



HIGHLAND CITY

HIGHLAND CITY COUNCIL BRIEF

Tuesday, August 15, 2023

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

 YouTube Live: <http://bit.ly/HC-youtube>

 Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Scott L. Smith

Pledge of Allegiance – Council Member Kim Rodela

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Carley Tall shared that she has spoken with many people regarding the Highland Mains development. Everyone she spoke with was in favor of nice restaurants and extending the C-1 zone over Timpanogos Hwy. She reviewed some data regarding safety and alcohol, and stated that allowing 2-3 places in the city for people to get alcohol will not change the safety in the city.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes *General City Management – Stephannie Cottle, City Recorder – PASSED 4:0*

Regular City Council Meeting – June 20, 2023

Next step: The approved minutes will become part of the permanent record.

b. Plat Amendment – Ridgeview Plat G *Land Use (Administrative) – Jay Baughman, Assistant City Administrator/Community Development Director – PASSED 4:0*

The City Council will consider a request by David Weekly Homes to amend the subdivision located at the corner of North County Blvd and 10100 N for a 3' lot line adjustment on 7 lots (PA-23-05). The Council will take appropriate action.

Next step: Staff will work with David Weekly Homes through the design and engineering process.

3. ACTION: LONE PEAK FIELDS AGREEMENT *General City Management – Jay Baughman, Assistant City Administrator/Community Development Director – PASSED 3:1 (Council Member Kim Rodela voted no)*

The Council will hold a public meeting to consider the proposal by Utah Surf Soccer Club (Surf) for priority access to Lone Peak Fields and take appropriate action based on the information provided and the discussion thereof.

Next step: Staff will work with Surf Soccer to draft an agreement which will address Council concerns regarding water use, fencing, priority field use, vandalism, enforcement, an exit clause, and security cameras. This agreement will be brought back to Council for further discussion and consideration.

4. RESOLUTION: REORGANIZATION OF TIMPANOGOS SPECIAL SERVICE DISTRICT *General City Management - Erin Wells, City Administrator - PASSED 4:0*

The City Council will hold a public meeting to consider approving the resolution supporting the reorganization of the Timpanogos Special Service District (TSSD) in becoming an Independent Service District separate from Utah County. The Council will take appropriate action.

Next step: Mayor Kurt Ostler will sign the resolution supporting the reorganization of Timpanogos Special Service District to Timpanogos Service District.

5. EXPEDITED ITEMS

a. RESOLUTION: Update to the Lone Peak Interlocal Agreement *General City Management - Erin Wells, City Administrator - PASSED 3:0 (Council Member Timothy A. Ball was absent during the vote)*

The City Council will hold a public meeting to consider updates to the Lone Peak Interlocal agreement. The Council will take appropriate action.

Next step: Pending Alpine City Council approval, the amendments will be incorporated into the Lone Peak Interlocal Agreement.

b. PUBLIC HEARING/RESOLUTION: FY2024 Budget Amendments For Open Space Special Service District *General City Management - Tyler Bahr, Finance Director - PASSED 4:0*

The City Council will consider amendments to the FY 2023-2024 budget for the Highland Open Space Special Service District. The Council, acting as Highland Open Space Special Service District Board, will take appropriate action.

Next step: The amendments for FY2024 budget for the Open Space Special Service District will be incorporated into the budget.

c. PUBLIC HEARING/RESOLUTION: FY2024 Budget Amendments *General City Management - Tyler Bahr, Finance Director - PASSED 4:0*

The City Council will consider amendments to the FY 2023-2024 budget. The Council will take appropriate action.

Next step: The amendments for FY2024 budget for Highland City will be incorporated into the budget.

6. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. City Council Vacancy *- Erin Wells, City Administrator*

Erin Wells, City Administrator, stated that a special meeting will be held on Tuesday, September 12, 2023, at 6:00 pm to select an applicant to fill the vacancy. The Council reviewed the methods other cities have used to fill Council vacancies and decided on a process to follow. Applications will be accepted until Tuesday, September 5, 2023, at 6:00 pm.

b. Alcohol Communications Plan – Erin Wells, City Administrator

Erin Wells, City Administrator, reviewed the proposed communications plan which includes messaging on social media, newsletter, and a mailed postcard. There will also be an information meeting held on September 18th, followed by a survey which will be mailed to each residence asking for their feedback. This item will be brought back for further consideration in October.

c. PI Meter Project Update – Andy Spencer, City Engineer/Public Works Director

Andy Spencer, City Engineer/Public Works Director gave a brief report on the PI Meter Project stating that the project was going well. Council directed Staff to continue installing meters throughout the winter months.

d. General Plan RFP Review – Jay Baughman, Assistant City Administrator/Community Development Director

Jay Baughman, Assistant City Administrator/Community Development Director, explained that the Highland City General Plan was last updated in 2008. Staff will draft an RFP. Mayor Kurt Ostler, Council Members Bills and Rodela, as well as members of the Planning Commission will review the RFP, which is slated to go out this month.

e. Parks Maintenance Building Update – Andy Spencer, City Engineer/Public Works Director

Andy Spencer, City Engineer/Public Works Director, showed updated designs for the parks building. Changes have been made to cut costs on the building. The building is slightly smaller and some of the interior spaces will not be initially finished. The exterior will have a reduced amount of brick area. The Council agreed to continue with this plan and directed staff to get bids on construction.

f. Pressurized Irrigation (PI) Long Term Financial Obligations– Andy Spencer, City Engineer/Public Works Director & Tyler Bahr, Finance Director

This item will be discussed at the September 5, 2023 meeting.

g. David Stewart Grant Update – Andy Spencer, City Engineer/Public Works Director

Andy Spencer, City Engineer/Public Works Director stated that David Stewart is currently working on another culinary water grant for the City. Additional information will be provided to the Council as it becomes available.

h. Mountain Ridge Basketball Court Striping – Andy Spencer, City Engineer/Public Works Director

Andy Spencer, City Engineer/Public Works Director, explained that there is a possibility to stripe the basketball court at Mountain Ridge Park to accommodate both basketball and futsal. There was a discussion regarding a potential fence around the basketball court, which will be decided at a later date. The Council was agreeable to the striping option.

i. American Fork Irrigation Company Cameras – Andy Spencer, City Engineer/Public Works Director

Andy Spencer, City Engineer/Public Works Director, asked City Council if they would be amenable to allowing the American Fork Irrigation Company to install cameras on Highland City property to monitor the irrigation company's facilities. These cameras would be installed to help deter vandalism. The Council was agreeable to allowing these cameras.

j. Alpine Highway Fence, Trees, Parkway Strips, Road Maintenance – City Council Members

Council Members Scott L. Smith and Brittney P. Bills requested that the city's reserves be dropped to 25% of the general fund balance to allow for a grant program for those residents who need to replace

their fence along Alpine Highway. Council Member Smith also suggested using those funds to replace trees along Timpanogos Hwy and increased maintenance on the Parkway strips. Council Member Kim Rodela requested to reprioritize the road maintenance schedule.

- k. Future Meetings** August 22, Planning Commission Meeting, 7:00 pm, City Hall
- September 5, City Council Meeting, 7:00 pm, City Hall
 - September 12, Special City Council Meeting 6:00 pm, City Hall
 - September 13, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
 - September 19, City Council Meeting, 7:00 pm, City Hall
 - September 26, Planning Commission Meeting, 7:00 pm, City Hall

7. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT