



LONE PEAK PUBLIC SAFETY DISTRICT MINUTES

Wednesday, January 20, 2021

7:30 am

Approved February 10, 2021

Highland City Hall, 5400 West Civic Center Drive, Highland, Utah 84003

PRESIDING: Chair Brittney P. Bills

BOARD MEMBERS

PRESENT: Rod Mann, Kurt Ostler, Troy Stout, Jason Thelin

CITY STAFF PRESENT: Highland City Administrator/Community Development Director Nathan Crane, Alpine City Administrator Shane Sorensen, Highland City Attorney Rob Patterson, Recorder Stephannie Cottle, Finance Director Tyler Bahr, Police Chief Brian Gwilliam, (electronically), Fire Chief Reed Thompson, HR Generalist Pam Stagg, LPPSD Administrative Assistant Laurie Adams, Intern Jason Ash,

OTHERS PRESENT: Steve Rowley, Jamie Brooks, Spencer Beardsall, Darci Bronson, Charlie Thurston, Lon Lott, Kathy Loveland, Chris Evans

7:30 AM REGULAR MEETING

Call to Order – Brittney P. Bills, Chair

Invocation: Rod Mann

The meeting was called to order by Chair Brittney P. Bills as a regular meeting at 7:34 am. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting. The prayer was offered by Mayor Rod Mann.

1. UNSCHEDULED PUBLIC APPEARANCES

Mayor Rod Mann commented that Officer Wagstaff had won the Force for Good award for helping get milk for a baby one evening. There were 25 nominees and he got 4100 votes; the next closest nominee had 3600 votes. Chair Brittney P. Bills introduced Pam Stagg, a new HR Generalist who would be working with Highland and LPPSD.

2. PRESENTATIONS

a. FY19-20 Audit Report – Steve Rowley, Keddington & Christensen

Steve Rowley, Keddington & Christensen, stated the Board's responsibility as a governing body was to oversee the entity to look over the processes and controls. His responsibility as an auditor was to plan and perform the audit to be able to give his opinion on the financial statements, which he had done. He presented the report and stated that page 1 was their opinion on the financial statements. Their unmodified opinion was that financial

statements presented fairly in all material respects and were reliable. The next page discussed financial statements and other matters considered required supplementary information including pensions schedules. He stated that the district underwent a single audit, when an entity received over \$750,000 in federal funds and spends those funds an additional audit was required. Page 3 started the management discussions and analysis which was an overview of the operations of the District for the year. Page 7 was the actual financial statements.

Mr. Rowley went to page 39 which contained the government auditing standards. To be considered were the internal controls and report, as well as compliance with laws and regulations that could have a material effect on the financials of the district. It was broken into two parts, the first being internal control over financial reporting. Internal controls were the processes and procedures over the money coming into the district, how it was being spent, and how it was being reported. They looked to see if they were designed and implemented but did not test them to the point of giving an opinion on those. They did identify some material weakness over the internal controls under 2020-001. Some material adjustments had to be made at year end to get the year end reconciliation going. There were no other weaknesses with internal controls. The second part of the report was related to compliance and other matters. They looked at laws and regulations that could have an effect on financial statements and did not identify any issues that would need to be reported by government auditing standards.

Mr. Rowley discussed page 41 which was required by the single audit requirements and was related to COVID relief received from Highland City. This was a two-part report that looked at compliance with federal guidelines to those funds. The first section was a report on compliance. Their unmodified opinion was that LPPSD had complied in all material respects with types of compliance requirements that could have a direct and material affection each of its federal programs for the year ending June 30, 2020. The second section was internal control over compliance. They looked at control over compliance to see how much testing they needed to do. They had not determined any weakness in the internal controls over compliance with those federal awards. Page 43 gave a summary of the single audit. The bottom of the page discussed the year-end discrepancies and getting the books in alignment. They did not anticipate this to be an issue going forward, there was just a miscommunication through a staffing change. Page 45 was a summary of the federal awards LPPSD had received through Highland City, which was just over \$800,000. Page 47 was the District's corrective action plan for the finding that needed to be reported to the federal government upon submission of the audit. Page 48 was the report on state compliance, also a two-part report about compliance and internal control over compliance. They tested these and there was an instance of noncompliance, but it did not have a material effect on the financials or affect their opinion on LPPSD's state compliance audit. Their opinion was that LPPSD had complied with all State requirements but noted that there was a problem with the deposit and investment report; it had some discrepancies and was turned in late. Mr. Rowley concluded that the audit went smoothly overall and staff had cooperated and provided information, as necessary.

Board Member Kurt Ostler referred to page 50, under cause. He noted it showed the district had a Wells Fargo bank account with \$347,495 but the statement showed \$1,084,196, and he asked why there was such a difference. Mr. Rowley replied he was unsure, and that the December report had the correct numbers but for some reason the June report had reverted back to the December numbers, and that was the December 31 balance in the bank. Mr. Rowley stated that this report was for the Money Management Council to determine if the money was in the correct depository, so this difference was not on the financial statement.

Board Member Troy Stout mentioned that it had been stated earlier that the COVID money was given by the City of Highland, but he wanted to clarify for the record that Alpine had also participated in that money for Lone Peak. Alpine City Administrator Shane Sorensen asked that if even though the District did not directly receive those CARES Act funds, they still had to participate in a single audit. Mr. Rowley replied that Highland had passed the CARES Act funding to LPPSD and since LPPSD had spent over \$750,000 of those funds, that was why a single audit was done. There was discussion about whether CARES money could be used for public safety.

Board Member Kurt Ostler referred to page 45 where it showed Highland City's relief fund as \$813,000, and asked if this was all Highland or if Alpine was included in this figure. Mr. Sorensen replied that he thought that that was all from Highland. Mr. Rowley stated that as of June 30th, LPPSD did not have any record of Alpine giving them any federal funds. Mr. Sorensen stated that Alpine was at \$738,000, so they did not have to do a single audit.

Note: Chair Brittney Bills left the meeting 7:50 am.

Board Member Troy Stout stated that he would like the record to reflect an accurate figure with the Alpine money. Mr. Rowley stated that when they spoke Alpine, they would get the numbers because there was no record of any transferring of money before June 30. This may impact the single audit for LPPSD. Board Member Kurt Ostler asked if they were going to check with Alpine to get a corrected audit. Mr. Sorensen replied they would be in contact with Mr. Rowley about the matter.

Fire Chief Reed Thompson said that they had a financial report that needed to be submitted to the Bureau of EMS each year based on their audited financials. He asked if they should wait for an updated audit to submit their financials. It was generally due January 1st, but he had been in contact with them to let them know they were waiting for audited financials to submit that report. Finance Director Tyler Bahr replied that they could have a conclusive audit by the end of the week at the latest.

Mayor Rod Mann MOVED to approve the audit pending an inquiry into the Alpine funding sources for last year's budget. Troy Stout Seconded the motion. All voted in favor.

3. PUBLIC HEARING & RESOLUTION: FY 20-21 MID-YEAR BUDGET ADJUSTMENTS - *Tyler Bahr, Finance Director*

Finance Director Tyler Bahr gave an overview of the budget timeline. The FY2021 budget had been adopted on June 10, 2020. Budget adjustments usually occurred at two different points, one being the midyear and then final adjustments at the end of the year.

Mr. Bahr commented on specific adjustments and stated that they were asking for funding for the fire department for a new ambulance that had been previously approved. This apparatus would be funded with additional revenue and savings from 2020 as well as deployment revenue from FY2021. A purchase of a 2020 Chevrolet 3500 was approved in FY2020 but by the time delivery had actually occurred due to COVID it hit the books in FY 2021. Chief Thompson had identified a priority in replacing heart monitors. Reallocation of funds had been done to make that possible which they thought it was appropriate for the LPPSD to make. For the police department there were some vehicle equipment purchases that had been delayed due to COVID which were also moved into FY2021. For both fire and police, they were asking for an additional 1% salary increase. He noted that 2% had been previously approved conservatively in the anticipation of reduced revenues due to COVID. They wanted to add 1% to the previously approved 2%.

Mr. Sorensen commented on the 1%, it had just been brought up the previous week, so it had not gone before their City Council at that point. He thought a motion could be passed pending Alpine City Council approval for the 1%.

Chair Brittney P. Bills opened the public hearing at 8:02 am.

Board Member Jason Thelin asked if the only thing being added was the 1%. Mr. Bahr replied yes.

Chair Brittney P. Bills closed the public hearing at 8:02 am.

Board Member Troy Stout *MOVED* that the Lone Peak Public Safety District approve the proposed budget amendments to police and fire budget pending approval from City of Alpine for additional 1% salary increases for police and fire. Board Member Rod Mann *SECONDED* the motion.

