



HIGHLAND CITY


# HIGHLAND CITY COUNCIL BRIEF

Tuesday, April 19, 2022

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## VIRTUAL PARTICIPATION

 YouTube Live: <http://bit.ly/HC-youtube>

 Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## 6:00 PM WORK SESSION – FY2022-2023 BUDGET

The City Council will discuss the FY2022-2023 budget.

*Tyler Bahr, Finance Director, led a discussion regarding the FY2022-2023 Highland City budget, including funding for public safety and items which are currently listed as unbudgeted.*

## 7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Timothy A. Ball

Pledge of Allegiance – Council Member Scott L. Smith

## 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*There were no public comments.*

## 2. PRESENTATIONS

### a. Youth Council – Youth Council Representative

A Youth Council representative will present a report to City Council on their recent activities and upcoming events.

*Youth Council Representative Lindsey Skidmore addressed Council and gave a brief report on the Easter Egg hunt. This week, the Youth Council will have an opportunity to have a Q & A with Senator Mike Kennedy.*

### b. Central Utah Water Conservancy District – Rick Maloy, Water Conservation Manager

Rick Maloy will provide a presentation to City Council on conservation and the programs Central Utah Water Conservancy District offers.

*Rick Maloy, Central Utah Water Conservancy District presented several programs which are available to residential, commercial, and city-owned properties to save water. These programs include such items as smart water systems, changing your park strip from grass to plants which use less water, pressurized irrigation meters, and canal lining. Council expressed interest in these programs regarding the landscaping at Mountain Ridge park.*

### 3. **CONSENT ITEMS** (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

**a. Approval of Meeting Minutes** *Administrative - Stephannie Cottle, City Recorder - PASSED 5:0*

Regular City Council Meeting – March 15, 2022

*Next step: The approved minutes will become part of the permanent record.*

**b. Capital Purchase: Approval To Purchase A Jacobsen Lawn Mower** *Administrative - Andy Spencer, Public Works Director/City Engineer - PASSED 5:0*

City Council will consider the purchase of a Jacobsen Lawn Mower from RMT to be added to our parks maintenance equipment fleet. The mower will be used by the City parks staff to perform daily parks maintenance.

*Next step: Staff will work with RMT to purchase the Jacobsen Mower.*

**c. Final Plat: Minor Subdivision - Maddox Subdivision** *Administrative - Kellie Smith, Planner & GIS Analyst - PASSED 5:0*

The City Council will consider a request by Travis Maddox for Final Plat approval for Maddox Subdivision, a proposed 2-lot single family minor subdivision with a remnant parcel for future development located at approximately 4764 W 11200 N. The City Council will take appropriate action.

*Next step: Staff will work with Travis Maddox through the design and engineering process.*

**d. Plat Amendment: Mercer Hollow Estates Lot 11 Amended (PA-22-03)** *Legislative - Kellie Smith, Planner & GIS Analyst - PASSED 5:0*

The City Council will consider a request petitioned by Kristian and Jamie Johnson. The request is to combine the existing lot located at 11869 N Cyprus Drive with property that the applicant purchased from the City. The City Council will take appropriate action.

*Next step: Staff will work with Kristian and Jamie Johnson through the design and engineering process.*

### 4. **ACTION: FY 2022-2023 LONE PEAK PUBLIC SAFETY DISTRICT BUDGET** *Administrative - Tyler Bahr, Finance Director - PASSED 5:0*

City Council will consider Lone Peak Public Safety District's tentative budget, including an increase in Highland City's assessments to fund the District. The Council will take appropriate action.

*Next step: The Lone Peak Public Safety District tentative budget will be presented to the City Council on May 3rd for adoption. The final budget will be presented to City Council on June 21st for adoption.*

### 5. **ACTION: AUTHORIZATION TO PROCEED WITH A REVENUE INCREASE (FEE OR TAX) FOR THE FY23 FISCAL YEAR BUDGET** *Administrative - Nathan Crane, City Administrator/Community Development Director*

The City Council will discuss authorizing staff to prepare for a revenue increase (fee or Property tax) for the FY23 Fiscal Year Budget. The Council will take appropriate action.

*Next step: Staff will begin to prepare the appropriate notices to residents in regard to the fee increase for Public Safety costs.*

- 6. ACTION: SAFETY IMPROVEMENT PROJECT AT THE INTERSECTION OF NORTH COUNTY BOULEVARD AND TIMPANOGOS HIGHWAY** *Administrative - Andy Spencer, Public Works Director/City Engineer - PASSED 5:0*  
 The City Council will consider proceeding with a funding application with Mountainland Association of Governments for an intersection safety improvement project at North County Boulevard and Timpanogos Highway.  
*Next step: Staff will work with MAG to obtain funding and design an intersection which will meet safety requirements.*
- 7. CONSTRUCTION CONTRACT: MOUNTAIN RIDGE PARK - PHASE 1 IMPROVEMENT PROJECT** *Administrative - Andy Spencer, Public Works Director/City Engineer - PASSED 4:0; Scott L. Smith recused from voting*  
 The City Council will consider entering into a construction contract with Stratton and Bratt Landscapes, LLC for the construction of Mountain Ridge Park – Phase 1, including the two bid alternates. The Council will take appropriate action.  
*Next step: Staff will work with Stratton and Bratt Landscapes, LLC to complete the Mountain Ridge Park – Phase 1 project.*
- 8. ACTION: CONSIDERATION OF AMENDMENT #1 OF THE DEVELOPMENT AGREEMENT WITH MILLHAVEN DEVELOPMENT, LLC.** *Administrative - Andy Spencer, Public Works Director/City Engineer - PASSED 5:0*  
 The City Council will consider approving modifications to the development agreement with Millhaven Development, LLC for the reimbursement of roadway and trail costs. The Council will take appropriate action.  
*Next step: Staff will execute the new agreement and ensure that the reimbursements are paid to the appropriate parties.*
- 9. DISCUSSION: ENCROACHMENT POLICY** *Legislative - Rob Patterson, City Attorney*  
 The City Council will review and discuss an encroachment policy prepared by Highland City staff. The Council will take appropriate action.  
*Next step: The encroachment committee will continue to work on solutions to address encroachment, including possible lease/maintenance agreements or sale of property.*
- 10. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**  
 The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.
- a. Open Space Disposal - Wimbleton Subdivision**  
*The City Council directed the Encroachment Committee to look at Wimbleton Subdivision and consider if property in this subdivision could be considered for sale to the residents.*
- b. Future Meetings**
- May 3, City Council Meeting, 7:00 pm, City Hall
  - May 11, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
  - May 17, City Council Meeting, 7:00 pm, City Hall
  - May 24, Planning Commission Meeting, 7:00 pm, City Hall

## **11. CLOSED SESSION**

The City Council may recess to convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**