

**AMERICAN FORK RIVER DEBRIS BASIN
ADMINISTRATIVE BOARD MEETING MINUTES
THURSDAY, JANUARY 23, 2020
*APPROVED APRIL 9, 2020***

The American Fork River Debris Basin Administrative Board met in a regular session on Thursday, January 23, 2020 in the Highland City Conference Room, 5400 Civic Center Drive, Suite 100, Highland, Utah commencing at 11:30 am.

Present: Scott Sensanbaugher, American Fork City
 Todd Trane, Highland City
 Jeff Maag, City of Cedar Hills
 Kevin Anderson, City of Cedar Hills
 JoAnn Scott, Highland City
 Charl Louw, City of Cedar Hills

Excused: Ernie John, Basin Operator -

Todd Trane welcomed all present and called the meeting to order at 11:51 p.m.

ACTION ITEMS

1. Approval of minutes from January 2, 2020.

Jeff noted that Ernie John is not a voting member of the board and asked that his reporting record be removed.

MOTION: Jeff Maag moved to approve the January 2, 2020 minutes with the removal of Ernie John as a voting member of the Board. Seconded by Scott Sensanbaugher. Voting was as follows:

Yes	-	Jeff Maag
		Scott Sensanbaugher
		Todd Trane

Motion passes

2. Approval of invoices for payment.

- a. JoAnn Scott – 1.23.2020 Costa Vida lunch receipt totaling \$69.40.

MOTION: Todd Trane moved to approve the bills as presented. Seconded by Scott Sensanbaugher. Voting was as follows:

Yes	-	Scott Sensanbaugher
		Todd Trane
		Jeff Maag

Motion passes

3. Review and action to approve the Final Budget for fiscal year 2020-2021.

Todd stated that the budget for the 2020-2021 fiscal year would reflect monies anticipated in the reconstruction of dam outlet at the debris basin. The cost of design would come from the funds allocated under Professional and Technical Services (\$3,500) and Professional – Legal Services (\$5,000) from the current budget.

Construction would occur and be paid out during the next 2 budget years.

Charl stated that there is currently funding of \$70,000 available with another \$12,000 anticipated as revenue between the 3 cities for the coming fiscal year. The line item for Repair and Maintenance – Debris Removal was established to more directly fund those unforeseen expenditures associated with high run-off and is the line item that is funded the most. Other line items are for repair and maintenance within the basin.

Todd asked how fluid the budget is as there appears that not very much is spent.

Charl stated that there are not a lot of expenditures that come from maintain the basin and that these funds are rolled into the next year.

Jeff expressed concern about reaching the \$75,000 budget ceiling with the \$12,000 revenue collected from each city this next year. Todd stated that with Horrocks Engineers being paid out of this budget year for design services, that there more than likely would not be funds in excess of \$75,000 carried. Scott asked if there was an estimate from John Schiess for the design of the outlet structure. Todd stated that he did not get one as of yet.

Scott stated that with the design being funded from the FY20 year, materials related to the reconstruction would be purchased in FY21 and actual construction in FY22. This would allow the Board time in January of 2021 to determine more closely what additional funding needs there would be from the communities to complete construction.

Charl stated that the funds can be moved within the line items without doing a budget adjustment as long as they are all within the same fund.

Jeff stated that assessing each city \$4,000 in the coming fiscal year would more than likely pay for the design work. A heavier assessment would more likely come in the FY22 based on the estimate for construction.

MOTION: Todd Trane moved to approve the Final Budget for Fiscal year 2020-2021 as presented to this Board. Seconded by Jeff Maag. Voting was as follows:

Yes	-	Jeff Maag
		Scott Sensenbaugher
		Todd Trane

Motion passes

DISCUSSION ITEMS:

Jeff stated that there had been concrete trucks doing work for American Fork City driving over the outlet bridge. He is concerned that they exceed the allowable weight limit. There is a sign on the structure with the allowed tonnage on it. Scott will speak with their contractor about this.

There are signs around the basin warning of the ice. Ernie is now retaining water in the basin and will continue through the winter season.

OTHER ITEMS:

Todd stated that John should have the estimate for the outlet structure design at the next meeting in April.

Jeff asked if there were reports on the dam structure itself. The structure itself is rusted. Jeff asked to review it at the April 9th meeting. Do we need to have an inspection on the structure itself which is separate than the dam?

Ernie is going to keep the water level at 6 feet. It is not quite there, but almost

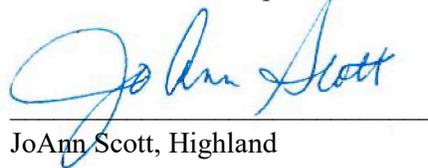
Jeff will have his crews begin hauling off wood from the basin once the salt spreaders come off the trucks.

American Fork will grade road the road over the dam when it gets warmer/drier. Follow up in April.

ADJOURNMENT

This meeting was adjourned at 12:12 pm on a motion by Scott and seconded by Jeff. Voting was unanimously.

NEXT MEETING: April 9, 2020



JoAnn Scott, Highland
Community Development/Public Works