The vote was recorded as follows:

Board Member Rod Mann	Yes
Board Member Kurt Ostler	Yes
Board Member Troy Stout	Yes
Board Member Jason Thelin	Yes

The motion passed 4:0.

4. APPROVAL OF A CONTRACT WITH AXON ENTERPRISES FOR THE REPLACEMENT OF POLICE DEPARTMENT TASERS - Brian Gwilliam, Police Chief

Police Chief Brian Gwilliam, participating electronically, stated that the police department currently had 22 tasers. They wanted to upgrade their tasers to the taser 7. The old tasers had been purchased in the fall of 2011. They did not use them often, but in the last 12-18 months they had had failures and so wanted to replace them. They were proposing they enter into a five-year agreement with Axon Enterprises. The current budget allowed for the first year's payment of \$9,376 but the following four years the budget would need to increase \$6400 to cover the annual payment.

Mayor Rod Mann asked if they were materially different in how they functioned. Chief Gwilliam replied that technology had changed and the new tasers worked better. He was not sure of technical changes but functionally they worked the same.

Lt. Brooks performed a spark test to show the difference between the two. He stated that they did not use them often and that in the last 11 years that they have had them they had under ten deployments. The last two times they had been used in duty they had failed, requiring officers to go hands on. The older ones came with a single shot and the shot aspect on the newer ones was different. Every five to six years there were new models, and this was the newest model.

Board Member Kurt Ostler asked about tasing people with heart problems. Chief Gwilliam replied that the difference between amperage and voltage was what caused medical conditions and the amperage on tasers was low. The conductive energy disrupts the Central Nervous System for only the brief time it is deployed, incapacitating the individual receiving the shock.

Board Member Jason Thelin asked if they were purchasing or leasing the new tasers. Chief Gwilliam replied that it would be a lease to own so they would own them after five years. Board Member Thelin clarified that it looked like they would be just over \$70,000 and that the current budget allowed for the first year's payment of \$9,000.

Lt. Brooks commented that Axon had great customer service support and kept them outfitted in a timely manner whenever there was an equipment malfunction.

Board Member Jason Thelin *MOVED* that the Lone Peak Public Safety District approve the contract with Axon Enterprises for police department tasers. Board Member Troy Stout *SECONDED* the motion.

Board Member Kurt Ostler asked if this motion would only be good for that year or if they were approving it for five years. Chief Gwilliam replied that he was asking to have the contract approved for 5 years.

The vote was recorded as follows:

<i>Board Member Rod Mann</i>	<i>Yes</i>
<i>Board Member Kurt Ostler</i>	<i>Yes</i>
<i>Board Member Troy Stout</i>	<i>Yes</i>
<i>Board Member Jason Thelin</i>	<i>Yes</i>

The motion passed 4:0.

5. APPROVAL OF A PURCHASE CONTRACT WITH ZOLL MEDICAL CORPORATION FOR A CARDIAC MONITOR – *Reed Thompson, Fire Chief*

Fire Chief Reed Thompson stated that they had a total of four monitors and their oldest monitor was purchased in 2007 and was no longer going to be supported or meet FDA compliances next month. There were two monitors purchased in 2013 that were having problems. The 4th one was purchased in 2016 and was functioning correctly at that time. They were proposing to replace the oldest monitor with a new one. There was a trade-in value associated with 2007 model cost of just under \$31,000. Their intent was to take \$4800 from the medical equipment and make a budget transfer from portable radios. The P25 statewide compliance for radios had been pushed back so the reprioritization made sense. They could use those funds and replace radios in a later budget year.

Board Member Rod Mann MOVED that the Lone Peak Public Safety District approve the purchase contract with Zoll Medical in the amount specified. Board Member Jason Thelin SECONDED the motion.

The vote was recorded as follows:

<i>Board Member Rod Mann</i>	<i>Yes</i>
<i>Board Member Kurt Ostler</i>	<i>Yes</i>
<i>Board Member Troy Stout</i>	<i>Yes</i>
<i>Board Member Jason Thelin</i>	<i>Yes</i>

The motion passed 4:0.

