretary	50%	\$16,668
	Total		\$73,332

Capital Requests: Capital outlay has been significantly decreased but includes a new computer for the building secretary, a laptop for fieldwork associated with the County backed and county-wide data tracking system and monthly expenditure associated with wireless remote access, and potential equipment needed with the new building.

Other Requests: Decreases in the budget are related to new staff incorporating knowledge and expertise in previously funded accounts. An increase in fuel costs have required an increase in the budget. A major anomaly in the 07-08 budget is Professional Tech Services : actual was approximately \$28,000 for 2007 with a budget of only \$5,000 for 07/08. This year's budget of 10,000 was reduced significantly due to the ability of the new inspector with some funding retained due to vacations, conferences, training, sick leave, etc. An addition of overtime has been added to offset costs typically associated with contracted inspections on Fridays if they are minimal (savings by using city inspector). Education was significantly decreased due to a focus on local opportunities and locally understood licensing courses. Overall budget has been significantly reduced.

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GENERAL FUND							
STREETS AND ROADS							
10-60-11	SALARIES/ WAGES	179,887	214,967	199,836	206,105	221,670	
10-60-12	SALARIES/WAGES PART-TIME	0	0	0	0	5,500	
10-60-13	EMPLOYEE BENEFITS	81,372	95,412	88,620	91,250	96,455	
10-60-14	Overtime	0	0	0	0	5,000	
10-60-15	Overtime Snow Removal	0	0	0	0	8,500	
10-60-16	Radio Maintenance	0	0	0	0	3,500	
10-60-17	Telephone	0	0	0	0	1,250	
10-60-27	UTILITIES-STREET LIGHTS	79,524	87,799	89,408	85,000	85,000	
10-60-28	Street Light Repair	0	250	375	8,000	5,000	
10-60-30	BLDG MAINT & UTILITIES	20,655	15,301	18,170	15,000	16,800	
10-60-31	STREET REPAIR POTHOLES ETC.	43,946	105,305	77,827	195,000	25,000	
10-60-32	WEED CONTROL	0	0	0	0	0	
10-60-33	Travel and Training	2,375	1,486	150	5,000	2,500	
10-60-34	Prof and Tech Services	3,926	16,235	9,320	20,000	10,000	
10-60-35	Books, Memberships and Subs	3,949	949	1,424	2,000	2,000	
10-60-36	Office Supplies	741	643	862	500	500	
10-60-37	Sidewalk Repair & Maint	7,461	39,662	59,493	40,000	50,000	
10-60-38	Uniforms	837	1,931	748	2,000	2,500	
10-60-39	Street Striping	0	0	0	0	20,000	
10-60-48	DEPT SUPPLIES-ROAD SIGNS	25,238	22,465	31,132	30,000	25,000	
10-60-49	SNOW REMOVAL	48,725	85,980	101,016	87,000	57,500	
10-60-50	Equipment Repair & Maintenance	8,832	12,949	5,717	15,000	20,000	
10-60-51	FUEL EXPENSE VEHICLES	2,805	6,847	7,238	8,000	15,000	
10-60-52	Equipment Supplies	22	0	0	0	0	
10-60-55	MISC. SUBD. BOND EXPENSES	0	0	0	0	0	
10-60-70	IRRIGATION SHARES	0	0	0	0	0	
10-60-73	CAPITAL OUTLAY - IMPROVEMENTS	0	0	0	0	0	
10-60-74	CAPITAL OUTLAY - EQUIPMENT	150,482	10,355	15,533	18,125	25,000	
10-60-75	CAPITAL OUTLAY-SPEC. PROJECTS	0	0	0	0	22,500	
STREETS AND ROADS Totals:		660,777	718,536	706,869	827,980	726,175	

Departmental Purpose: The Streets Division of the Public Works Department is to maintain the streets and sidewalks of Highland City. This maintenance is includes but is not limited to: street striping, pothole repairs, patching, utility cuts, right of way permitting, sidewalk repairs, tree trimming, snow plowing, and street light maintenance.

Department Goals & Objectives: Our goal this year will be to implement a street crack sealing and chip sealing program. The purpose of this program will be to add longevity to our existing roads and to provide greater efficiency in our snow plowing and street sweeping by using GPS technology.

Personnel:	Positions:	Public Works Director	40%	\$38,690
		O & M Director	20%	\$14,401
		Streets Foreman	50%	\$26,324
		Maintenance I	50%	\$23,067
		Secretary	65%	\$20,193
		Maintenance I	100%	\$28,366
		Maintenance I	100%	\$35,582
		Maintenance I	100%	\$27,977
		Part Time	100%	\$7,070
	Total			\$221,670

Capital Equipment:

\$22,500.00 Pick up. Operations and Maintenance Director.

\$10,000.00 Walk Behind Saw. Used for asphalt patch work.

\$15,000.00 Concrete Pumper. This will be used to repair sidewalk that have sunken or have heaved causing trip hazards.

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GENERAL FUND							
ENGINEER							
10-66-11	STAFF ENGINEER-SAL & BENEFITS	0	0	0	0	0	_____
10-66-13	EMPLOYEE BENEFITS	(438)	0	0	0	0	_____
10-66-14	OTHER BENEFITS	6,019	7,359	8,822	7,500	0	_____
10-66-30	Car Allowance	0	0	0	0	8,400	_____
10-66-31	PROFESSIONAL & TECH. SERVICES	28,821	27,407	30,418	35,000	25,000	_____
10-66-32	GIS Survey	26,928	2,718	4,077	30,000	10,000	_____
10-66-33	Equipment-Supplies & Maint	19,651	4,934	63,737	5,000	5,000	_____
10-66-34	Fuel and Oil	1,785	7,309	10,355	0	8,500	_____
10-66-35	Travel and Training	1,641	5,320	7,179	5,000	6,500	_____
10-66-36	Office Supplies	2,191	4,485	6,618	250	250	_____
10-66-37	Telephones	0	0	0	0	2,500	_____
10-66-38	Uniforms	0	374	519	500	1,500	_____
10-66-39	Books, Memberships, & Subscrip	0	0	0	78,000	1,000	_____
10-66-74	CAPITAL OUTLAY - EQUIPMENT	620	38,522	0	28,500	0	_____
ENGINEER Totals:		87,218	98,428	131,725	189,750	68,650	_____

Departmental Purpose: The engineering division is responsible for the growth of the city relative to the infrastructure. The engineering division ensures compliance with the standards and specifications approved and developed by the city. The division also periodically reviews and updates the standards and specifications. The engineering division is also responsible for any inspections required on developments or city sponsored capital projects.

Department Goals & Objectives: The goal of the engineering division will be to maintain and periodically review and update the design standards and specifications. The engineering division will better use the web site to inform contractors, developers, and manufacturers of our processes and design standards. By doing this, we will be able to better inform them of our standards so that when they are making their decisions to develop within our city they will have a good tool for their decisions.

