



# Parade Handbook

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Line-Up Time: 8:00 a.m. - 9:30 a.m.

Start of Parade: 10:00 a.m.

Staging Area: 10930 N 6000 W (Just north of Highland Elementary)

## Registration

All parade entrants must fill out and submit a Parade Registration Form on the Highland City website. Once the application has been approved, a confirmation email will be sent with further instructions on making payment, etc. No applications will be accepted on the day of the parade.

## Entry Fees

Commercial Entries (non-Highland businesses): \$200

Commercial Entries (Highland businesses): \$100

Non-Resident Entries: \$100

Politicians: \$25

Sports Teams & Cheerleaders: \$25

Distribution of handbills, leaflets, flyers, etc. (walking along parade route, non-parade entry): \$25

Residents, Church Groups, School Groups, Professionally Decorated Floats, Invited Groups, Non-Profit Organizations: Free

## Liability Information

1. Vehicles in the parade must be insured.
2. Contact person must submit a Highland City Indemnification and Hold Harmless Agreement (liability waiver). This waiver is now part of the application.

## Parade Rules

1. For the safety of all participants, if an individual starts the parade on foot they must stay on foot. If an individual starts the parade in a moving vehicle, they must stay in that vehicle the entire parade route.
2. Tossing of candy is acceptable during the parade. Candy must be tossed at least **six (6) feet away** from the parade entry to prevent any spectator from becoming injured by parade entry (vehicle, float, horse, etc.) Any parade entrant who does not toss candy at a safe distance may be disqualified from the parade. Please indicated on your application if you will be throwing candy so we can provide a volunteer to walk behind your entry to keep the route safe for the children.
3. All equestrian entries are responsible to bring their own 'waste disposal group' (pooper scoopers). All equestrian entries will line up at the **END** of the parade unless the horse is wearing a waste bag.

4. Parade must continually move, no stopping on the parade route. If your group causes parade gaps, you may be disqualified from the parade.

5. Groups that are not in their assigned line-up location by the start of the parade may be disqualified from the parade or placed at the very end of the parade (to be determined by Parade Staff).

## **Parade Line-Up Procedure**

**1. Parade Numbers:** The week before the event, your line-up number showing your position in the parade and your location to line up at the staging area will be emailed to you as well as posted on-line at [www.highlandcityfling.com](http://www.highlandcityfling.com) on the Parade page.

**2. Staging Area:** The staging area for all vehicles, floats, and equestrian entries begins at the corner of 10930 N 6000 W just north of Highland Elementary and continues west on 10930 North and then turns south on 6150 W. There are two entrances into the staging area. Entries #1-40 will enter from the Highland Cemetery from Timpanogos Highway and turn left and the roundabout, while entries #41-60 will enter from 6400 W 10830 N. Please know your entry number prior to coming to the staging area so you know what entrance you will need to access. Please **DO NOT PARK ANY VEHICLES IN THE STAGING AREA UNLESS THEY WILL BE USED IN THE PARADE.** See Parade Staging Map.

**3. Drop Off:** The drop off location for parade participants only will be located inside the new Anderson and Sons Mortuary parking lot. Enter the parking lot from the Timpanogos Highway and follow the directions given by the parade volunteers. (If the parking lot becomes unavailable on parade day, the drop off location will be inside the cemetery. Enter the cemetery from the Timpanogos Highway and turn right at the roundabout.)

**4. Pick Up:** The parade route will head south (on 6000 West) from 10930 North to 10400 North it will turn east to Heritage Park and then south on the Alpine Highway ending at the church south of Heritage Park (approximately 1.4 miles). All vehicles should turn into the church parking lot (south of the baseball field). Please loop all the way around the church parking lot before stopping to allow other vehicles to enter behind you. Very large entries may pull in front of the church to drop off participants.

### **Contact Information:**

DeeAnne Carlisle

Parade Chairman

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### **Additional Parade/Fling Information:**

[www.highlandcityfling.com](http://www.highlandcityfling.com)