6. APPROVAL OF A PURCHASE CONTRACT WITH PROFESSIONAL SALES AND SERVICE, LC FOR 2021 TYPE 1 AMBULANCE – *Reed Thompson, Fire Chief*

Fire Chief Reed Thompson stated that they had originally discussed the replace of the 2007 Dodge ambulance they were surplus from the FY2020 budget as well as funds received from Wildland appointments. They intended to replace the 2007 with a new ambulance including the chassis, the patient compartment module, and the stretcher and load system. This would move to front line status once completed with the intent that the one being used for front line at that time would go into back up status. There were times they used two ambulances for special events or unusual demand; typically, they ran one ambulance daily. With COVID it had been challenging to transport patients because there is no separation between patients and driver, so they had not been using the backup Alpine vehicle. The 2007 ambulance was at, or beyond, its life cycle and they were starting to have problems with it.

Board Member Jason Thelin clarified that they had approved the budget to replace the ambulance and was wondering if they were purchasing a new ambulance or upgrading an older one. Fire Chief Thompson replied that they were purchasing a brand new one, but they had to preorder the chassis due to increased demand due to COVID. There was a load system built into the floor of the ambulance their intent would be that the 2007 ambulance would be surplus. They generally ran one ambulance a day between the two cities so the second one served as a reserve or backup in case of any damage to the first.

Board Member Troy Stout clarified that the second ambulance was stored at the Alpine station and was dual purpose. Fire Chief Thompson concurred and said that based on the need of the call they could use the second ambulance.

Board Member Troy Stout asked about the issues with providing a barrier between driver and patient due to the pandemic, and if they could retrofit the old one. Chief Thompson replied that with the transport engine that would be difficult to do. The call volume was low, and the transport engine had served them well, but the challenge was that it was not the ideal apparatus for them. They looked at replacement of the next fire engine, and they looked from an engine that performed only fire duties. The transport engine was not ideal for patients because of the height off the ground and the equipment. It was difficult to keep their fire gear separated from the medical gear. Their plan was looking at a long-term solution down the road.

Board Member Kurt Ostler asked how many vehicles they currently had. Chief Thompson replied that the transport engine was the primary fire unit out of Alpine and it had transport capabilities, but they had not been using it for that due to COVID. They had two ambulances: a front line and a backup one. This purchase would replace the backup ambulance and the current frontline ambulance would become the backup. Board Member Jason Thelin asked if the backline ambulance was at Alpine. Chief Thompson replied that yes, they had a 2007 ambulance that served as their backup ambulance and it was at the end of its life cycle. Board Member Jason Thelin asked how often they used the backup. Chief Thompson replied that the frontline ambulance was sent out to all medical calls throughout the District. The reserve sat unmanned and was utilized when the frontline was out for repairs or there was an unusual demand.

Board Member Jason Thelin asked if they received a medical call from the Cove if they sent out the frontline ambulance from Highland. Chief Thompson answered affirmatively and explained that the way the ELS worked was that fire went out as a first response and the ambulance followed.

Board Member Kurt Ostler commented that American Fork City was building a new fire station by Lone Peak High School and he asked if American Fork would respond to calls in that area. Chief Thompson replied that they had a geographical license for transports for EMS transports outlined by a map with the Bureau of EMS. They adjusted when Cedar Hills had left so they had the license to transfer patients within the boundary. If the situation happened at the high school with the new station, they would still send their units out to that. They were working on a project with all of the agencies within northern Utah County where they would look at recommended unit dispatch, which meant that they would send the closest unit. They currently had a stacking system response plan; the computer was set up at dispatch to assign them based on predetermined units. Going forward they would start to use the closest units so they could do what is best for the patient.

Board Member Kurt Ostler asked how many miles the 2007 had on it and what the average lifespan of an ambulance was determined. Chief Thompson replied that mileage was a factor, but emergency response miles were hard miles. The 2007 had about 130,000. They looked at the condition of the box, the repairs cost they were seeing, some of which was technology based. An ambulance is optimal up to seven to 10 years and they had exceeded that. It should have been replaced three to four years ago and it was a 4x4 vehicle to accommodate the terrain in the area.

Board Member Troy Stout asked if the current vehicle was a threat to their ability to respond to an emergency situation. Chief Thompson replied that it was still roadworthy, but they had sunk money into it to keep it roadworthy. The longer they waited they were more likely to have a catastrophic problem. If they had a vehicle problem on a call, they had to call in a neighboring jurisdiction and he thought that keeping newer equipment provided better service to the residents.

Board Member Jason Thelin MOVED that the Lone Peak Public Safety District approve the purchase contract with Professionals Sales and Service for the 2021 Type 1 ambulance. Board Member Troy Stout SECONDED the motion.