Personnel: Positions:

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<u>GENERAL FUND</u>							
<u>PARKS & RECREATION</u>							
10-70-11	SALARIES/ WAGES	54,818	62,856	80,627	64,000	87,400	_____
10-70-12	SALARIES/WAGES PART-TIME	131	0	2,597	0	15,000	_____
10-70-13	EMPLOYEE BENEFITS	27,684	36,615	41,445	36,511	46,550	_____
10-70-14	Overtime	0	0	0	0	3,000	_____
10-70-21	BOOKS, SUBS., & MEMBERSHIPS	247	0	0	1,000	1,500	_____
10-70-24	Playground Equipment	60	0	25,343	0	25,000	_____
10-70-25	EQUIPMENT-SUPPLIES & MAINT.	16,078	7,862	8,996	10,000	10,000	_____
10-70-26	BUILDING AND GROUNDS	2,029	14,892	1,097	5,000	2,500	_____
10-70-27	UTILITIES	4,139	4,662	4,571	4,000	5,000	_____
10-70-28	RECREATION	46,063	57,066	55,555	80,484	92,620	_____
10-70-31	Park Maintenance Contract	124,560	155,057	178,889	157,000	155,000	_____
10-70-32	Sudivision Inspection	0	0	0	0	0	_____
10-70-33	Equip. Repairs & Maint	1,372	2,616	247	5,000	1,000	_____
10-70-34	Fuel and Oil	4,348	5,888	8,254	5,000	7,800	_____
10-70-35	Travel & Training	1,227	1,734	2,066	2,500	3,000	_____
10-70-36	Office Supplies	5	1,150	1,521	250	250	_____
10-70-37	Uniforms	837	1,000	439	1,000	1,500	_____
10-70-38	Trail Maint	14,259	5,707	1,028	7,500	8,500	_____
10-70-39	Build Maint & Utilities	7,520	0	0	0	0	_____
10-70-40	Equipment Repairs & Maint	0	0	0	0	0	_____
10-70-41	Playground Safety/ADA	0	0	0	0	0	_____
10-70-48	RESTROOM MAINTENANCE	3,874	4,328	6,057	7,500	10,000	_____
10-70-71	CAPITAL OUTLAY - LAND	0	0	0	0	0	_____
10-70-72	CAPITAL OUTLAY - BUILDINGS	0	0	0	0	0	_____
10-70-73	CAPITAL OUTLAY	0	0	0	0	0	_____
10-70-74	CAPITAL OUTLAY - EQUIPMENT	0	12,500	28,146	12,500	0	_____
10-70-75	SPEC PROJ-ADVENTURE/LEARN PARK	0	0	0	0	50,000	_____
	PARKS & RECREATION Totals:	309,251	373,933	446,878	399,245	525,620	_____

Departmental Purpose: The purpose of the Parks and Recreation Division is to maintain and operate the many acres of parks and open space and miles of trails in the city. This maintenance includes management of the city sprinkler system, mowing of the parks not within the landscaping contract, aeration, chemical treatments, and weeding.

Department Goals& Objectives: The goal of the parks and recreation division this year will be to manage the new parks that have or will come on line this year. These parks include the Lone Peak Athletic Park, Electric Park, Towne Center Park, and the Spring Creek Park. The division will also install bollards on all of the trails to discourage and prohibit vehicular traffic on the trails thus improving the pedestrian safety on our trails.

Personnel:	Positions:	O & M Director	20%	\$14,401
		Parks Foreman	100%	\$35,093
		Maintenance	80%	\$37,906
		Total		\$87,400

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<u>GENERAL FUND</u>							
<u>CEMETERY</u>							
10-71-11	SALARIES/WAGES-PERMANENT EMPL	39,071	40,582	43,536	40,000	41,995	_____
10-71-12	Overtime	0	0	0	0	4,000	_____
10-71-13	EMPLOYEE BENEFITS	19,081	17,817	19,031	16,500	17,757	_____
10-71-24	OPERATIONS AND MAINTENANCE	36,532	39,067	45,637	41,000	20,000	_____
10-71-25	Fuel and Oil	749	728	784	1,000	1,200	_____
10-71-26	Equip Repairs & Maint	1,810	1,032	1,548	2,000	2,000	_____
10-71-27	Equip Supplies	2,135	5,971	598	3,500	2,500	_____
10-71-31	ENGINEERING	939	220	330	5,000	1,500	_____
10-71-73	LAND PURCHASE	78,898	78,898	118,348	80,000	80,000	_____
10-71-74	CAPITAL OUTLAY	0	5,570	11,085	1,000	0	_____
10-71-75	CAP. OUTLAY-SPECIAL PROJECTS	13,372	17,225	25,838	18,000	0	_____
10-71-76	BAD DEBT EXPENSE	0	0	0	0	0	_____
CEMETERY Totals:		192,587	207,110	266,735	208,000	170,952	_____

Departmental Purpose: The purpose of the cemetery division is to maintain an inviting atmosphere for those people who visit our cemetery to pay their respects. The division is also responsible for all burials.

Department Goals & Objectives: Our goal this year is to finish the cemetery's south side and to work towards have a full time staff member maintaining the cemetery. This person will be responsible for the upkeep of the cemetery by weeding, mowing, cleaning, burials, and answering questions or helping to locate plots of visitors. Our other goal is to develop plans for a cemetery shed and sexton office where the management of the cemetery can take place.

Personnel:	Positions:	Sexton	50%	\$32,519
		Maintenance	20%	\$9,476
		Total		\$41,995

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<u>GENERAL FUND</u>							
<u>CITY EVENTS</u>							
10-72-11	SALARIES/ WAGES	0	0	0	0	0	_____
10-72-13	EMPLOYEE BENEFITS	0	0	0	0	0	_____
10-72-53	Miss Timpanogos Pagent	(2,420)	0	0	2,000	2,000	_____
10-72-54	COMMUNITY ENRICH. GRANT	0	0	0	0	0	_____
10-72-55	HIGHLAND FLING	45,005	70,087	101,763	73,000	50,000	_____
10-72-56	HIGHLAND JR. MISS	3,000	3,000	4,500	3,000	3,000	_____
10-72-57	RODEO	1,977	2,046	3,069	2,100	2,100	_____
10-72-58	Fling Golf Tournament	6,120	938	1,407	6,500	7,000	_____
10-72-59	CULTURAL ARTS	14,960	10,512	12,898	12,000	12,000	_____
10-72-60	CITY BEAUTIFICATION	7,077	10,015	15,022	7,100	10,000	_____
10-72-61	Tree Committee	878	3,942	8	12,000	10,000	_____
10-72-62	WELCOME COMMITTEE	0	0	0	250	2,000	_____
10-72-63	Community Enrichment	0	6,087	5,358	15,000	8,000	_____
	CITY EVENTS Totals:	76,597	106,627	144,025	132,950	106,100	_____

