



Park Pavilion and Campground Reservation Rules

1. 7 days advanced notice is required for all reservations and cancellations.
2. Reservation Timeline

Park Pavilions

Reservations are accepted on an annual basis beginning on the first business day of January each calendar year. Reservations are only scheduled May 1 – September 30. All other months are first-come first-serve. Some dates may not be available due to City Events.

Campgrounds

Reservations are accepted on an ongoing basis for the entire year. Some dates may not be available due to City Events.

3. Large groups exceeding 200 individuals or groups with unusual requests will need to contact the City for special arrangements. Groups playing music must conform to the Highland City Noise Ordinance 8.16.100 (quiet hours 10:00 p.m. - 7:00 a.m. for residential areas). Reservations may be cancelled on-site due to excessive noise by the Lone Peak Police Department.
4. City facilities are used heavily for rentals. Please leave your rental area in as good, if not better condition as when you arrived. Remove table covers, tape and any cooking oil or grease from tables, grills, and floors. Please do not tape reservation request to park reservation sign or to pavilions.
5. Garbage

Park Pavilions

Pick up all trash, bottles, cans, paper, etc., and place in garbage receptacles or take bagged trash with you when you are finished

Campgrounds

There are no garbage receptacles at Canyon Oaks campground. Pick up all trash, bottles, cans, paper, etc., and take bagged trash with you when you are finished

6. Electricity is for limited use only (only available at Heritage, Highland Glen and Merlin Larson Parks). Capacity is 15 amps total (one fry pan, or radio, or slow cooker, or other 1500w item). If a circuit overloads, reduce the load and

push the GFI reset. Repeated tripping of the circuit breaker will cause the power to go out permanently. Power will not be reset until the next business day. If you feel that you need additional power (e.g. for wedding lights or large speaker system) you must furnish your own power via a portable generator.

7. Extinguish all hot coals, camp fires, and charcoal briquettes. Never place hot coals in garbage receptacles. Camp fires are only allowed at Canyon Oaks Campground within designated fire pits. A fire extinguisher or bucket of water must be on hand near fire in case of emergency.
8. No unauthorized vehicles are allowed on grass area or trails. Use parking lots only. Renters of Highland Glen Park Pavilion may reserve a gate key to drive on the trail next to the pond in order to unload/load vehicles. Vehicles are not allowed to park on the trail.
9. Smoking including electronic cigarettes or drinking alcoholic beverages including beer, coolers, or liquor is **NOT** allowed. Shooting firearms including paint guns and airsoft guns is **NOT** allowed.
10. Insulate the tables from heat or freeze damage when preparing meals. Do not freeze ice cream on the grass or dump anything on the grass except water.
11. Groups should only occupy the rental area during their reserved time. Please allow for set-up and clean-up time during their rental block. If available, lights and power will shut off automatically around 10:00 p.m.
12. Do not tamper with sprinkler systems, fountains, taps, circuit breakers, light plugs, restroom fixtures, etc..
13. Supervise children at playgrounds, parking lots, restrooms, near open water areas, etc.. Notify the Police Department if you witness damage or vandalism to the park or campground (801) 756-9800.
14. Special requests will not be provided for quick coupler water taps, additional tables, additional restrooms, additional garbage receptacles, garbage bags, opening of gates, additional power sources, driving vehicles on grass areas, adjusting watering schedule, etc.
15. Inflatables (bounce houses, slides, pools, slip and slides, etc.), dunk tanks, large canopy tents, or any object which may damage the park or be a safety liability are **NOT** allowed.
16. Overnight camping is only allowed at Canyon Oaks campground. The hours of all other City parks are: 5:00AM – 11:00 PM.

17. Reservations may be cancelled on-site due to failure to follow the Park Pavilion and Campground Reservation Rules.
18. In case of an emergency call 911 or the Lone Peak Police Department at (801) 756-9800. For urgent after-hours park issues, call the Public Works on-call cell phone at (801) 420-2553. All non-urgent questions should be directed to the Processing Clerk at (801) 772-4523 during regular business hours (M-Th. 7:30 a.m. - 6:00 p.m., closed Friday-Sunday and holidays).