The vote was recorded as follows:

<i>Board Member Rod Mann</i>	<i>Yes</i>
<i>Board Member Kurt Ostler</i>	<i>Yes</i>
<i>Board Member Troy Stout</i>	<i>Yes</i>
<i>Board Member Jason Thelin</i>	<i>Yes</i>

The motion passed 4:0.

7. BEREAVEMENT LEAVE POLICY UPDATE – *Reed Thompson, Fire Chief*

Fire Chief Reed Thompson stated that they had looked at their policy and procedure manual and they had questions on this policy. An employee requested a leave and so as a result, they looked at the policy. It was based on relationship type how many hours were allocated for leave for a funeral. Their staff worked on for two days and off for four days and while the intent of the existing policy was meant to address relationship to the deceased, he felt that there were flaws. He did not think it was fair to assign bereavement time based on familial relationship. The Highland City policy granted up to three days and his proposal was instead of looking at hours allowed to look at days associated with the funeral, accounting for travel time if necessary. He thought they should mirror Highland and allow up to three days for administrative positions and that they look at two days for operational positions.

Board Member Jason Thelin said the old policy allowed for 12 hours for aunt, uncle, cousins, and asked if they were taking those out intentionally. Chief Thompson replied that Highland handled the administrative functions of the district, so he just wanted to mirror what they had in place. Board Member Thelin asked if the police policy was similar to this. Chief Gwilliam replied that the police policy was similar to the proposed language. They allowed the day before, the day of, and the day after a funeral. Board Member Thelin commented that it read to him that up to three days could be allowed but was not automatically given as Chief Gwilliam has described; he asked for clarification. Chief Thompson replied that he used bereavement intentionally because bereavement might not necessarily be the funeral. It was not his intent to give extra days off if they were already off. Board Member Thelin said the language was confusing and suggested they go back and re-write it. Board Member Ostler commented that the Highland version used the word ‘funeral’ not bereavement. Chief Thompson replied that that was correct. He stated that he would appreciate help with the rewording and his intent was to allow employees the appropriate time to grieve and attend a funeral. Chief Gwilliam commented that he had just read the police policy which stated that an employee was allowed three workdays for immediate family: the day before, the day of, and the day after a funeral. They also allowed for one additional day if the funeral services were in excess of 500 miles from the district boundaries.

Chief Thompson stated that the intent was that if they worked a 48-hour shift and the funeral happened during those two days he did not want to get in the business of saying an employee could get a certain time based on the relationship to the deceased. He wanted to address a way for them to take care of their families appropriately.

Board Member Troy Stout commented that the language needed to be clear so there was no room for interpretations by the employees.

Board Member Rod Mann MOVED that the Lone Peak Public Safety District CONTINUE this item to work with HR personnel to make language clear to represent the intent and present at next meeting. Board Member Jason Thelin SECONDED the motion.

The vote was recorded as follows:

<i>Board Member Rod Mann</i>	<i>Yes</i>
<i>Board Member Kurt Ostler</i>	<i>Yes</i>
<i>Board Member Troy Stout</i>	<i>Yes</i>
<i>Board Member Jason Thelin</i>	<i>Yes</i>

The motion CONTINUED 4:0.

8. RESOLUTION: TIER 2 ELIGIBILITY REQUIREMENTS - *Laurie Adams, LPPSD Administrative Assistant*

Administrative Assistant Laurie Adams stated that this was a housekeeping item and they needed to have policy that clarified Tier 2 employees. They had been doing Tier 2 employees since July of 2011 and they were eligible if they worked over 20 hours. Board members were appointed officials. She explained that they were getting paid for that so it did not apply at the time, but if they decided to take a stipend for meetings in the future, they would be deemed as ineligible but would have to enroll in Utah retirement.

Board Member Jason Thelin asked for the definition of a Tier 2 employee. Ms. Adams replied that anyone that was hired by a government agency after July 1, 2011. The retirement requirements had changed, and the Tier 1 was more lucrative. For example, in the police department, formerly the retirement age was after 20 years, tier 2 is 25 years. The whole pension policy had been amended and allowed for employees to choose a pension or a 401K hybrid. Board Member Thelin clarified that this was only for police and fire employees. Ms. Adams replied that that was correct.

Board Member Rod Mann stated that Tier 1 and 2 applied to all government workers who were URS. When the economy had a meltdown the state legislature reviewed its retirement program and adjusts it to make it more sustainable for the long haul and it applied to all government employees. Ms. Adams stated that Tier 1 would go away over the years as the Tier 1 employees had retired.

Board Member Troy Stout MOVED that the Lone Peak Public Safety District approve Tier 2 eligibility requirements as proposed. Board Member Rod Mann SECONDED the motion.

The vote was recorded as follows:

<i>Board Member Rod Mann</i>	<i>Yes</i>
<i>Board Member Kurt Ostler</i>	<i>Yes</i>
<i>Board Member Troy Stout</i>	<i>Yes</i>

Board Member Jason Thelin Yes

The motion passed 4:0.

9. APPROVAL OF MEETING MINUTES – NOVEMBER 18, 2020

Board Member Troy Stout *MOVED* that the Lone Peak Public Safety District approve the meeting minutes of November 18, 2020. Board Member Rod Mann *SECONDED* the motion.

The vote was recorded as follows:

Board Member Rod Mann	Yes
Board Member Kurt Ostler	Yes
Board Member Troy Stout	Yes
Board Member Jason Thelin	Yes

The motion passed 4:0.

At 8:51 am Board Member Rod Mann *MOVED* that the Lone Peak Public Safety District Board recess to convene in a closed session to discuss pending or reasonable imminent litigation, as provided by Utah Code Annotated § 52-4-205. Board Member Troy Stout *SECONDED* the motion.

The vote was recorded as follows:

Board Member Rod Mann	Yes
Board Member Kurt Ostler	Yes
Board Member Troy Stout	Yes
Board Member Jason Thelin	Yes

The motion passed 4:0.

10. CLOSED SESSION

Board Member Trout Stout *MOVED* to adjourn the *CLOSED SESSION* and Board Member Rod Mann *SECONDED* the motion. All voted in favor and the motion passed unanimously.

The *CLOSED SESSION* adjourned at 9:12 am.

11. AGREEMENT WITH PATTERSON CONSTRUCTION AND AUTUMN VIEW PROPERTIES: QUAIL FIRE DISPUTE – Shane Sorensen, Alpine City Administrator

Board Member Rod Mann *MOVED* that the Lone Peak Public Safety District authorize Nathan Crane or Shane Sorensen to sign the settlement agreement for the lawsuit associated with the fire.

Board Member Troy Stout *SECONDED* the motion.

The vote was recorded as follows:

Board Member Rod Mann	Yes
Board Member Kurt Ostler	Yes

Board Member Troy Stout *Yes*

Board Member Jason Thelin *Yes*

The motion passed 4:0.

ADJOURNMENT

Board Member Rod Mann MOVED to adjourn the regular meeting and Board Member Kurt Ostler SECONDED the motion. All voted in favor and the motion passed unanimously.

The meeting adjourned at 9:14 am.

I, Stephannie Cottle, Recorder, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on January 20, 2021. This document constitutes the official minutes for the Lone Peak Public Safety District Board Meeting.



Stephannie Cottle
Recorder



**FISCAL YEAR 2020-2021
MIDYEAR BUDGET AMENDMENTS**
LEGISLATIVE

Item 3 – Public Hearing / Resolution
Presented by – Tyler Bahr, CSM, DLSSBB, Finance Director

1

Budget Timeline

- FY2021 Budget Adopted – June 10, 2020
- ↓
- FY2021 Midyear Adjustments Adoption – January 20
- ↓
- FY2021 Working Draft Distributed & Individual Briefings – March
- ↓
- Work Session – March 10
- ↓
- Tentative Budget Adoption – April 14
- ↓
- FY2021 Final Amendments & FY2022 Budget Adoption – May 12

**Schedule is subject to change*

2

Budget Adjustments

Fire:

- Ambulance - \$312K
 - Previously approved
 - Funded with FY2020 fund balance & FY2021 deployment revenue
- 2020 Chevrolet 3500 – \$42K
 - Approved in FY2020, delivery delayed
- Heart Monitors – \$31K
 - Defer radio purchase (\$26K)

3

Budget Adjustments

Police:

- Vehicle equipment – \$43K
 - Delivery delayed to FY2021 due to COVID
 - Funded with FY2020 fund balance

Fire & Police:

- Additional 1% salary increase – \$28K
- Cost allocation –
 - \$12,000 Alpine
 - \$16,123 Highland

4

Recommendation & Proposed Motion

Staff recommends that the Board adopt the resolution approving the FY2021 midyear budget adjustments.

Proposed Motion:

“I move that the Board ADOPT ORDINANCE NO 2021-** approving the FY2021 midyear budget adjustments.”

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