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<u>GENERAL FUND</u>							
<u>GARBAGE</u>							
10-73-11	SALARIES/WAGES-PERMANENT EMPL	11,627	13,944	14,864	14,122	16,668	_____
10-73-12	Overtime	0	0	0	0	0	_____
10-73-13	EMPLOYEE BENEFITS	5,994	6,059	6,448	7,300	11,282	_____
10-73-24	OFFICE EXPENSE, SUPPLIES & POS	6,942	4,078	3,500	8,000	9,000	_____
10-73-25	EQUIPMENT-REPAIRS & MAINT	0	323	347	2,500	1,000	_____
10-73-31	DUMP PASSES	10,571	11,089	11,235	14,000	15,000	_____
10-73-50	GARBAGE CONTRACT	412,528	378,853	447,868	460,000	500,000	_____
10-73-51	Bad Debt Expense	0	0	0	0	0	_____
	GARBAGE Totals:	447,662	414,346	484,262	505,922	552,950	_____

Personnel: Positions: Public Works Secretary 50% \$16,668

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<u>GENERAL FUND</u>							
<u>TRANSFERS</u>							
10-90-13	EMP BENEFITS WATER CO SEC	0	0	0	0	0	_____
10-90-90	TRANS. TO CAPITAL IMP. FUND	500,000	628,172	942,258	672,182	300,000	_____
10-90-91	TRANSFERS TO DEBT SERVICE FUND	0	0	0	0	0	_____
10-90-92	TRANSFERS FROM UTILITY FUND	0	0	0	0	0	_____
10-90-93	OTHER EXPENSE WATER CO SEC EXF	0	0	0	0	0	_____
10-90-94	COUNCIL APPROPRIATION	0	0	0	0	0	_____
10-90-95	APPROPRIATED INCREASE FUND BAL	0	0	0	1,604	0	_____
10-90-96	TRANSFERS TO OPEN SPACE FUND	170,228	100,000	150,000	100,000	100,000	_____
	TRANSFERS Totals:	670,228	728,172	1,092,258	773,786	400,000	_____
	GENERAL FUND Revenue Totals:	6,280,812	5,916,841	6,818,785	6,643,223	7,235,198	_____
	GENERAL FUND Expenditure Totals:	5,969,533	6,225,464	7,276,089	6,790,733	7,025,295	_____

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Highland Open Space SSD

REVENUE

20-30-90	Transfer from Cap Project Fund	50,000	50,000	75,000	50,000	50,000	_____
20-30-91	TRANSFER FROM GENERAL FUND	170,228	100,000	150,000	100,000	100,000	_____
	REVENUE Totals:	220,228	150,000	225,000	150,000	150,000	_____

Fees

20-32-01	OPEN SPACE FEE	194,548	203,564	219,496	218,000	210,000	_____
	Fees Totals:	194,548	203,564	219,496	218,000	210,000	_____

Interest Revenue

20-36-10	Interest Earnings	6,220	4,805	4,512	4,000	4,000	_____
	Interest Revenue Totals:	6,220	4,805	4,512	4,000	4,000	_____

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Highland Open Space SSD

Expenditures

20-43-25	Office Supplies/Postage	0	331	340	500	500	_____
20-43-62	PROPERTY MAINTENANCE	274,918	296,642	291,856	239,500	300,000	_____
20-43-74	CAPITAL OUTLAY -	0	57,455	51,990	182,000	50,000	_____

Expenditures Totals:	274,918	354,428	344,186	422,000	350,500	_____
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Highland Open Space SSD
REVENUE

OTHER REVENUE

EXPENDITURES Revenue Totals:	420,996	358,369	449,008	372,000	364,000	_____
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Highland Open Space SSD
REVENUE

OTHER REVENUE

EXPENDITURES Expenditure Totals:	274,918	354,428	344,186	422,000	350,500	_____
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<u>Debt Service Fund</u>							
<u>REVENUE</u>							
30-30-90	TRANSFER FROM CAP PROJ BLDG	0	450,500	0	450,500	442,000	_____
30-30-91	Transfers from General Fund	0	0	0	0	0	_____
30-30-92	Tranfers from Park Cap Proj	0	221,000	0	221,000	536,000	_____
	REVENUE Totals:	0	671,500	0	671,500	978,000	_____

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<u>Debt Service Fund</u>							
<u>Expenditures</u>							
30-40-50	Zions 2006 Bond Principal	0	195,000	292,500	195,000	200,000	_____
30-40-51	Zions 2006 Bond Interest	0	250,106	375,159	255,500	242,133	_____
30-40-52	Zions 2007 Bond Principal	0	0	0	0	225,000	_____
30-40-53	Zions 2007 Bond Interest	0	221,834	332,751	221,000	309,900	_____
	Expenditures Totals:	0	666,940	1,000,410	671,500	977,033	_____
	Debt Service Fund Revenue-Other Revenue Totals:	0	671,500	0	671,500	978,000	_____
	Debt Service Fund Revenue-Other Expenditure Totals:	0	666,940	1,000,410	671,500	977,033	_____

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CAPITAL IMPROVEMENT FUND-PARKS

REVENUE

40-30-90	CONTRIBUTION FROM GENERAL FUNI	100,000	628,172	942,258	628,172	0	_____
	REVENUE Totals:	100,000	628,172	942,258	628,172	0	_____

FEES AND SERVICES

40-34-71	PARK IMPACT FEES	979,697	300,151	382,127	500,000	300,000	_____
40-34-72	SERVICE FEES	0	0	0	0	0	_____
40-34-73	Exaction Fee For Roads	449,422	0	0	0	0	_____
40-34-75	MISCELLANEOUS FEES	50,000	0	0	0	0	_____
	FEES AND SERVICES Totals:	1,479,119	300,151	382,127	500,000	300,000	_____

OTHER REVENUE

40-36-10	INTEREST INCOME	108,547	350,468	384,386	300,000	300,000	_____
40-36-15	State Grants	0	0	0	750,000	0	_____
40-36-20	TREE FUND REVENUE	0	3,000	4,500	0	0	_____
40-36-21	Bond Proceeds	7,315,000	0	0	7,000,000	0	_____
	OTHER REVENUE Totals:	7,423,547	353,468	388,886	8,050,000	300,000	_____

REVENUE-OTHER

40-39-90	PY CARRYOVER BUDGETED	0	0	0	2,004,204	5,840,000	_____
	REVENUE-OTHER Totals:	0	0	0	2,004,204	5,840,000	_____

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CAPITAL IMPROVEMENT FUND-PARKS							
EXPENDITURES							
40-40-00	WATER STOCK	0	0	0	0	0	_____
40-40-29	Reserve for Future Projects	0	0	0	0	0	_____
40-40-31	PROFESSIONAL & TECHNICAL SERVI	80,457	23,480	16,311	170,000	100,000	_____
40-40-50	2007 Sales & Franchise Bond Pm	59,852 (21,500) (32,250)	0	0	_____
40-40-68	Town Center Park	0	1,000	1,500	0	1,300,000	_____
40-40-69	Canterbury Park	30,810 (204) (306)	0	0	_____
40-40-70	Hillside Land Purchase	426,636	0	0	0	0	_____
40-40-71	PARK CONSTRUCTION	91,410	72,174	43,738	2,000,000	100,000	_____
40-40-72	4800 W Soccer Fields/Park Road	71,992	125,845	155,573	250,000	0	_____
40-40-73	Spring Creek Park Construction	0	0	0	0	750,000	_____
40-40-74	ASSET AND LAND PURCHASE	88,857	3,007,655	5,074,557	5,000,000	2,200,000	_____
40-40-75	Park Equipment	0	0	0	0	375,000	_____
40-40-76	TRAILS	231,063	30,234	45,352	50,000	0	_____
40-40-77	Highland Hills Open Space	34,822	6,800	10,200	50,000	150,000	_____
40-40-79	Cemetary Capital Project	0	248,147	5,285	750,000	0	_____
40-40-80	TREE PURCHASES	7,498	5,782	998	7,000	0	_____
40-40-81	Highland Wter Bldg & El Park	8,438	0	0	0	0	_____
40-40-82	Beacon Hills Sports Park	15,601	1,800	2,700	0	0	_____
40-40-85	Interest Expense Bonds	0	21,500	32,250	21,500	0	_____
40-40-86	Bond Trust Fees	0	5,158	7,375	0	0	_____
40-40-90	TRANS. TO CAPITAL IMP. FUND	0	0	0	0	0	_____
EXPENDITURES Totals:		1,147,436	3,527,871	5,363,283	8,298,500	4,975,000	_____

Capital Equipment & Improvements:

\$375,000.00 Park maintenance equipment: Equipment needed to maintain the parks. This will be items such as large mowers, medium size mowers, walk behinds, weed eaters, blowers, small maintenance pick up for sprinkler repairs, trailers, trail vehicle, etc...

\$750,000.00 Spring Creek Park: For the construction of Spring Creek Park

\$1,300,000.00 Towne Center Park: For the construction of the Highland City Towne Center Park.

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<u>CAPITAL IMPROVEMENT FUND-PARKS</u>							
<u>TRANSFERS</u>							
40-90-00	TRANSFER TO PRESS IRRIGATION	0	0	0	0	0	_____
40-90-10	Transfer to Debt Service Fund	0	221,000	0	221,000	535,000	_____
40-90-20	TRANSFER TO UTILITY FUND	0	0	0	0	0	_____
40-90-91	Transfers to open space fund	50,000	50,000	75,000	50,000	50,000	_____
	TRANSFERS Totals:	50,000	271,000	75,000	271,000	585,000	_____
<u>CAPITAL IMPROVEMENT FUND-PARKS</u>							
	Exaction Fee Roads Revenue Totals:	9,002,666	1,281,791	1,713,271	11,182,376	6,440,000	_____
<u>CAPITAL IMPROVEMENT FUND-PARKS</u>							
	Exaction Fee Roads Expenditure Totals:	1,197,436	3,798,871	5,438,283	8,569,500	5,560,000	_____

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CAP IMP FUND ROAD PROJECTS

REVENUE

41-30-90	CONTRIBUTION FROM GENERAL FUNI	0	0	0	44,010	0	_____
	REVENUE Totals:	0	0	0	44,010	0	_____

INTERGOVERNMENTAL REVENUE

41-33-56	CLASS "C" ROAD FUND ALLOTMENT	0	0	0	0	0	_____
41-33-58	SIDEWALK GRANT	0	0	0	0	0	_____
41-33-59	Other Agencies 4800 W Light	536,354	0	0	0	0	_____
41-33-60	CEDER HILLS/ ALPINE 4800 W	0	0	0	0	0	_____
	INTERGOVERNMENTAL REVENUE Totals:	536,354	0	0	0	0	_____

FEES AND SERVICES

41-34-71	SR74 ROAD PROJECT	0	0	0	0	0	_____
41-34-72	ROAD IMPACT FEE	402,930	7,260	3,630	325,000	25,000	_____
41-34-73	BRIDGE IMPACT FEE	0	0	0	0	0	_____
41-34-74	MISCELLANEOUS REV FROM DEV	0	0	0	0	0	_____
41-34-75	Traffic Light Revenue	0	0	0	0	0	_____
41-34-76	Rental Income	0	0	0	0	0	_____
	FEES AND SERVICES Totals:	402,930	7,260	3,630	325,000	25,000	_____

OTHER REVENUE

41-36-10	INTEREST INCOME	22,753	5,609	6,634	25,000	25,000	_____
41-36-12	CURB & GUTTER INSTALL	0	0	0	0	0	_____
	OTHER REVENUE Totals:	22,753	5,609	6,634	25,000	25,000	_____

REVENUE-OTHER

41-39-90	PY CARRYOVER BUDGETED	0	0	0 (53,677)	1,051,900	_____	_____
	REVENUE-OTHER Totals:	0	0	0 (53,677)	1,051,900	_____	_____

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CAP IMP FUND ROAD PROJECTS							
EXPENDITURES							
41-40-31	Engineering 6000 West Project	0	3,945	0	170,000	100,000	
41-40-32	Engineering	11,100	0	0	0	0	
41-40-60	Murdock Canal	0	0	0	0	0	
41-40-61	East/West Corridor	2,800	0	0	0	0	
41-40-62	Highland Blvd Repairs & Over	0	0	0	0	300,000	
41-40-70	FUTURE ROAD PROJECTS	27,549	127,297	112,092	200,000	0	
41-40-71	ROAD REBUILDING	40,688	5,800	8,700	51,323	550,000	
41-40-72	RETAINAGE ON PRIOR PROJECTS	0	0	0	0	0	
41-40-73	UDOT/4800 WEST	540,965	756 (561,948)	0	0	
41-40-74	SOUTHWEST SUBDIVISION IMPROVE	0	0	0	0	0	
41-40-75	SR74 Road Project	0	0	0	0	0	
41-40-76	4800 West Traffic Light	0	0	0	0	0	
41-40-77	10250 N Reconstruction	87,996	0	0	0	0	
41-40-78	Town Center Roads	125,514	44,510	66,765	0	0	
41-40-79	Centerline Survey	43,127	0	0	0	0	
41-40-80	5600 West Project	0	2,475	3,713	0	0	
41-40-81	Capital Outlay-Equipment	0	0	0	0	75,000	
41-40-82	Knight Avenue rebuild	0	0	0	0	0	
EXPENDITURES Totals:		879,739	184,783 (370,678)	421,323	1,025,000	
CAP IMP FUND ROAD PROJECTS Revenue Totals:		962,037	12,869	10,264	340,333	1,101,900	
CAP IMP FUND ROAD PROJECTS Expenditure Totals:		879,739	184,783 (370,678)	421,323	1,025,000	

Capital Equipment:

\$75,000.00 Pick up snow plow/dump body: Equipment needed to help in the maintenance of the city parks, cemetery, and open spaces. Equipped with a dump bed for maintenance and with a plow and salter to maintain cul de sacs, parking lots, and streets.

\$300,000.00 Highland Blvd Repair and Overlay.

\$550,000.00 Road Rebuilding. This is used for road reconstruction and repairs of roads throughout the city.

\$100,000.00 6000 West Design. This will be used for the final design of 6000 West.

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CAP IMP FUND BUILDING

REVENUE

42-30-90	CONTRIBUTION FROM GENERAL FUND	400,000	0	0	0	300,000	_____
42-30-91	CONTRIBUTION FROM SEWER	0	0	0	0	0	_____
42-30-92	CONTRIBUTION FROM PI FUND	0	0	0	0	0	_____
REVENUE Totals:		400,000	0	0	0	300,000	_____

OTHER REVENUE

42-36-10	INTEREST INCOME	488,640	344,403	461,808	350,000	350,000	_____
42-36-12	PSD IMPACT FEE	307,076	5,982	7,478	320,000	135,000	_____
42-36-13	TOWNE CENTER EXACTION	18,075	(215,878)	(422,391)	300,000	135,000	_____
OTHER REVENUE Totals:		813,791	134,507	46,895	970,000	620,000	_____

REVENUE-OTHER

42-39-30	BOND PROCEEDS	6,000,000	0	0	0	0	_____
42-39-90	PY CARRYOVER BUDGETED	0	0	0	10,443,275	1,500,000	_____
REVENUE-OTHER Totals:		6,000,000	0	0	10,443,275	1,500,000	_____

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<u>CAP IMP FUND BUILDING</u>							
<u>EXPENDITURES</u>							
42-40-13	EMPLOYEE BEN/PRESS IRR CONST	0	0	0	0	0	_____
42-40-68	New City Hall	294,763	3,524,851	1,997,189	4,000,000	700,000	_____
42-40-70	FIRE STATION	355,511	2,358,008	2,888,565	3,500,000	0	_____
42-40-71	Miscellaneous Costs	3,698	2,917	4,375	0	0	_____
42-40-72	POLICE & COURT BUILDING	817,798	2,115,943	1,673,659	3,500,000	475,000	_____
42-40-75	Interest Expense Bonds	218,742	86	128	100	0	_____
	EXPENDITURES Totals:	1,690,512	8,001,805	6,563,916	11,000,100	1,175,000	_____

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<u>CAP IMP FUND BUILDING</u>							
<u>Department 42-90</u>							
42-90-00	Transfer To Debt Service	0	450,500	0	450,500	442,000	_____
	Department 42-90 Totals:	0	450,500	0	450,500	442,000	_____
CAP IMP FUND BUILDING Revenue Totals:		7,213,791	134,507	46,895	11,413,275	2,420,000	_____
CAP IMP FUND BUILDING Expenditure Totals:		1,690,512	8,452,305	6,563,916	11,450,600	1,617,000	_____

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NW Annexation Cap Project

REVENUE

43-30-80	TRANSFER FROM CAP PROJECT	0	0	0	0	0	_____
43-30-90	CONTRIBUTION FROM GENERAL FUNI	0	0	0	443,848	0	_____
	REVENUE Totals:	0	0	0	443,848	0	_____

OTHER REVENUE

43-36-10	INTEREST INCOME	54,595	3,721	10,956	40,000	0	_____
	OTHER REVENUE Totals:	54,595	3,721	10,956	40,000	0	_____

REVENUE-OTHER

43-39-10	NW Impact Fee Water	0	0	0	15,000	0	_____
43-39-20	NW Impact Fee-Press Irr	136,461	14,840	17,166	100,000	0	_____
43-39-30	NW Impact Fee- Sewer	0	0	0	10,000	0	_____
43-39-40	NW Impact Fees-Road	20,078	0	0	27,000	0	_____
43-39-50	NW Annexation Fee	31,200	0	0	41,600	0	_____
43-39-51	Well Water Surcharge	0	0	0	0	0	_____
43-39-90	PY CARRYOVER-BUDGETED	0	0	0	1,341,526	0	_____
43-39-91	NW PI Ivory	0	0	0	0	0	_____
43-39-92	NW Road	0	0	0	0	0	_____
43-39-93	NW Road Ivory	0	0	0	0	0	_____
	REVENUE-OTHER Totals:	187,739	14,840	17,166	1,535,126	0	_____

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<u>NW Annexation Cap Project</u>							
<u>EXPENDITURES</u>							
43-40-70	Truck Repacement	0	0	0	0	0	_____
43-40-71	Dry Creek Bench	0	458,392	687,588	450,000	0	_____
43-40-72	11800 North Road Rebuild	403,488	0	0	405,000	0	_____
43-40-73	Beacon Hills	0	55,774	57,411	250,000	0	_____
43-40-74	Dry Creek Hollow Design	7,936	5,800	8,700	70,000	0	_____
43-40-75	CAP. OUTLAY-PI Well and Pond	3,578	456,170	682,479	0	0	_____
43-40-76	Beacon Hills Culinary line	0	0	0	0	0	_____
43-40-77	Dry Creek Booster Station Mod	0	0	0	0	0	_____
43-40-78	Dry reek Trail	0	0	0	0	0	_____
	EXPENDITURES Totals:	415,002	976,136	1,436,178	1,175,000	0	_____

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<u>NW Annexation Cap Project</u>							
<u>TRANSFERS</u>							
43-90-90	TRANSFERS TO CAPITAL IMPROV. F	711,245	0	0	0	0	
	TRANSFERS Totals:	711,245	0	0	0	0	
	NW Annexation Cap Project Revenue Totals:	242,334	18,561	28,122	2,018,974	0	
	NW Annexation Cap Project Expenditure Totals:	1,126,247	976,136	1,436,178	1,175,000	0	

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SEWER FUND

REVENUE

52-30-90	CONTRIBUTION FROM GENERAL FUND	0	0	0	0	0	_____
	REVENUE Totals:	0	0	0	0	0	_____

LICENSES AND PERMITS

52-32-10	SELF SERVICE GARBAGE PERMITS	0	0	0	0	0	_____
	LICENSES AND PERMITS Totals:	0	0	0	0	0	_____

REVENUE

52-37-10	SEWER SERVICES	687,058	686,969	745,571	732,700	800,000	_____
52-37-20	IMPACT FEES	615,328	134,467	144,648	320,000	0	_____
52-37-30	PENALTIES	0	0	0	0	0	_____
52-37-40	GARBAGE COLLECTION FEES	0	0	0	0	0	_____
52-37-50	SEWER FINANCE	0	0	0	0	0	_____
	REVENUE Totals:	1,302,386	821,436	890,219	1,052,700	800,000	_____

MISCELLANEOUS REVENUE

52-38-10	INTEREST EARNINGS	165,308	123,972	148,103	140,000	160,000	_____
52-38-80	Miscellaneous	0	0	0	0	0	_____
52-38-90	MISCELLANEOUS	0	0	0	0	0	_____
52-38-95	PY Carryover	0	0	0	0	2,800,000	_____
	MISCELLANEOUS REVENUE Totals:	165,308	123,972	148,103	140,000	2,960,000	_____

Source 52-39

52-39-50	Developer Contributions	210,498	0	0	0	0	_____
	Source 52-39 Totals:	210,498	0	0	0	0	_____

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SEWER FUND							
EXPENDITURES							
52-40-11	SALARIES/WAGES	95,519	79,528	111,970	76,100	118,720	_____
52-40-12	Overtime	0	0	0	0	5,000	_____
52-40-13	EMPLOYEE BENEFITS	42,381	30,497	47,338	29,000	57,360	_____
52-40-21	BOOKS, SUBS. & MEMBERSHIP	543	405	608	1,000	500	_____
52-40-22	PUBLIC NOTICES	0	0	0	0	0	_____
52-40-23	TRAVEL	1,181	1,483	709	3,000	3,000	_____
52-40-24	OFFICE SUPPLIES & POSTAGE	10,008	6,114	7,607	10,000	10,000	_____
52-40-25	EQUIP.-REPAIRS & MAINTENANCE	5,497	2,130	2,608	20,000	15,000	_____
52-40-26	DEPRECIATION EXPENSE	230,093	214,072	233,533	235,500	170,000	_____
52-40-27	UTILITIES	2,566	6,366	6,666	5,000	10,000	_____
52-40-28	FUEL EXPENSE VEHICLES	0	4,665	150	5,000	3,600	_____
52-40-29	Uniforms	905	0	0	0	1,000	_____
52-40-30	Equipment Supplies	180	0	0	0	5,000	_____
52-40-31	DUMP PASSES	11,372	0	0	0	0	_____
52-40-32	Engineering/Prof Services	844	21,297	25,136	45,000	25,000	_____
52-40-33	Sanitary Sewer Master Plan	15,215	16,313	24,469	0	0	_____
52-40-35	Blue Stakes Expense	0	0	0	0	0	_____
52-40-40	INSPECTIONS	0	0	0	0	0	_____
52-40-41	REPAIRS	158	4,155	0	5,000	15,000	_____
52-40-42	COLLECTION AND DISPOSAL	438,679	481,415	523,707	403,000	415,000	_____
52-40-43	SEWER HOOK-UP REFUNDS	0	0	0	0	0	_____
52-40-50	Scada Upgrade	0	0	0	0	66,667	_____
52-40-70	Capitay Outlay-Lift Station Ph	76,637	4,691	7,036	0	0	_____
52-40-72	Dry Creek Sewer Line/Lift St	8,356	21,944	29,225	0	1,300,000	_____
52-40-73	CAPITAL OUTLAY - IMPROVEMENTS	0	56,330	84,494	500,000	0	_____
52-40-74	CAPITAL OUTLAY - EQUIPMENT	229	88,744	33,732	96,125	40,000	_____
52-40-75	INTEREST EXPENSE	0	0	0	0	0	_____
52-40-76	BAD DEBT EXPENSE	0	0	0	0	0	_____
52-40-77	RESERVE FIND SID	0	0	0	0	0	_____
52-40-78	Loss on Disposition of Assets	0	0	0	0	0	_____
52-40-80	Indirect Overhead	37,200	34,100	37,200	49,600	49,600	_____
52-40-90	TRANS. TO CAPITAL IMP. FUND	0	0	0	443,848	0	_____
	EXPENDITURES Totals:	977,563	1,074,249	1,176,188	1,927,173	2,310,447	_____
	SEWER FUND Revenue Totals:	1,678,192	945,408	1,038,322	1,192,700	3,760,000	_____
	SEWER FUND Expenditure Totals:	977,563	1,074,249	1,176,188	1,927,173	2,310,447	_____

Departmental Purpose: The purpose of the sanitary sewer division is to manage, operate, and maintain the sewer collection system in the city.

Department Goals & Objectives: The goal this year will be to develop and implement a maintenance program for the entire sewer system.

Personnel:	Positions:	O & M Director	20%	\$14,401
		Manager	50%	\$32,519
		Foreman	50%	\$26,324
		Inspector	50%	\$22,409
		Inspector	50%	\$23,067
		Total		\$118,720

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PRESSURIZED IRRIGATION FUND

REVENUE

53-30-90	CONTRIBUTION FROM GENERAL FUNI	0	0	0	0	0	_____
53-30-91	Transfer From Fund 43	0	0	0	0	0	_____
	REVENUE Totals:	0	0	0	0	0	_____

REVENUE

53-37-05	Tranfer from Other funds	587,468	0	0	0	0	_____
53-37-10	SERVICE CHARGES	647,206	629,716	685,559	713,950	775,000	_____
53-37-15	PI BOND TAX LEVY	0	0	0	0	0	_____
53-37-20	IMPACT FEES	399,582	6,500	4,050	400,000	0	_____
53-37-30	PENALTIES	0	0	0	0	0	_____
	REVENUE Totals:	1,634,256	636,216	689,609	1,113,950	775,000	_____

MISCELLANEOUS REVENUE

53-38-10	INTEREST EARNINGS	49,673	28,056	35,188	40,000	30,000	_____
53-38-90	WATER SHARE - GRANT REV.	0	0	0	0	0	_____
53-38-95	PY CARRYOVER	0	0	0	0	600,000	_____
	MISCELLANEOUS REVENUE Totals:	49,673	28,056	35,188	40,000	630,000	_____

Source 53-39

53-39-50	Developer Contributions	6,312,759	0	0	0	0	_____
53-39-90	SUNDRY REVENUES	0	0	0	0	0	_____
	Source 53-39 Totals:	6,312,759	0	0	0	0	_____

