



# Minutes

## Highland Arts Council Meeting

Wednesday, February 1, 2023

6:00 p.m.

Highland City Community Center

5378 W 10400 N

Highland, Utah 84003

(801) 891-7183

**HIGHLAND ARTS COUNCIL MISSION STATEMENT: OUR PURPOSE IS TO PROMOTE AND PROVIDE ENRICHMENT FOR ALL THE ARTS FOR ALL AGES IN OUR COMMUNITY**

**CALL TO ORDER/ROLL CALL:** Shauna Larson (Chairman)

€ KeriLynn Lenhart

€ Carol Hadlock

€ Ellen Burns

€ Phoebe Hall

€ Elaine Roundy

€ Kathy Brooksby

€ Linda Littlefield

€ Brenda Thurgood

€ Sarah Petersen (City Council  
Rep)

€ Donna (Library)

€ Kelly Gummow

The meeting was called to order by Chair Shauna Larson at 6:00 pm. **Shauna opened meeting, Phoebe approved. Read minutes from January Arts Meeting. Carol approved, Sarah seconds.**

The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting.

**Glade Gummo voted in as new Arts Treasurer! Yay**

**Voted in favor: Shauna, Linda, Donna, Ellen, Phoebe, Brenda, Kathy, Carol, Sarah, Kelly, Glade and Kerilynn.**

**Open and Public Meeting Training:** Stephannie Cottle, City Recorder

Notes:

**Stephanie: Annual open and public meeting training:**

**Every public body needs to take actions openly and make it transparent. Notice of meetings get posted 24 hours before.**

**Minutes training:**

**1.Can make a template so it's easy to keep track.**

**2.Attend the meeting and take notes.**

**3. Prepare the draft.**

**4. Minutes should be on the agenda.**

**5. Send minutes to the city.**

**Included in the minutes should be board names, date and time and location of the meeting.**

**Time meeting starts and ends. Names of members present and those that are absent.**

**Minutes don't need to be verbatim but can be what is discussed. If someone from public makes comment it needs to be recorded.**

**Stephanie puts them on the public website.**

**Stephanie mentioned the quilting group and what an influence it has been and the good in the community that the Arts contribute. Stephanie was awesome!**

**Chairman Issues:** Easter Egg Hunt, Miscellaneous Spring Events, Plans for Art Show at Fling, Update on School Rentals for Choirs.

Notes:

**Shauna: Checked website and mission statement needs to be corrected. Shauna has been working for years to try and help the arts get a better rate to use the schools and it has finally been approved! It will be a huge advantage to the arts programs to be able to use the schools in the community! Those arts programs using the schools need to have background checks if they work with youth under the age of 18. Shauna will get us a form. Insurance Certificates can come through the city. Shauna will facilitate that. Kathy Brooksby interested in being a board member. Easter egg hunt is coming. April 8th likely date.**

**Project Updates:** Community Center upgrades

Notes:

**Sarah: City has been deliberating remodeling the basement for Parks use. Was voted down. Will use adjacent land for new Parks offices. This will add 31 parking spaces as they redo the parking lot. Hoping one day to use other owned land for a nice Community Arts & Library building. Would have to be private funded or fundraised. City Council understanding better how prolific the arts programs in Highland are and how much the Community Center is being used.**

#### **Discussion Items:**

##### **1. Director Reports**

- **Children's Choir: Kerilynn Lenhart - Rehearsals going great! Wondering about heating/cooling repair in the basement. Also building maintenance and cleaning. Concert May 6th 5:00 at Timberline. We need to clean the closet out. Wait until March to talk about.**
- **Art Club and Graphics: Linda Littlefield**
- **Christmas & Easter Even and Quilting Group: Carol Hadlock - Had great turnout for the all day quilting group. Will continue to do that once a month. Every Thursday 9-3. They bring own machines, set up own table, clean up afterward. Growing. Weekly classes 4th Thursday 9-3. City has approved a quilt show this summer in conjunction with the fling.**
- **Shakespeare & Youth Theatre: Ellen Burns - Shakespeare auditions went great! Full cast. Rehearsals going well. Performance in March 24th and 25th. Jordana is planning on doing Youth Theater this summer!**
- **Website: Phoebe Hall - Update on Website. Updating mission statement and board members. Will post on Friends of Arts.**
- **Crochet: Kelly Gummow - Still on hold. Working on shoulder issue.**
- **Library: Donna - Charlie is doing a second session on Feb 9th, 6-7, talking about the early pioneer families in Highland. Lecture held in the council chambers. This year library is doing Sleeping Beauty interactive fairy-tale 2 sessions. A couple of Saturday craft programs, Feb. 4th valentines and another science one where they're making slime. Donna attended the senior lunch and taught them to use e-books. Well attended. Senior program keeps growing.**

- Highland Choral Arts: Kathy Brooksby - **Want to have an opportunity to participate in the fling. Will contact Robin. Concert May 6th 7:30 at Timberline.**

Notes:

Next Board Meeting: March 1, at 6 pm at the Community Center Building

**Adjournment:**

**Kelly brings the meeting to a close, Carol Seconds.**

*The meeting adjourned at 7:21 pm.*

I, KeriLynn Lenhart, Highland City Arts Council, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on February 1, 2023. This document constitutes the official minutes for the Highland City Arts Council meeting.

KeriLynn Lenhart  
Highland City Arts Council