



Highland Youth City Council Information

Thank you for your interest in the Highland Youth City Council. This program will provide you with great opportunities for leadership, community involvement, service, and governmental learning. Applicants must live in Highland City and be in grades 9 – 12 to be a Council Member. Youth will serve a term of 12 months from January 2021-December 2021 with the exception of 12th graders who serve a 6-month term from January to June 2021. 80% attendance in meetings and activities is expected.

The council is not limited by number. Anyone can join, however you will be asked to commit to expectations of attendance and participation which are:

- Completes the application requirements.
- Attends 80% or more of trainings, planning meetings, activities for the council and committees. Council Meetings will be held at least quarterly, committee meetings are as needed and activities as designated by your committee assignment.
- Attends and participates in a youth council retreat (date to be determined)
- Participates and assists with at least one committee (see below).
- Participates and assists in Highland Fling activities (July 27 – August 3, 2019).

The council will have a **Leadership Group** consisting of 8-10 members. These positions are listed below and will lead and direct the functions of the entire council. Each of the leadership positions will have a committee that they are in charge of with the exception of the Mayor, Deputy Mayor, and Recorder who will oversee the committee leaders. To be in the leadership group you must:

- interview for your interested position(s)
- commit to the same expectations of the council listed above
- be in grades 10 or 11
- attend monthly leadership group meetings
- attend an overnight leadership retreat in March

Candidates for leadership positions will be given priority if they have previous youth council experience.

Leadership Group	Committees
Mayor – Oversees Government Chair, Events Chair, Deputy Mayor & Recorder	Service Committee (as many members as want)
Deputy Mayor – Oversees Service & Marketing Chairs	Events Committee (as many members as want)
Recorder – Oversees Secretary	Government Committee (as many members as want)
Secretary – Leads Attendance Committee	Marketing Committee (need 2-4 members)
Service Chair – Leads Service Committee	Attendance Committee (2-4 must also be on another committee)
Events Chair – Leads Events Committee	
Government Chair – Leads Government Committee	
Publicist – Leads Marketing Committee	

For Questions or additional information contact:
Corrine Prestwich, Civic Events Coordinator/Youth Council Advisor
cprestwich@highlandcity.org
 801-772-4507



Highland Youth City Council Application

To apply for Highland Youth City Council please turn in the following:

1. A completed application.
2. A cover letter (no longer than 1 page). The letter needs to include information about you and why you want to serve on the Highland Youth City Council. If you previously served on Youth Council or the Service Committee, this letter should include how you contributed and participated.
3. A short summary (1-2 paragraphs) of one current Highland City Council issue and your thoughts on the issue (in total 1 page or less). Highland City Council meetings are typically held the first and third Tuesday of the month at 7:00 p.m. The City Council calendar is available on <http://bit.ly/HC-Council>. If you are unable to attend in person, you can review City Council minutes and audio at <http://bit.ly/HC-agenda>.

Applications are due by **Midnight on Monday, November 15, 2020**, but to be considered for **leadership, applications are due by Midnight on October 15, 2020**. After the deadline, applications will continue to be accepted for a waiting list. When vacancies arise throughout the year they will be filled from the waiting list. Applications can be turned in to Corrine Prestwich at Highland City Hall or emailed to cprestwich@highlandcity.org.

Everyone who completes the above-mentioned requirements will be notified via email by December 20th. Our new Youth City Council members will serve the term beginning January 1, 2021 and ending December 31, 2021.

If you have any questions or concerns, please contact us. We look forward to meeting and getting to know you.

Corrine Prestwich

cprestwich@highlandcity.org

Civic Events Coordinator/Youth Council Advisor | Highland City

801-772-4507 | 5400 W. Civic Center Dr., Suite 1 | Highland, UT 84003

Office: 801-772-4507 | Fax: 801-756-6903

Application begins on next page

Please indicate if applying for Youth Council only or wanting to be considered for Leadership Group:

Youth City Council (grades 9-12)

Leadership Group (grades 10-11)

Name _____

Address _____

Home Phone: _____ Cell Phone: _____

Email address _____ Birth Date _____

Grade _____ School you attend: _____

Parents Name _____

Emergency Contact Number _____

Please answer the following questions:

1. Have you served on the Youth Council in the past? No Yes, If yes, when? _____
2. Do you have a job? No Yes, how many hours do you work weekly? _____
3. What school or other extra-curricular activities are you involved in? _____

4. If needed, will your parents help you fulfill your duties? Yes No
5. Will you try your best to attend leadership camp at Utah State University that is typically held at the beginning of March? Yes No
6. Are you available for the 2021 Highland Fling from July 31 – August 7? Yes No
7. Rank in order 1-5 (1 being highest interest) the committees you're interested in being on – you can rank more than one committee with the same number. For example, if you feel strongly that you want to be on both the service and government committee equally you can give them the same number.
 Service Committee
 Events Committee
 Government Committee
 Marketing Committee
 Attendance Committee
8. If applying for Leadership Group (10th & 11th grades only) please rank the positions in order 1-6 of your level of interest with 1 being highest interest.
 Recorder
 Secretary
 Service Chair
 Events Chair
 Government Chair
 Publicist

By signing I agree that my answers are true and honest to the best of my knowledge. I further agree that if selected for Youth Council, I will uphold the responsibilities of the office.

Youth Signature

Date

Parent Signature

More on next page

Attach Cover Letter Here

Include information about you and why you would be an excellent candidate for Youth Council. If you previously served on Youth Council or the Service Committee, this letter should include how you contributed and participated.

More on next page

Attach City Council Summary Here

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