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<u>PRESSURIZED IRRIGATION FUND</u>							
<u>EXPENDITURES</u>							
53-40-11	SALARIES/WAGES	50,017	48,922	52,569	54,000	57,322	_____
53-40-12	Overtime	0	0	0	0	0	_____
53-40-13	EMPLOYEE BENEFITS	26,598	24,806	26,659	26,000	27,514	_____
53-40-21	BOOKS, SUBS. & MEMBERSHIP	385	779	1,018	500	500	_____
53-40-22	PUBLIC NOTICES	0	0	0	0	0	_____
53-40-23	TRAVEL	75	0	0	2,500	4,000	_____
53-40-24	OFFICE SUPPLIES & POSTAGE	2,386	4,417	5,873	4,000	5,000	_____
53-40-25	EQUIP.-REPAIRS & MAINTENANCE	18,936	28,015	40,409	30,000	20,000	_____
53-40-26	DEPRECIATION EXPENSE	332,082	307,366	335,308	336,000	336,000	_____
53-40-27	UTILITIES	75,507	109,345	141,634	70,000	80,000	_____
53-40-28	FUEL EXPENSES VEHICLES	1,440	2,812	4,019	2,500	6,000	_____
53-40-29	Equipment Supplies	0	0	0	0	10,000	_____
53-40-31	PROFESSIONA & TECH. SERVICES	36,273	25,564	35,678	25,000	100,000	_____
53-40-32	ENGINEERING EXPENSE	0	0	0	0	0	_____
53-40-33	Sewer Master Plan	0	21,637	28,373	0	0	_____
53-40-35	Blue Stakes Expenses	0	0	0	0	0	_____
53-40-40	INSPECTIONS	0	0	0	0	0	_____
53-40-41	REPAIRS	15,316	3,007	4,510	0	10,000	_____
53-40-43	SYSTEM CONNECTION COSTS	2,711	0	0	0	0	_____
53-40-52	Scada Upgrade	0	0	0	0	66,667	_____
53-40-72	Bond Disclosure Etc. Fees	7,250	2,167	3,250	0	0	_____
53-40-73	WATER SHARE PURCHASES	0	52,500	55,650	40,000	0	_____
53-40-74	WATER SHARE ASSESSMENTS	195,277	303,255	377,130	230,000	310,000	_____
53-40-75	INTEREST EXPENSE	266,296	115,359	154,019	280,000	280,000	_____
53-40-76	BAD DEBT EXPENSE	0	0	0	0	0	_____
53-40-77	SID Fund	0	0	0	0	0	_____
53-40-78	CAP. OUTLAY	34,956	8,204	6,185	120,000	50,000	_____
53-40-79	Loss On Disposition of Assets	0	0	0	0	0	_____
53-40-80	Indirect Overhead	49,599	45,463	49,596	37,200	38,000	_____
53-40-81	11800 N Well & Transmission L	0	0	0	0	0	_____
53-40-90	TRANS. TO CAPITAL IMP. FUND	0	0	0	0	0	_____
	EXPENDITURES Totals:	1,115,104	1,103,618	1,321,880	1,257,700	1,401,003	_____
	PRESSURIZED IRRIGATION FUND Revenue Totals:	7,996,688	664,272	724,797	1,153,950	1,405,000	_____
	ESSURIZED IRRIGATION FUND Expenditure Totals:	1,115,104	1,103,618	1,321,880	1,257,700	1,401,003	_____

Departmental Purpose: The purpose of the pressurized irrigation division is to maintain and operate the pressurized irrigation system; this includes the wells, services, and distribution system.

Department Goals & Objectives: Our goal this year is to improve our level of customer service by being proactive in identifying potential problem areas and fixing these problems.

Personnel:	Positions:	Administrative Assistant	10%	\$4,539
		PI Foreman	100%	\$52,783
		Total		\$57,322

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STORM SEWER FUND

REVENUE

54-30-90	CONTRIBUTION FROM GENERAL FUND	0	0	0	0	0	_____
	REVENUE Totals:	0	0	0	0	0	_____

LICENSES AND PERMITS

54-32-10	Permits	0	0	0	0	0	_____
	LICENSES AND PERMITS Totals:	0	0	0	0	0	_____

REVENUE

54-37-40	STORM SEWER COLLECTION FEES	261,239	211,061	229,351	232,000	275,000	_____
	REVENUE Totals:	261,239	211,061	229,351	232,000	275,000	_____

MISCELLANEOUS REVENUE

54-38-10	INTEREST EARNINGS	13,699	601	3,558	5,000	5,000	_____
54-38-90	MISCELLANEOUS	0	20,000	30,000	0	0	_____
54-38-95	PY CARRYOVER	0	0	0	1,500,000	0	_____
	MISCELLANEOUS REVENUE Totals:	13,699	20,601	33,558	1,505,000	5,000	_____

Source 54-39

54-39-50	Developer Contributions	97,083	0	0	0	0	_____
	Source 54-39 Totals:	97,083	0	0	0	0	_____

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STORM SEWER FUND							
EXPENDITURES							
54-40-11	SALARIES/WAGES	75,158	71,721	74,940	121,759	121,712	_____
54-40-12	Overtime	0	0	0	0	4,000	_____
54-40-13	EMPLOYEE BENEFITS	33,470	29,126	30,335	44,352	46,322	_____
54-40-21	BOOKS, SUBS. & MEMBERSHIP	1,831	628	872	2,500	2,000	_____
54-40-23	TRAVEL	466	0	0	0	4,000	_____
54-40-24	OFFICE SUPPLIES & POSTAGE	2,563	466	542	1,000	1,000	_____
54-40-25	EQUIP.-SUPPLIES & MAINTENANCE	3,210	9,169	5,245	10,000	20,000	_____
54-40-26	DEPRECIATION EXPENSE	89,113	81,687	89,113	89,000	89,000	_____
54-40-29	Equipment Supplies	0	69	103	0	10,000	_____
54-40-31	Fuel and Oil Expense	1,890	364	547	0	9,000	_____
54-40-32	Beacon Hills Storm Drain	8,631	48,868	45,115	260,000	0	_____
54-40-33	Storm Sewer Master Plan	42,718	14,320	21,480	0	5,000	_____
54-40-34	Building Maint & Utilities	0	23	0	15,000	20,000	_____
54-40-35	Catch Basin Land Purchase	0	123,333	325,000	0	0	_____
54-40-41	REPAIRS	125	0	0	10,000	0	_____
54-40-50	Storm Sewer Construction	10,930	15,468	22,458	165,000	0	_____
54-40-51	6150 W Storm Drain Pipe	0	0	0	0	0	_____
54-40-52	Breacon Hills Sports Park	0	2,348	3,523	0	0	_____
54-40-53	Highland Sub PI #1 Det Basin	0	3,536	5,303	0	0	_____
54-40-74	CAPITAL OUTLAY - EQUIPMENT	759	186,274	204,412	188,000	0	_____
54-40-76	Interest Expense	0	0	0	0	0	_____
54-40-77	Bad Debt Expense	0	0	0	0	0	_____
54-40-90	Transfer to Debris Basin Fund	0	0	0	0	0	_____
	EXPENDITURES Totals:	270,864	587,400	828,988	906,611	332,034	_____
	STORM SEWER FUND Revenue Totals:	372,021	231,662	262,909	1,737,000	280,000	_____
	STORM SEWER FUND Expenditure Totals:	270,864	587,400	828,988	906,611	332,034	_____

Departmental Purpose: The purpose of the storm water division is to maintain the detention ponds, sumps, and storm drain lines in the city. The division is also responsible for the street sweeping in the city.

Department Goals & Objectives: Our goal this year s to implement a program where the city streets are swept at least twice per year.

Personnel:	Positions:	Public Works Director	60%	\$58,036
		O & M Director	20%	\$14,401
		Engineer	50%	\$35,092
		Maintenance	50%	\$14,183
		Total		\$121,712

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CULINARY WATER FUND

REVENUE

55-30-90	CONTRIBUTION FROM GENERAL FUNI	0	0	0	0	0	_____
55-30-91	Transfer From Fund 43	0	0	0	0	0	_____
REVENUE Totals:		0	0	0	0	0	_____

REVENUE

55-37-10	SERVICE CHARGES	626,640	643,046	666,174	700,000	750,000	_____
55-37-15	PI BOND TAX LEVY	0	0	0	0	0	_____
55-37-20	CONNECTION FEES	410,550	18,190	21,548	500,000	0	_____
55-37-30	PENALTIES	0	0	0	0	0	_____
55-37-31	Meter Fees	84,234	7,308	8,343	90,000	10,000	_____
55-37-32	ACCT SETUP/CLOSE	5,075	4,395	4,530	5,000	5,000	_____
REVENUE Totals:		1,126,499	672,939	700,595	1,295,000	765,000	_____

MISCELLANEOUS REVENUE

55-38-10	INTEREST EARNINGS	68,583	40,995	53,682	60,000	40,000	_____
55-38-51	Contribution Highland Water Co	1,269,299	0	0	0	0	_____
55-38-90	WATER SHARE - GRANT REV.	0	0	0	0	0	_____
55-38-95	PY CARRYOVER	0	0	0	2,559,442	300,000	_____
MISCELLANEOUS REVENUE Totals:		1,337,882	40,995	53,682	2,619,442	340,000	_____

Source 55-39

55-39-05	Tranfer from Other funds	123,777	0	0	0	0	_____
55-39-50	Developer Contributions	636,396	0	0	0	0	_____
55-39-90	SUNDRY REVENUES	0	0	0	0	0	_____
Source 55-39 Totals:		760,173	0	0	0	0	_____

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<u>CULINARY WATER FUND</u>							
EXPENDITURES							
<u>OPERATIONS AND MAINTENANCE</u>							
55-40-10	Wages	75,998	48,422	31,319	135,000	0	
55-40-11	Salaries/Wages	70,362	86,309	85,801	0	250,498	
55-40-12	Overtime	3,462	626	556	0	0	
55-40-13	EMPLOYEE BENEFITS	81,189	82,080	67,198	82,307	132,767	
55-40-21	BOOKS, SUBS. & MEMBERSHIP	908	1,132	1,698	3,000	2,000	
55-40-22	PUBLIC NOTICES	0	1,155	0	1,500	2,000	
55-40-23	Travel and Training	3,211	4,124	4,569	2,500	4,000	
55-40-24	OFFICE SUPPLIES & POSTAGE	5,273	6,444	7,957	4,000	0	
55-40-25	EQUIP.-REPAIRS & MAINTENANCE	19,844	23,690	31,974	35,000	35,000	
55-40-26	DEPRECIATION EXPENSE	210,193	200,991	219,263	220,000	220,000	
55-40-27	UTILITIES	101,042	98,817	114,319	78,000	78,000	
55-40-28	FUEL EXPENSES VEHICLES	10,780	10,299	7,118	12,500	12,000	
55-40-29	TELEPHONE	758	430	613	7,500	10,500	
55-40-30	Water Testing	2,052	7,038	9,068	800	8,000	
55-40-31	PROFESSIONAL SERVICES	2,853	34,707	37,991	20,000	30,000	
55-40-32	Cc Fees	0	0	0	0	0	
55-40-33	INSURANCE	0	0	0	0	0	
55-40-34	Equipment Supplies	0	0	0	0	15,000	
55-40-35	Blue Stakes Expenses	0	0	0	0	5,000	
55-40-41	Repairs	11,157	19,945	29,873	12,000	15,000	
55-40-50	Capital Outlay	10,863	9,802	14,703	0	0	
55-40-51	Capital Outlay Equipment	0	121,708	55,062	282,500	0	
55-40-52	SCADA Upgrade	0	0	0	0	66,667	
55-40-72	BOND ELECTION COSTS	0	0	0	0	0	
55-40-73	WATER SHARE PURCHASES	0	130,300	106,200	0	0	
55-40-74	WATER SHARE ASSESSMENTS	0	15,637	5,533	0	0	
55-40-75	INTEREST EXPENSE	0	0	0	0	0	
55-40-76	BAD DEBT EXPENSE	0	0	0	0	0	
55-40-77	Pressure Reducing Valves	0	0	0	0	75,000	
55-40-78	CAP. OUTLAY	0	124,328	2,328	188,500	0	
55-40-79	Cross Conn. Control Upgrades	0	89,978	134,967	0	10,000	
55-40-80	Indirect Overhead	45,000	41,250	45,000	45,000	45,000	
55-40-81	Well Head removal of 2 Wells	0	0	0	0	130,000	
EXPENDITURES							
OPERATIONS AND MAINTENANCE Totals:		654,945	1,159,212	1,013,110	1,130,107	1,146,432	

Departmental Purpose: The purpose of the culinary water division is to deliver safe quality water at adequate pressures to the residents of Highland. The division is responsible for the maintenance of the service lines, fire hydrants, water valves, water testing, pressure testing, and back flow prevention.

Department Goal & Objectives: Our goal this year will be to develop and implement a program of hydrant testing and replacement and annual inspection and exercising of water valves.

Personnel:	Positions:	O & M Director	20%	\$14,401
		Engineer	50%	\$35,092
		Inspector	50%	\$22,409
		Culinary Water Supervisor	100%	\$58,547
		Culinary Water Operator	100%	\$29,977
		Maintenance	100%	\$28,366
		Maintenance	50%	\$14,183
		Maintenance	100%	\$36,649
		Public Works Secretary	35%	\$10,874
		Total		\$250,498

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<u>CULINARY WATER FUND</u>							
<u>CONSTRUCTION</u>							
55-44-10	Wages	49,059	53,263	38,749	123,000	0	_____
55-44-11	Part Time Wages	39,682	72,148	77,573	0	0	_____
55-44-12	Overtime	632	2,418	2,095	0	0	_____
55-44-13	EMPLOYEE BENEFITS	39,999	54,101	56,382	63,000	0	_____
55-44-24	OFFICE SUPPLIES & POSTAGE	0	0	0	4,000	0	_____
55-44-28	FUEL EXPENSES VEHICLES	0	107	0	3,000	0	_____
55-44-29	TELEPHONE	0	0	0	10,000	0	_____
55-44-31	PROFESSIONA & TECH. SERVICES	0	9,597	9,275	10,000	0	_____
55-44-32	ENGINEERING EXPENSE	0	0	0	0	0	_____
55-44-40	INSPECTIONS	0	0	0	0	0	_____
55-44-41	REPAIRS	1,983	0	0	0	0	_____
55-44-43	New Service Installation	63,490	1,722	0	80,000	0	_____
55-44-44	New Meter Installation	1,196	1,734	2,601	0	0	_____
55-44-45	Well House Preliminary Assessm	0	3,452	3,655	0	0	_____
55-44-78	CAP. OUTLAY	1,712	398,102	596,694	0	0	_____
55-44-79	Loss On Disposition of Assets	0	0	0	0	0	_____
55-44-90	TRANS. TO CAPITAL IMP. FUND	0	0	0	0	0	_____
	CONSTRUCTION Totals:	197,753	596,644	787,024	293,000	0	_____
	CULINARY WATER FUND Equipment Supplies Revenue Totals:	3,224,554	713,934	754,277	3,914,442	1,105,000	_____
	CULINARY WATER FUND Equipment Supplies Expenditure Totals:	852,698	1,755,856	1,800,134	1,423,107	1,146,432	_____